

City Council Budget Briefing FY 2016-2017

Monday, March 7, 2016



Agenda

- Budgeting for Outcomes Update
- Ranked Offers by Priority
- Capital Project Planning

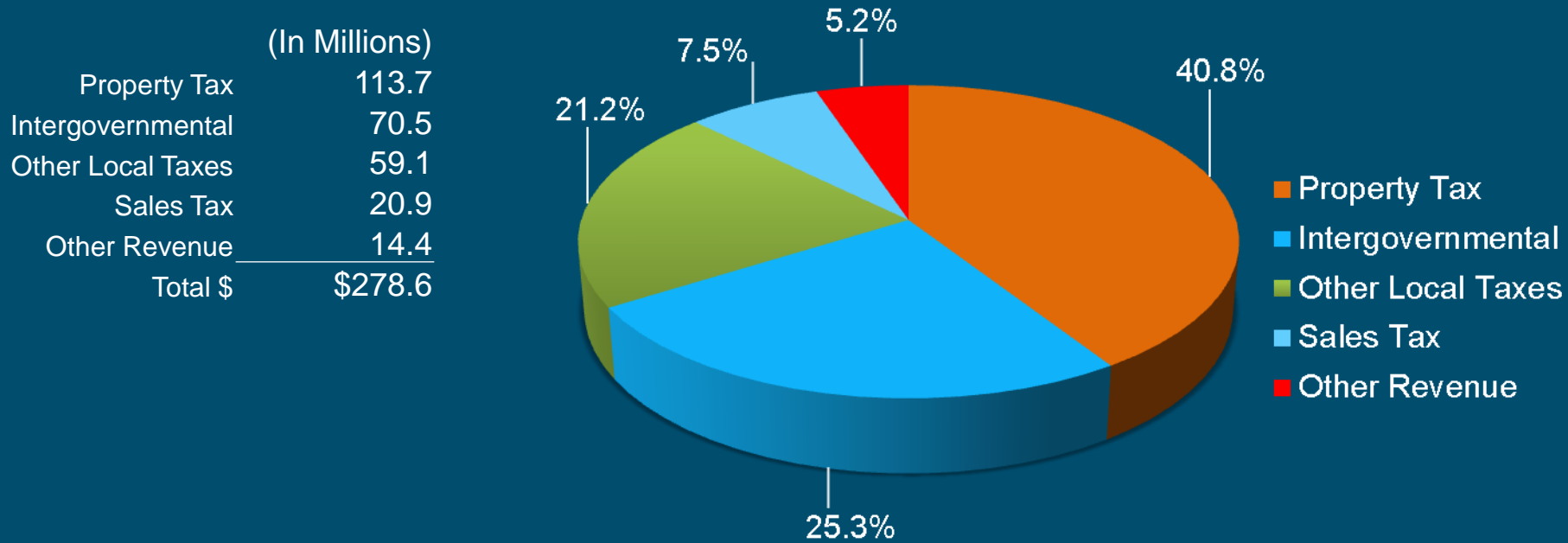
BFO Process Update

- Where We Are Now
 - Priority Teams reviewed, scored and ranked offers
 - Budget Committee prepared preliminary capital budget recommendation
- Next Steps
 - Priority Teams make funding recommendations to Budget Committee
 - Budget Committee balances Recommended Budget

Summary – February 1st

Priority	FY 17 Offer Total Including Increase from FY16	Change from FY 16 Base
Economy	\$1,453,896	\$261,477
Education	\$1,836,070	\$63,902
RCPS	\$79,462,800	\$1,668,800
Good Government	\$18,384,247	\$414,668
Human Services	\$37,728,441	\$895,855
Infrastructure	\$23,103,158	\$1,655,052
Livability	\$16,129,943	\$751,586
Safety	\$68,467,634	\$1,840,062
Outside Agencies	\$8,624,060	\$870,988
Budget Committee Review	\$5,435,940	\$1,328,863
Reserved Allocation	\$26,297,530	\$3,885,274
TOTALS:	\$286,928,719	\$13,636,527
Price of Government:	\$277,330,000	N/A
Variance	(\$9,598,719)	N/A

Revenue Estimate by Major Category Fiscal Year 2017



Growth of 2.4% when comparing FY16 estimate to the FY15 adopted budget

\$6.6 Million Increase in FY17 Revenues over FY16 Adopted Budget

	<u>FY 16 Adopted</u>	<u>2/1/2016 Preliminary Estimate</u>	<u>3/7/2016 Revised Estimate</u>	<u>\$ Growth/ (Decline) From 2/1 Estimate</u>	<u>% Growth/ (Decline)</u>
General Property Tax	\$ 109,827,000	\$ 112,728,000	\$ 113,728,000	\$ 1,000,000	0.9%
Other Local Taxes	78,120,000	79,694,000	80,094,000	400,000	0.5%
Permits Fees and Licenses	1,195,000	1,125,000	1,147,000	22,000	2.0%
Fines and Forfeitures	1,284,000	1,284,000	1,284,000	-	0.0%
Revenue from Use of Money/Property	206,000	217,000	221,000	4,000	1.8%
Health and Welfare Funding from Commonwealth	29,177,000	29,785,000	29,785,000	-	0.0%
Other Funding from Federal and State	40,614,000	40,873,000	40,683,000	(190,000)	(0.5%)
Charges for Services	8,456,000	8,308,000	8,308,000	-	0.0%
Internal Services	2,520,000	2,738,000	2,738,000	-	0.0%
Other Revenues	652,000	578,000	633,000	55,000	9.5%
Total General Fund Revenues	\$ 272,051,000	\$ 277,330,000	\$ 278,621,000	\$ 1,291,000	0.5%

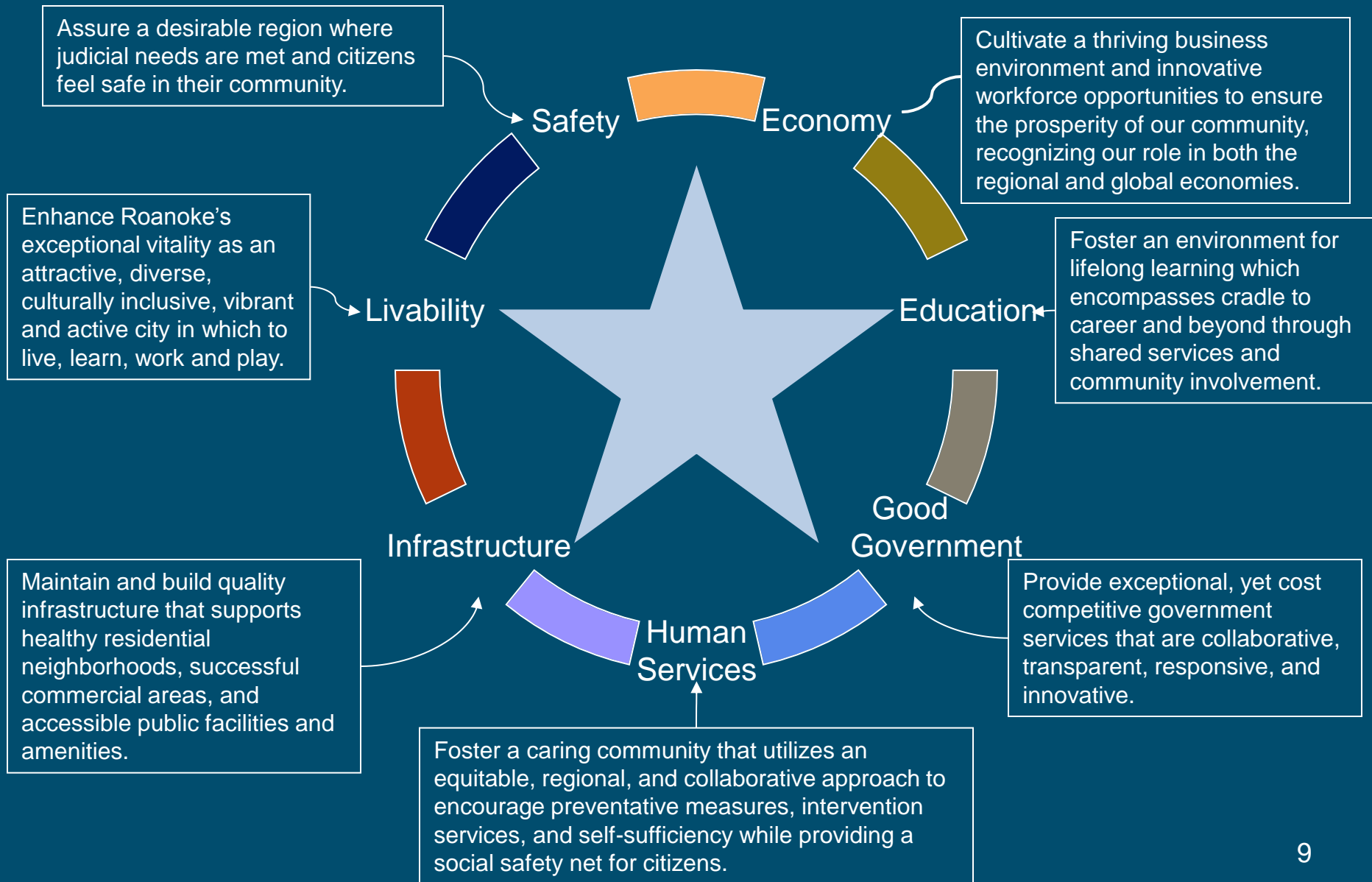
FY17 School Funding over FY16 Adopted Budget

Category	Adopted Budget FY 2016	2/1/16 Revised Estimate FY 2017	3/1/16 Revised Estimate FY 2017	\$Growth (Decline) from 2/1 Estimate	Percent Difference
Local Tax Estimate	\$ 187,947,000	\$ 192,422,000	\$ 193,822,000	\$ 1,400,000	0.7%
Personal Property Tax Relief Provided by Commonwealth	8,076,000	8,076,000	8,076,000	-	0.0%
Total Revenue Subject to Sharing with Schools	196,023,000	200,498,000	201,898,000	1,400,000	0.7%
<u>Deduct Dedicated Taxes:</u>					
Service District Taxes - Downtown and Williamson Road Districts	685,000	697,000	697,000	-	0.0%
Local Taxes Dedicated to Regional Tourism Marketing	533,000	563,000	563,000	-	0.0%
Local Taxes Dedicated to Ivy Market Performance Agreement	120,000	190,000	190,000	-	0.0%
Local Taxes Dedicated to Roanoke River Investments	-	170,000	170,000	-	0.0%
Local Taxes Dedicated to South Commonwealth Partners		221,000	221,000	-	0.0%
Local Taxes Dedicated to Cambria Suites Performance Agreement	200,000	-	-	-	-
Total Deductions	1,538,000	1,841,000	1,841,000	-	0.0%
Adjusted Revenue Subject to Sharing with Schools	194,485,000	198,657,000	200,057,000	1,400,000	0.7%
Percentage Allocated to Schools	40.00%	40.00%	40.00%	40.00%	
Funding of Schools	\$ 77,794,000	\$ 79,462,800	\$ 80,022,800	\$ 560,000	0.7%

The Vision

The City of Roanoke is a safe, caring and economically vibrant community in which to live, learn, grow, play and prosper.

City of Roanoke Priorities



Education

	Team Reviewed Offer Total	Change from FY16 Base
Library Core Community Services	\$1,297,053	\$4,440
- Temporary Wage and Supplies Support for the Virginia Room	29,512	29,512
Library Services to K-12	265,451	10,000
Library Early Literacy Services	190,721	11,450
Summer Reading Camp	27,332	6,500
Youth Services Initiative	26,000	1,000
TOTALS	\$1,836,069	\$62,902

Safety

	Team Reviewed Offer Total	Change from FY16 Base
Police Patrol	\$12,298,345	\$101,340
Building Safety	710,479	31,748
Traffic Signals	662,015	0
Fire Prevention/ Inspection/ Investigation Division	543,846	52,200
- Administrative Assistant III	36,513	36,513
Police Investigation and Support	4,727,300	0
Signs and Pavement Markings	670,311	519
Jail Operations	13,612,611	227,052
Emergency Management	122,621	12,237
Police Academy	648,463	52,000

Safety (continued)

	Team Reviewed Offer Total	Change from FY16 Base
Police Administration	\$2,350,576	\$118,198
- Digital Evidence Technician	36,513	36,513
Fire and Emergency Medical Services Operations	17,352,051	49,513
- FF/EMT Position Funding Currently Unfunded	173,803	173,803
- Peak-Time Ambulance Staffing	129,180	129,180
- Logistics Officer	59,873	59,873
DARE Program	209,006	0
Street Lighting	1,133,989	0
Sheriff's Office Operations	3,377,010	21,530
- Career Development Program- Deputy Sheriff II	171,032	171,032
- Reinstatement of Vacant (unfunded) Deputy Sheriff Positions	351,990	351,990

Safety (continued)

	Team Reviewed Offer Total	Change from FY16 Base
911 Operations	\$2,983,805	\$7,679
City Prosecutors	1,738,373	10,310
Police School Resource Officer	544,029	0
Drug Prosecutor	63,955	8,580
Fire-EMS Training Division	536,943	0
Fire/EMS – Support and Administration Services	827,092	29,281
Administrative Support of Juvenile & Domestic Relations District Court	65,795	34,306
Police Animal Control & Protection Unit	366,836	0
Roanoke City Victim Witness Program	40,386	1,685

Safety (continued)

	Team Reviewed Offer Total	Change from FY16 Base
Office of the Magistrate	\$6,510	\$0
Administrative Support of Roanoke City General District Court	97,860	70,000
Residential Juvenile Detention Services	1,096,954	146,722
Support Circuit Judges	555,344	6,770
Roanoke Emergency Medical Services (REMS)	110,000	10,000
TOTALS	\$68,411,409	\$1,950,574

Human Services

	Team Reviewed Offer Total	Change from FY16 Base
Benefit Programs Division	\$5,235,728	(\$50,000)
Social Services – Family Services Division	15,009,579	9,818
- Family Services Specialist – Adult Protective Services	43,191	43,191
- Foster Care Prevention Outstationed Positions	92,170	92,170
Employment Services Programs	1,551,766	(2,191)
Comprehensive Services Act	11,632,055	735,734
- CSA – Senior Family Services Specialist	48,159	48,159
Outreach Detention/ Electronic Monitoring	287,264	8,000
Youth Haven	583,254	(6,000)

Human Services (continued)

	Team Reviewed Offer Total	Change from FY16 Base
Human Services Support	\$123,490	\$0
Resource Parent Training	195,562	0
Homeless Assistance Team HUD Grant – Match	45,320	0
Probation, Parole and Intake Services	81,663	(11,437)
Social Services – Administration	2,625,642	(21,642)
- Social Services Office Security	34,320	34,320
Enhanced Community Services (VJCCCA)	79,239	7,085
Substance Abuse Counselor (VJCCCA)	57,494	2,268
TOTALS	\$37,725,896	\$889,475

Infrastructure

	Team Reviewed Offer Total	Change from FY16 Base
Bridge Safety Inspection Program	\$296,248	\$0
Bridge Rehabilitation and Renovation	649,132	0
- Civil Engineer I - Bridge Program Supplemental	60,353	60,353
Street Maintenance	903,122	0
- Asset Management System Personnel	88,509	88,509
Paving Program	3,883,553	115,245
Fleet Maintenance and Repair	2,873,820	353,867
Technology Infrastructure Support	1,037,519	0
Facilities Management - City Utilities and Work Order Management	1,083,441	0

Infrastructure (Continued)

	Team Reviewed Offer Total	Change from FY16 Base
Enterprise Technology Support	\$1,505,501	\$89,371
Facilities Management - Mechanical (Electrical, Plumbing & Welding)	670,780	18,723
Fleet Motor Fuel	64,767	25,000
Facilities Management - Contracts & Service Agreements	696,525	64,504
Snow Removal	268,033	50,000
- Route Optimization & Tracking Expansion	10,000	10,000
Facilities Management - HVAC	1,294,252	416,851
Radio Technology Support	728,036	54,278
Development Review & Inspection	364,402	500
Sidewalk Repair & Maintenance	460,909	0

Infrastructure (Continued)

	Team Reviewed Offer Total	Change from FY16 Base
Facilities Management - Structural Maintenance	\$920,435	\$99,830
Capital Project Management Services	735,528	0
Facilities Management - Municipal Complex Maintenance	326,615	0
Berglund Center HVAC Required Frequency Preventive Maintenance Measures	70,232	0
Environmental Compliance and Best Management Practice	240,284	4,585
Median and Right of Way Landscape Maintenance	1,347,577	11,665
Facilities Management - Custodial Services: Cleaning of City Facilities	790,370	33,883
Central Business District Sealed Compactor Program	388,424	178,595

Infrastructure (Continued)

	Team Reviewed Offer Total	Change from FY16 Base
Map and Graphics Production	\$100,817	\$0
SWM Containers and Distribution	253,310	112,007
Alley Maintenance	423,603	0
Fleet Vehicle Wash Program	47,269	0
Library Technology and Innovation	149,780	0
Stormwater Permitting - General Fund	163,253	0
TOTALS	\$22,896,399	\$1,787,766

Good Government

	Team Reviewed Offer Total	Change from FY16 Base
Real Estate Taxation	\$1,752,497	\$12,124
- Reinstate Treasurer Clerk I Position	27,986	27,986
Personal Property Tax Administration and Motor Vehicle License	890,302	10,254
- Tax Systems Analyst	48,545	48,545
Other Local Trust Taxes	146,225	649
Accounts Receivable Billing and Collections Services	501,442	0
Permit Center	266,410	3,000
Miscellaneous Revenue Collections and Administration	122,746	0

Good Government (Continued)

	Team Reviewed Offer Total	Change from FY16 Base
Payroll	\$270,173	\$1,198
Accounts Payable	254,651	4,619
Set Off Debt Collection Program	53,835	0
Business Applications Support	1,440,087	2,977
Business License Taxation	343,500	1,382
Taxation Programs Commonwealth of Virginia	182,089	565
Human Resources - Salary Administration	221,646	4,690
Budget Development	280,368	0
Risk Management and Worker's Compensation Administration	776,957	0
Retirement Plans Administration	520,486	0

Good Government (Continued)

	Team Reviewed Offer Total	Change from FY16 Base
Procurement Services	\$376,774	\$2,814
Cash Management and Investment Services	268,548	12,195
Human Resources - Employment Services	313,328	1,975
Budget Administration	138,641	0
Legal Counsel	998,451	7,573
Human Resources - Benefits Administration	1,080,297	2,484
Contract Management Services	89,039	0
Fund Accounting & Financial Reporting	618,015	3,195
Auto and General Liability Claims Administration	70,673	53,293
Leadership, Management and Oversight	898,067	14,759

Good Government (Continued)

	Team Reviewed Offer Total	Change from FY16 Base
Conduct of Elections - Local/State/Federal	\$279,217	\$38,684
Safety Training/Loss Prevention and Control	77,889	0
Capital and Financial Planning	213,920	0
Handle Collection of Court Costs and/or Fines for the Roanoke City Courts	87,810	0
Human Resources - Organizational Development	657,572	109,549
- Learning Specialist	26,545	26,545
- Employee Customer Service Recognition Program	40,000	40,000
Performance Auditing	567,836	4,679
Circuit Court Clerk Performance of State Mandated Duties	1,623,917	13,661
Board of Equalization	11,501	0
Dog Licensing	33,979	0

Good Government (Continued)

	Team Reviewed Offer Total	Change from FY16 Base
Voter Registration Services	\$125,102	\$4,000
Technical support and administrative services to Constituents	455,268	6,310
City Council	264,215	826
Provide Management, General Administrative, and Departmental Support Services	167,385	2,000
- Lean/Six Sigma Coordinator	76,011	76,011
Coordinate Annual Independent Audit of City CAFR	171,192	3,745
Travel Policy Administration	29,245	0
Fraud, Waste and Abuse Hotline	25,976	500
Public Information: Make City News Accessible and Promote the City of Roanoke	233,087	52,224
TOTALS	\$18,119,445	\$595,011

Livability

	Team Reviewed Offer Total	Change from FY16 Base
Planning and Urban Design Services	\$873,645	\$23,246
- Administrative Assistant III	36,513	36,513
- City Planner II	53,698	53,698
Traffic Engineering, Transportation Planning, and Project Management	760,237	0
- Additional Public Infrastructure Inspectors (2)	80,700	80,700
Books and Materials	662,777	25,000
Code Enforcement	1,165,613	715
Athletics	739,737	0
Landscape Management	1,016,411	1,671
Park Management	922,949	3,494
- Supplemental Park Management Needs: 4 Full-time Maintenance Technicians 4 Seasonal Maintenance Workers Overtime Wages Equipment & Supplies	399,671	268,971
Urban Forestry	851,473	845
Community Recreation	504,376	0

Livability (continued)

	Team Reviewed Offer Total	Change from FY16 Base
Neighborhood Library Services	\$1,293,928	\$12,600
- Library Associate I	36,513	36,513
Outdoor Education	570,466	0
SWM Recycling Collection	1,021,193	274,160
Youth Development	609,149	0
SWM Trash Collection	2,748,531	(80,126)
SWM Collection Inspectors	210,047	5,150

Livability (continued)

	Team Reviewed Offer Total	Change from FY16 Base
HUD General Administration and Internally-Operated Housing Programs	\$25,750	\$0
SWM Physically and Topographically Challenged Solid Waste Collection Services	182,101	6,972
SWM Bulk Collection	808,609	(73,524)
Community Sustainability Programming	195,780	8,400
SWM Brush Collection/Leaf Collection	252,076	(102,664)
SWM Operations (Call Center)	99,591	0
TOTALS	\$16,121,534	\$582,635

Economy

	Team Reviewed Offer Total	Change from FY16 Base
Business and Workforce Development	\$1,187,764	\$149,452
Asset Development for the Economy	115,650	0
Asset Promotion for Economic Development	67,987	0
Asset Development for Economy and Education – Roanoke Arts Commission	28,060	0
Percent (%) for the Arts	19,435	0
TOTALS	\$1,418,896	\$149,452

Budget Committee Review

	Offer Total	Change from FY16 Base
Technology Capital	\$1,500,000	600,000
Radio Capital	435,940	0
Fleet Capital	3,500,000	728,863
TOTALS	\$5,435,940	\$1,328,863

Outside Agencies

	Requested Offer Total	Change from FY16 Base
Blue Ridge Behavioral Healthcare	\$706,696	\$257,806
Blue Ridge Soil & Water Conservation District	3,000	0
Center in the Square	297,191	11,431
City of Salem – NCAA Championships	2,880	0
CityWorks (X)PO and CoLab for Economic Development Support (new)	65,000	65,000
Community College Access Program (CCAP)	100,000	0
Council of Community Services 2-1-1 Marketing Efforts (new)	8,500	8,500
District Taxes (Williamson Road and Downtown Service Districts)	697,000	12,000
DRI – Special Event Coordination	135,000	0
- DRI – Special Events Coordination – Restrooms (new)	15,000	15,000
Health Department	1,555,792	80,792
Human Services Advisory Board	409,052	0
Interstate 73 Coalition, LLC (new)	24,000	24,000
LEAP (new)	24,786	24,786
Market Building Support	300,000	0
Memberships Supplemental	50,000	50,000

Outside Agencies – (Continued)

	Requested Offer Total	Change from FY16 Base
Mill Mountain Zoo	\$33,120	\$0
Mill Mountain Zoo – Bathroom Renovation (new)	10,000	10,000
Miss Virginia Pageant	9,600	0
Mountain View Humane Spay/Neuter (new)	23,000	23,000
New Century Technology Council	2,000	0
New River Valley Commerce Park	35,000	0
Regional Center for Animal Care and Protection	880,871	0
Renovation Alliance (formerly Rebuilding America)	2,800	800
Roanoke Arts Commission	269,220	0
Roanoke Community Garden Association	10,000	0
Roanoke Outside Foundation (new)	40,000	40,000
Roanoke Regional Chamber of Commerce (new)	7,640	7,640
Roanoke Regional Partnership	215,829	1,079
Roanoke Regional Small Business Development Center	17,500	7,500
Roanoke Valley – Alleghany Regional Commission	89,388	5,312
Roanoke Valley – Alleghany Regional Commission – Regional Bicycle Coordinator Supplemental (new)	12,000	12,000

Outside Agencies – (Continued)

	Requested Offer Total	Change from FY16 Base
Roanoke Valley – Alleghany Regional Commission – Roanoke River Blueway Local Govt Contribution Supplemental (new)	\$5,200	\$5,200
Roanoke Valley Broadband Authority (Debt Service)	334,570	247,070
Roanoke Valley Broadband Authority (Operating Expense)	312,198	235,173
Roanoke Valley Convention and Visitors Bureau	1,687,500	87,375
Roanoke Valley Greenway Commission	42,880	0
Roanoke Valley Sister Cities	10,800	0
Roanoke Valley Television (RVTV)	211,361	4,321
Roanoke Valley Transportation Planning Organization (new)	14,837	0
Science Museum of Western Virginia – Youth Programs (new)	60,000	60,000
Taubman Museum	96,488	26,488
Total Action for Progress (TAP)	160,000	0
Transdominion Express	2,000	0
Virginia Cooperative Extension	83,599	11,332
Virginia Municipal League	28,657	0
VWCC – Scholarships	10,303	0
Western Virginia Education Classic	3,600	0
TOTALS	\$9,115,858	\$1,373,605

Reserved Allocations

	Requested Offer Total	Change from FY16 Base
Transfer to Schools	\$80,022,800	\$2,228,800
Transfer to Debt Service	14,219,256	250,000
Personnel Lapse (Salary, FICA, Retirement)	(2,258,633)	0
Budget Contingency	1,297,566	0
Other (Medical, Dental, Affordable Care Act, Civic Center Subsidy, GRTC Subsidy, Stormwater Utility, Grant Fund, W/C, Misc Contingencies, Reserves, OPEB, Line of Duty, CCAP)	10,508,150	1,104,083
Compensation Increase	1,900,000	1,900,000
Budgeting for Outcomes Contingency	250,000	250,000
TOTAL:	\$105,939,139	\$5,732,883

Summary – March 7th

	Team Reviewed Offer Total	Change from FY 16 Base
Education	\$1,836,069	\$62,902
Safety	\$68,411,409	\$1,950,574
Human Services	\$37,725,896	\$889,475
Infrastructure	\$22,896,399	\$1,787,766
Good Government	\$18,119,445	\$595,011
Livability	\$16,121,534	\$582,635
Economy	\$1,418,896	\$149,452
Outside Agencies	\$9,115,858	\$1,373,605
Budget Committee Review	\$5,435,940	\$1,328,863
Reserved Allocation	\$105,939,139	\$5,732,883
TOTALS	\$287,095,585	\$14,488,166
Revenue Estimate – March 7	\$278,621,000	
Variance	(\$8,474,585)	

Capital Project Planning

Capital Project Planning

- Maintain Current Capital Assets
- Infrastructure Investment for Livability and Economic Development
 - Bridge Renovation/Replacement
 - Curb, Gutter and Sidewalk
 - Streetscape Projects
 - Storm Drains
 - Civic Center
 - School Maintenance
- Targeted Livability Investments
 - Parks and Recreation Master Plan
 - Libraries

Investments made within parameters of debt policy.

Debt Issuance Planning FY 2017-2021

Project	2017	2018	2019	2020	2021	Total
RCPS	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 25,000,000
Bridge Renovation	8,050,000	-	-	11,000,000	11,000,000	30,050,000
Library Master Plan	2,845,000	2,769,000	550,000	5,000,000	-	11,164,000
P&R Master Plan	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	12,500,000
Civic Center	-	1,500,000	1,500,000	1,500,000	1,500,000	6,000,000
Stormwater Management	1,620,000	1,120,000	1,120,000	1,120,000	1,120,000	6,100,000
Curb, Gutter and Sidewalk	1,000,000	1,500,000	1,500,000	1,500,000	1,500,000	7,000,000
Street Scapes	500,000	500,000	500,000	500,000	500,000	2,500,000
Fire Facility Master Plan	-	810,000	5,400,000	645,000	7,255,000	14,110,000
911 Center	1,500,000	10,000,000	-	-	-	11,500,000
Colonial Avenue Street Improvements	2,500,000	-	-	-	-	2,500,000
10th Street Improvements	1,200,000	1,200,000	-	-	-	2,400,000
Total	\$ 26,715,000	\$ 26,899,000	\$ 18,070,000	\$ 28,765,000	\$ 30,375,000	\$ 130,824,000

One-Time Funding Requests

Total: \$1,200,744

Percent for Art	\$ 21,500
Equipment:	\$542,874
Presidential Election Expenses:	\$ 42,689
Departmental Building Upgrades:	\$ 48,031
Technology Server Room Upgrades:	\$113,000
One-time Training Needs:	\$ 15,100
Market Building Capital Improvements:	\$ 75,000
Classification & Compensation Study:	\$200,000
Park Maintenance Equipment Needs:	\$130,700
Other Requests:	\$ 11,850

To be funded from one-time sources

Council Discussion

FY 2016-2017 Balancing

Draft 2017-2021 CIP and Capital Plan

Next Steps

- Priority Teams
 - Make final funding recommendations to Budget Committee
- Budget Committee
 - Receive final recommendations from Priority Teams
 - Balance Recommended Budget
 - Prepare Capital Plan recommendation
- April 4th Briefing

Operating and Capital Budget Development Next Steps

- Council Briefing – April 4, 2016
- Recommended Budget Presentation – April 18, 2016
- Public Hearing – April 28, 2016
- Council Briefing/Budget Study – May 5, 2016
- Budget Adoption – May 12, 2016

Reconciliation

February 1 Offer Total	\$286,928,719
Adjustments	166,866
March 7 Offer Total	\$287,095,585
March 7 Revenue Estimate	\$278,621,000
March 7 Variance	(\$8,474,585)