



# Permit Application for Outdoor Dining

Permit #

Date

Type  Renewal  New (requires payment of \$75 review fee)

Property Address  Tax Map #

Contact Name

Business Name

Contact Phone #  Relationship to Property Owner  Owner  Tenant  Agent

Business Address

City  State  Zip Code  Phone #  Cell #

Email

- The Following Information must be attached:**
- Written description and photos of furniture
  - Drawing or Diagram of Outdoor Dining Area, clearly showing the square footage requested (See Outdoor Dining Guidelines)
  - Current Certificate of Insurance
  - Sign Permit Application (if necessary)

Hours of operation  to

Months of operation:  to

Square feet of Dining Area

A \$75 fee will be charged for each new permit application and/or a furniture design change.

[Click here to access the Outdoor Dining Guidelines Packet](#)

By initialling below, I understand and agree to comply with City Codes, State codes, and administrative rules applicable to outdoor dining activities.

Initials of Applicant

Complete the section below only if the outdoor dining area will extend in front of another property.

I consent to  having permission to conduct outdoor dining in front of tax #   
through December 31 of the year,  Signature of Property Owner