

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,  
The 15th day of June, 2020.  
No. 41761-061520.

A RESOLUTION endorsing the update to the Capital Improvement Program submitted by the City Manager in the City Council Agenda Report of June 15, 2020.

WHEREAS, by City Council Agenda Report of June 15, 2020, the City Manager has presented an update to the City's Five-Year Capital Improvement Program for Fiscal Years 2021-2025 in the recommended amount totaling \$167,720,908;

WHEREAS, the Capital Improvement Program and the funding recommendation for projects is affordable and consistent with previous discussions by City Council and actions taken by City Council; and

WHEREAS, this Council is desirous of endorsing the recommended update to the Capital Improvement Program;

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke that this Council endorses and concurs in the recommendations of the City Manager for a certain update to the Five-Year Capital Improvement Program for the City of Roanoke for Fiscal Years 2021-2025, and the related funding recommendations, as set out in the City Council Agenda Report dated June 15, 2020.

ATTEST:

City Clerk.

MT

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

The 15th day of June, 2020.

No. 41762-061520.

AN ORDINANCE to appropriate funding for the FY 2021-2025 Update to the Capital Improvement Program, amending and reordaining certain sections of the 2021 General, Capital Projects, and Grant Funds Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2021 General, Capital Projects, and Grant Funds Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

General Fund

|   |                  |             |
|---|------------------|-------------|
| Appropriations                            | 01-300-9410-2170 | \$821,317   |
| Miscellaneous                             | 01-250-9310-9508 | (1,135,026) |
| Transfer to Capital Projects Fund         | 01-130-1233-1003 | 5,465       |
| Overtime – Comm of Rev                    | 01-130-1233-1120 | 418         |
| FICA – Comm of Rev                        | 01-260-1310-2010 | 96,375      |
| Fees for Prof Serv – Electoral Board      | 01-260-1310-2170 | 26,980      |
| Miscellaneous – Electoral Board           | 01-260-1310-1004 | 62,328      |
| Temp Wages – Electoral Board              | 01-260-1310-1120 | 4,768       |
| FICA – Electoral Board                    | 01-260-1310-2015 | 1,500       |
| Advertising – Electoral Board             | 01-260-1310-2046 | 675         |
| Local Mileage – Electoral Board           | 01-260-1310-2144 | 200         |
| Business Meals & Travel – Electoral Board | 01-260-1310-2160 | 1,770       |
| Postage – Electoral Board                 | 01-260-1310-3070 | 740         |
| Equip Rental/Lease – Electoral Board      | 01-610-8110-1002 | 112,490     |
| Reg Employee Salaries - PBD               |                  |             |

Capital Projects Fund

|                            |                  |            |
|----------------------------|------------------|------------|
| Appropriations             | 08-530-9552-9003 | \$ 418,686 |
| Bridge Maintenance         | 08-530-9575-9220 | 278,192    |
| Contingency                | 08-310-9274-9003 | 20,800     |
| Percent for Arts           |                  |            |
| Revenues                   |                  |            |
| Transfer from General Fund | 08-110-1234-1037 | \$717,678  |

Grant Fund

Appropriations

EZ 1-A Commercial Façade Program

35-310-8325-5657

\$100,000

Revenue

Enterprise Zone 1-A City Funded Grants

35-300-8325-8325

\$100,000

ATTEST:

*Cecilia J. McCoy*

City Clerk.



# CITY COUNCIL AGENDA REPORT

**To:** Honorable Mayor and Members of City Council  
**Meeting:** June 15, 2020  
**Subject:** Capital Improvement Program Update FY 2021-2025

## Background:

The Capital Improvement Program (CIP) for Fiscal Years 2021-2025 is a plan recommended for approval by City Council for anticipated capital project expenditures to be incurred over the next five years and is a revision of the Fiscal Years 2020-2024 plan.

## Considerations:

As part of the financial planning/budget development process City Council was briefed on projects to be funded through additional bond issuance and cash. The total Capital Improvement Program for Fiscal Years 2021-2025 is comprised of capital projects with estimated expenditures of \$167,720,908 as outlined in Attachment A.

Council authorization of debt issuance is required for planned issuance each fiscal year and is requested through a separate report at a Council meeting after the adoption of the CIP Update to ensure that the public hearing notices are published in accordance with code requirements. Subject to Council approval, the public hearing will be held on July 20, 2020, at 7:00 p.m.

The CIP anticipates debt issuance each year as outlined below.

| FY 2021  |                     |
|--|---------------------|
| ▪ School Facility Maintenance and Improvements | \$5,000,000         |
| ▪ Bridge Renovation                            | \$2,500,000         |
| ▪ Parks and Recreation Master Plan             | \$100,000           |
| ▪ Berglund Center Improvements                 | 1,500,000           |
| ▪ Stormwater Management                        | 2,000,000           |
| ▪ Curb, Gutter and Sidewalk Program            | 1,500,000           |
| ▪ Streetscape Improvements                     | 500,000             |
| ▪ Fleet Capital Replacements                   | 600,000             |
| ▪ Technology Capital                           | 500,000             |
| ▪ Public Works Service Center                  | 1,500,000           |
| ▪ Capital Building Maintenance                 | 1,000,000           |
| ▪ Campbell Court                               | 4,000,000           |
| ▪ Transit Facility                             | <u>7,478,000</u>    |
| <b>Total:</b>                                  | <b>\$28,178,000</b> |

|  |                  |
|--|------------------|
| FY 2022  |                  |
| ▪ School Facility Maintenance and Improvements | \$5,000,000      |
| ▪ Bridge Renovation                            | 13,750,000       |
| ▪ Parks and Recreation Master Plan             | 3,000,000        |
| ▪ Berglund Center Improvements                 | 1,500,000        |
| ▪ Stormwater Management                        | 2,000,000        |
| ▪ Curb, Gutter and Sidewalk Program            | 1,500,000        |
| ▪ Streetscape Improvements                     | 500,000          |
| ▪ Passenger Rail                               | 1,869,000        |
| ▪ Fleet Capital Replacements                   | 600,000          |
| ▪ Capital Building Maintenance                 | <u>1,000,000</u> |
| Total:   | 30,719,000       |

|  |                  |
|--|------------------|
| FY 2023  |                  |
| ▪ School Facility Maintenance and Improvements | \$5,000,000      |
| ▪ Bridge Renovation                            | 13,750,000       |
| ▪ Berglund Center Improvements                 | 1,500,000        |
| ▪ Stormwater Management                        | 2,000,000        |
| ▪ Curb, Gutter and Sidewalk Program            | 1,500,000        |
| ▪ Streetscape Improvements                     | 500,000          |
| ▪ Fleet Capital Replacements                   | 900,000          |
| ▪ Capital Building Maintenance                 | <u>1,000,000</u> |
| Total:   | \$26,150,000     |

|  |                  |
|--|------------------|
| FY 2024  |                  |
| ▪ School Facility Maintenance and Improvements | \$5,000,000      |
| ▪ Berglund Center Improvements                 | 1,500,000        |
| ▪ Stormwater Management                        | 2,000,000        |
| ▪ Curb, Gutter and Sidewalk Program            | 1,500,000        |
| ▪ Streetscape Improvements                     | 500,000          |
| ▪ Fleet Capital Replacements                   | 600,000          |
| ▪ Technology Capital                           | 1,500,000        |
| ▪ Capital Building Maintenance                 | <u>1,000,000</u> |
| Total:   | \$13,600,000     |

|  |                  |
|--|------------------|
| FY 2025  |                  |
| ▪ School Facility Maintenance and Improvements | \$5,000,000      |
| ▪ Berglund Center Improvements                 | 1,500,000        |
| ▪ Stormwater Management                        | 2,000,000        |
| ▪ Curb, Gutter and Sidewalk Program            | 1,500,000        |
| ▪ Streetscape Improvements                     | 500,000          |
| ▪ Fleet Capital Replacements                   | 600,000          |
| ▪ Technology Capital                           | 1,500,000        |
| ▪ Fire Facility Master Plan                    | 669,500          |
| ▪ Capital Building Maintenance                 | <u>1,000,000</u> |
| Total:   | \$14,269,500     |

Funding budgeted for debt service is based on the capital project planning model. Budgeted debt service funding not needed until bonds are issued and debt service payments begin is used to cash fund selected projects or for a specific purpose.

Funding in the amount of \$418,686 is included in the Transfer to Capital Projects Fund for Bridge Maintenance Projects and may be appropriated to project accounts for FY 2021.

Council is advised of the recommended use of one time funding for the following:

|                                     |                |
|-------------------------------------|----------------|
| ▪ Capital Project Contingency       | \$278,192      |
| ▪ Comprehensive Plan staff support  | 112,490        |
| ▪ Elections                         | 195,336        |
| ▪ Environmental Compliance          | 230,500        |
| ▪ Financial Stability Specialist    | 40,000         |
| ▪ Gun Violence Task Force           | 75,000         |
| ▪ Housing Study                     | 40,000         |
| ▪ Percent for Art                   | 20,800         |
| ▪ Pool repairs                      | 75,000         |
| ▪ Street and Landscape Maintenance  | 195,000        |
| ▪ Other one-time Departmental needs | <u>171,700</u> |
| Total:                              | \$ 1,434,018   |

Funding in the amount of \$100,000 was included in the Transfer to Grant Fund for the purpose of providing local funds for the Enterprise Zone 1-A City Funded Grant Program. It is recommended these funds be appropriated towards the Commercial Façade Program.

**Recommended Action:**


Approve a resolution endorsing the update to the CIP.

Appropriate \$1,852,704 included in the FY 2021 Transfer to Capital Projects Fund Account to the respective accounts established by the Director of Finance for the following:

|                                     |           |
|-------------------------------------|-----------|
| ▪ Bridge maintenance                | \$418,686 |
| ▪ Capital Project Contingency       | \$278,192 |
| ▪ Comprehensive Plan staff support  | 112,490   |
| ▪ Elections                         | 195,336   |
| ▪ Environmental compliance          | 230,500   |
| ▪ Financial Stability Specialist    | 40,000    |
| ▪ Gun Violence Task Force           | 75,000    |
| ▪ Housing Study                     | 40,000    |
| ▪ Percent for Art                   | 20,800    |
| ▪ Pool repairs                      | 75,000    |
| ▪ Street and Landscape Maintenance  | 195,000   |
| ▪ Other one-time Departmental needs | 171,700   |

The funding noted above for environmental compliance, Financial Stability Specialist, Gun Violence Task Force, planning study, pool repairs, and street maintenance, and various other one-time departmental needs will be transferred to departmental budgets or Grant Fund matching needs during the course of the fiscal year for these identified one time needs.

Appropriate \$100,000 included in the FY 2021 Transfer to Grant Fund Account to the Enterprise Zone A-1 City Funded Grant, Commercial Façade Program.



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Robert S. Cowell, Jr.  
City Manager

Distribution: Council Appointed Officers

Rita D. Bishop, Superintendent, Roanoke City Public Schools  
Kristine Flynn, Bond Counsel, Hawkins Delafield & Wood LLP  
David Rose, Senior Vice President, Davenport & Company, LLC  
Robyn Schon, Director of Civic Facilities  
Amelia C. Merchant, Director of Finance