



Date

Comprehensive Development Plan No.

ALL INFORMATION MUST BE COMPLETED FOR THIS APPLICATION TO BE ACCEPTED ...

To be completed by staff ...

Application For Comprehensive Development Plan Review

Has a Preapplication Meeting been held? Yes No Has a Preapplication Meeting been waived? Yes No

Are you increasing the impervious area by 2,500 SF, or more? Yes No Are you disturbing more than 10,000 SF? Yes No

Is a rezoning required? Yes No If the answer to any of these 3 questions is "Yes" - You MUST request a Pre-application Meeting

Is this a linear development project? Yes No

Will more than 1 acre be disturbed? Yes No

Identify all materials submitted with this application

E & S Narrative Site Dimensional Plan Stormwater Calculations Landscaping Plan

SWPPP Outdoor Lighting Plan Stormwater Management Plan Grading / E&S Plan

Applicant Information:

Firm Name Contact Person Name

Firm Address City State Zip Code

Firm Phone Number Contact Person Email - REQUIRED

Relationship to Property Owner Owner Contactor Engineer

Owner Information: Same as applicant

Owner Name Contact Person Name

Owner Address City State Zip Code

Phone Number Contact Person Email - REQUIRED

Engineer Information: Same as applicant

Engineer Firm Contact Person Name

Engineer Address City State Zip Code

Phone Number Contact Person Email - REQUIRED

Project Information: Tax Parcel #

Project Name

Project Address

Project Description

Project Zoning

Type of Project

Small: < 10,000 SF

Large: > 10,000 SF

Proffered Conditions Yes No

Ordinance No:

Developed (Project) Area in Acres **Ac** Graded (Disturbed) Area in Acres **Ac**

If Graded area is equal to, or greater than 0.2296 Ac (10,000 SF), enter the square foot of impervious surface here -->

Impervious Area (SQUARE FEET) **SF**

Fees:

Comprehensive Development Plan Review \$500 + \$75 per acre (DEVELOPED) - (round up to the next acre) \$

* If Comprehensive Development Plan disturbs 2,500 sq ft or more; include Grading and Erosion/Sediment Control Review Fee (below)
** If Comprehensive Development Plan disturbs 10,000 sq ft or more; include Stormwater Management Review Fee (below)

* Grading and Erosion/Sediment Control Plan Review Fee \$100 + \$50 per acre (DISTURBED) - (round up to the next acre) \$

** Stormwater Management Plan Review Fee \$100 + \$3.00 per 100 sq ft (POST DEVELOPMENT IMPERVIOUS AREA) - (round up to whole number, up to a max. fee of \$1000.00) \$

Total \$

I understand that that if there are any delinquent real estate taxes owed on these properties, that this application will not be processed until the taxes are paid (City Council Ord. No. 36036-081902.)

The applicant requests review and approval of a development plan as set forth in the City of Roanoke Zoning Ordinance. It is understood that submission of inaccurate or incomplete information may delay final approval of the comprehensive development plans.

I hereby certify that I understand the provisions of the Erosion and Sediment Control Ordinance and the Stormwater Management Ordinance, and their respective programs, as they apply to the approved-referenced project. I further grant right of entry to the property described above to designated personnel for the purpose of inspecting and monitoring compliance with the aforesaid ordinances.

Acknowledge with initials here -->

Effective October 2016, the City adopted a fully digital plan review and approval process. All comprehensive development plans and revisions are to be submitted in digital format. Paper copies are no longer accepted.

Professional seals on plans should be shown with a "preliminary" mark until the plan status is "In Compliance".

On initial submission, complete this form and print it to PDF format and include with digital plans and the appropriate fees.