



Please click the links below to access the Council Agenda and Reports:

1. Council Agenda And Reports

Documents:

[CAR 02-01-21.PDF](#)  
[MINS 12-21-20.PDF](#)

2. Council Action Agenda

Documents:

[AG 02-01-21.PDF](#)

**NOTICE:**

**The Full Agenda consists of scanned images of only those reports and communications submitted to the City Clerk before the deadline established for such agenda and will not include any matter or item brought before Council for consideration at the meeting.**

**The original documents are available for inspection in the Office of the City Clerk, Room 456 Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., Roanoke, Virginia 24011.**

**To receive the City Council agenda (without reports) automatically via e-mail, contact the Office of the City Clerk at [clerk@roanokeva.gov](mailto:clerk@roanokeva.gov) or (540) 853-2541.**

**The records of City Council and City Clerk's Office will be maintained pursuant to Section 42.1-82 of the Code of Virginia (1950), as amended, and the Commonwealth of Virginia, Library of Virginia Records Management and Imaging Services Division, Records Retention and Disposition Schedules, for compliance with Guidelines provided by the Library of Virginia.**



**ROANOKE CITY COUNCIL  
INFORMAL SESSION**

**FEBRUARY 1, 2021  
9:00 A.M.**

**CITY COUNCIL CHAMBER  
215 CHURCH AVENUE, S. W.**

**AGENDA**

**The City of Roanoke is a safe, caring and economically vibrant community in  
which to live, learn, work, play and prosper**

*A vibrant urban center with strong neighborhoods set amongst the spectacular  
beauty of Virginia's Blue Ridge*

**Call to Order -- Roll Call**

Welcome. Mayor Sherman P. Lea, Sr.

**NOTICE**

This morning's meeting will be televised live and replayed on RVTV Channel 3 following the 2:00 p.m. session on Thursday, February 4 at 7:00 p.m., and Saturday, February 6 at 4:00 p.m.; and video streamed through Facebook Live at [facebook.com/RoanokeVa](https://www.facebook.com/RoanokeVa). Council meetings are offered with closed captioning for the hearing impaired.

**ITEMS FOR ACTION:**

A communication from Mayor Sherman P. Lea, Sr., requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

P 8

A communication from the City Manager requesting that Council convene in a Closed Meeting for discussion of reports and plans related to the security of the Noel C. Taylor Municipal Building, situated at 215 Church Avenue, S. W., pursuant to Section 2.2-3711 (A)(19), Code of Virginia (1950), as amended.

P 10

A communication from the City Manager requesting that Council convene in a Closed Meeting to discuss the disposition of an approximately one acre portion of City -owned property located at 2424 Brambleton Avenue, S. W., where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended.

P 11

A communication from the City Attorney requesting that Council convene in a Closed Meeting for consultation with legal counsel and briefings by staff members or consultants pertaining to pending litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to Section 2.2-3711 (A)(7), Code of Virginia (1950), as amended.

P 12

ITEMS LISTED ON THE 2:00 P.M. COUNCIL DOCKET REQUIRING DISCUSSION/CLARIFICATION AND ADDITIONS/DELETIONS TO THE 2:00 P.M. AGENDA. (5 MINUTES)

TOPICS FOR DISCUSSION BY THE MAYOR AND MEMBERS OF COUNCIL. (5 MINUTES)

BRIEFINGS:

- Budget/Financial Planning FY 22 - 30 minutes
- Fire Marshall's Office Strategic Plan - 20 minutes

**THE COUNCIL MEETING WILL STAND IN RECESS FOR A CLOSED MEETING; AND THEREAFTER RECONVENE AT 2:00 P.M., IN THE COUNCIL CHAMBER, ROOM 450, NOEL C. TAYLOR MUNICIPAL BUILDING.**



**ROANOKE CITY COUNCIL  
REGULAR SESSION**

**FEBRUARY 1, 2021  
2:00 P.M.**

**CITY COUNCIL CHAMBER  
215 CHURCH AVENUE, S. W.**

**AGENDA**

**The City of Roanoke is a safe, caring and economically vibrant community in  
which to live, learn, work, play and prosper**

***A vibrant urban center with strong neighborhoods set amongst the spectacular  
beauty of Virginia's Blue Ridge***

**1. Call to Order--Roll Call.**

The Invocation will be delivered by The Reverend Walter LeFlore,  
Minister, Unitarian Universalist Church of Roanoke.

The Pledge of Allegiance to the Flag of the United States of America will  
be led by Mayor Lea.

Welcome. Mayor Lea.

**NOTICE:**

This afternoon's Council meeting will be televised live and replayed on RVTV  
Channel 3 on Thursday, February 4 at 7:00 p.m., and Saturday, February 6 at  
4:00 p.m.; and video streamed through Facebook Live at  
[facebook.com/RoanokeVa](https://www.facebook.com/RoanokeVa). Council meetings are offered with closed captioning  
for the hearing impaired.

## **ANNOUNCEMENTS:**

The Council of the City of Roanoke is seeking applications for the following current vacancies and/or upcoming expirations of terms of office:

Fair Housing Board – one vacancy  
Parks and Recreation Advisory Board – three vacancies  
Roanoke Arts Commission – one vacancy  
Roanoke Redevelopment and Housing Authority – one vacancy  
Towing Advisory Board – one vacancy (Citizen at-large)  
Youth Services Citizen Board – one vacancy

Access the City's homepage to complete an online application for the abovementioned vacancies.

**The City Clerk's Office is accepting applications for three upcoming vacancies on the Roanoke City School Board for three-year terms of office expiring on June 30, 2021. Three-year terms of office will commence July 1, 2021 and end on June 30, 2024.**

**Incumbent School Board Trustees are Mark K. Cathey, Laura Day Rottenborn and Richard "Dick" Willis, Jr. Inasmuch as Mr. Willis will have served three consecutive terms of office, he is ineligible for reappointment. Ms. Rottenborn is not seeking reappointment.**

**Application and information describing the duties and responsibilities of Trustees of the Roanoke City School Board are available on the City of Roanoke's web page at [www.roanokeva.gov](http://www.roanokeva.gov), or may be obtained by contacting the City Clerk's Office, Room 456, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.**

**The deadline to receive applications is Wednesday, March 10, 2021 at 5:00 p.m. For questions and/or additional information, please contact the City Clerk's Office at (540) 853-2541 or by email at [clerk@roanokeva.gov](mailto:clerk@roanokeva.gov).**

## **2. PRESENTATIONS AND ACKNOWLEDGEMENTS: NONE.**

### **3. HEARING OF CITIZENS UPON PUBLIC MATTERS:**

City Council sets this time as a priority for citizens to be heard. If deemed appropriate, matters will be referred to the City Manager for response, recommendation or report to the Council.

**Due to the recent increase and severity in COVID-19 cases in the City of Roanoke, out of an abundance of caution, the Roanoke City Council has determined that temporary changes are necessary. Roanoke City Council Members will continue to meet in person in City Council Chamber, observing all recommended safety protocols while members of the community wishing to address the City Council during Hearing of Citizens Upon Public Matters are required to participate virtually or via email by contacting the City Clerk's Office at [clerk@roanokeva.gov](mailto:clerk@roanokeva.gov) and (540) 853-2541, by 12:00 p.m., on February 1. The Council Chamber will not be accessible to the general public during the meeting. The meeting will continue to be broadcast via RVTV-3 and on the City's Facebook account.**

### **4. CONSENT AGENDA:**

All matters listed under the Consent Agenda are considered to be routine by the Members of City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the Consent Agenda and considered separately.

C-1 Minutes of the regular meeting of City Council held on Monday, December 21, 2020.

**RECOMMENDED ACTION:** Dispense with the reading of the minutes and approve as recorded.

C-2 A communication from the City Clerk advising of the resignation of Timothy Witten as a member of the Roanoke Redevelopment and Housing Authority, effective January 22, 2021.

P 13

RECOMMENDED ACTION: Accept the resignation and receive and file the communication.

C-3 Reports of qualification of Aaron Washington as a member of the Human Services Advisory Board for a four-year term of office, commencing December 1, 2020 and November 30, 2024; and Laura Carini to replace Kenneth Cronin as the Citizen member of City of Roanoke Finance Board for a term of office ending June 30, 2022.

RECOMMENDED ACTION: Receive and file.

**5. PUBLIC HEARINGS: NONE.**

**6. PETITIONS AND COMMUNICATIONS:**

a. Presentation with regard to the expansion of the Special Service District for the Greater Williamson Road Area Business Association (WRABA). Valerie A. Brown, Executive Director, Spokesperson. (Sponsored by the City Manager)

P 14  
P 17

**7. REPORTS OF CITY OFFICERS AND COMMENTS OF THE CITY MANAGER:**

a. CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

1. Acceptance of the 2021 Violence Against Women Act (V-STOP) Grant from the Virginia Department of Criminal Justice for the Police Department's existing Domestic Violence Specialist position.

P 18  
R 22  
B/O 23

**COMMENTS OF THE CITY MANAGER.**

**8. REPORTS OF COMMITTEES: NONE.**

**9. UNFINISHED BUSINESS: NONE.**

**10. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: NONE.**

**11. MOTIONS AND MISCELLANEOUS BUSINESS:**

- a. Inquiries and/or comments by the Mayor and Members of City Council.
- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council.

**CERTIFICATION OF CLOSED MEETING.**

**12. ADJOURN.**





**SHERMAN P. LEA, SR.**  
Mayor

**CITY OF ROANOKE  
OFFICE OF THE MAYOR**

215 CHURCH AVENUE, S.W., SUITE 452  
ROANOKE, VIRGINIA 24011-1594  
TELEPHONE: (540) 853-2444  
FAX: (540) 853-1145  
EMAIL: MAYOR@ROANOKEVA.GOV

February 1, 2021

The Honorable Vice-Mayor Patricia White-Boyd and Members  
of the Roanoke City Council  
Roanoke, Virginia

Dear Vice-Mayor White-Boyd and Members of Council:

This is to request a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

Sincerely,

Sherman P. Lea, Sr.  
Mayor

SPL:ctw

**COMMITTEE VACANCIES/REAPPOINTMENTS**  
**February 1, 2021**  
**Public**

**VACANCIES:**

Term of office on the Fair Housing Board ending March 31, 2024.

Terms of office on the Parks and Recreation Advisory Board ending March 31, 2024.

Unexpired term of office on the Roanoke Arts Commission ending June 30, 2022.

Unexpired term of office on the Roanoke Redevelopment and Housing Authority ending August 31, 2022.

Term of office (Citizen at Large) on the Towing Advisory Board ending October 31, 2023.

Unexpired term of office on the Youth Services Citizen Board ending June 30, 2021.



# CITY COUNCIL AGENDA REPORT

**To:** Honorable Mayor and Members of City Council  
**Meeting:** February 1, 2021  
**Subject:** Request for Closed Meeting

I request that City Council hold a closed meeting pursuant to Section 2.2-3711 (A)(19), Code of Virginia (1950), as amended, for the purpose of discussion of reports or plans related to the security of the Noel C. Taylor Municipal Building, situated at 215 Church Avenue, S.W., Roanoke, Virginia.



Robert S. Cowell, Jr.  
City Manager

Distribution: Council Appointed Officers  
Sherman Stovall, Deputy City Manager  
W. Brent Robertson, Assistant City Manager for Community Development



# CITY COUNCIL AGENDA REPORT

**To:** Honorable Mayor and Members of City Council  
**Meeting:** February 1, 2021  
**Subject:** Request for Closed Meeting

This is to request that City Council convene a closed meeting to discuss the disposition of an approximately 1 acre portion of City-owned property located at 2424 Brambleton Avenue, S.W., bearing Official Tax Map No. 1470301, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to §2.2-3711.A.3, Code of Virginia (1950), as amended.

---

Robert S. Cowell, Jr.  
City Manager

Distribution: Council Appointed Officers  
Sherman Stovall, Deputy City Manager  
W. Brent Robertson, Assistant City Manager for Community Development



**Timothy R. Spencer**  
City Attorney

**CITY OF ROANOKE**  
**OFFICE OF THE CITY ATTORNEY**  
464 MUNICIPAL BUILDING  
215 CHURCH AVENUE, SW  
ROANOKE, VIRGINIA 24011-1595

TELEPHONE 540-853-2431  
FAX 540-853-1221  
EMAIL: [cityatty@roanokeva.gov](mailto:cityatty@roanokeva.gov)

**David L. Collins**  
**Heather P. Ferguson**  
**Laura M. Carini**  
**Douglas P. Barber, Jr.**  
Assistant City Attorneys

February 1, 2021

The Honorable Mayor and Members  
of City Council  
Roanoke, Virginia

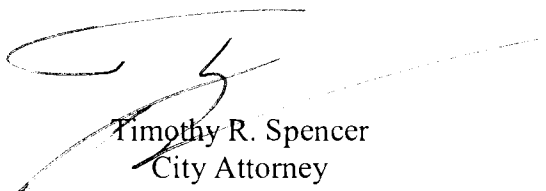
Re: Request for closed meeting

Dear Mayor Lea and Council Members:

This is to request that City Council convene a closed meeting pursuant to Sec. 2.2-3711.A.7, Code of Virginia, to consult with legal counsel and hear briefings by staff members or consultants pertaining to pending litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

With kindest personal regards, I am

Sincerely yours,



Timothy R. Spencer  
City Attorney

LSC/I

c: Robert S. Cowell, Jr., City Manager  
Cecelia F. McCoy, City Clerk



CECELIA F. MCCOY, CMC  
City Clerk

**CITY OF ROANOKE  
OFFICE OF THE CITY CLERK**

215 Church Avenue, S. W., Suite 456

Roanoke, Virginia 24011-1536

Telephone: (540) 853-2541

Fax: (540) 853-1145

E-mail: [clerk@roanokeva.gov](mailto:clerk@roanokeva.gov)

CECELIA T. WEBB, CMC  
Deputy City Clerk

February 1, 2021

The Honorable Mayor and Members  
of the Roanoke City Council  
Roanoke, Virginia

Dear Mayor Lea and Members of Council:

This is to advise that Timothy Witten has tendered his resignation as a member of the Roanoke Redevelopment and Housing Authority, effective January 22, 2021.

Sincerely,

Cecelia F. McCoy, CMC  
City Clerk

l.a.



# Williamson Road Area Business Association

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PO Box 7082 • Roanoke, VA 24019

Phone: 540.362.3293 • Fax: 540.362.5789 • Email: Valerie@wraba.org

January 22, 2021

Susie McCoy, City Clerk  
Bob Cowell, City Manager  
215 Church Avenue, SW  
Suite 456  
Roanoke, VA 24011

Dear City Clerk McCoy and City Manager Cowell,

Below please find an update and a proposal for an expanded Special Service District to be considered for the Greater Williamson Road Area Business Association (WRABA). On behalf of the Board of Directors for WRABA, I respectfully ask that this proposal, along with the attached map be presented to the City Council for vote when you deem it appropriate to do so.

In 1993, the Roanoke City Council established the Williamson Road Area Special Service District (SSD) to help pursue endeavors to improve both the economic vitality and to enhance the quality of life of the Greater Williamson Road Area Business Association corridor and surrounding areas. As further incentive, the SSD was established to provide added assistance intended to foster business recruitment and retention as well as plan for the development and revitalization of the area. These past 27 years have evidenced WRABA's commitment to the areas of economic development, City beautification, strategic planning, and public safety.

The events and projects that have been focused on to date by the Williamson Road Area Business Association are many. Attention has been centered on plans that are now part of the Williamson Road Neighborhood Plan that was adopted by the City in an effort to work towards the concept of a "Village Green" for the Road. Street scape improvements that include curb, gutter, sidewalks with a grass barrier between the walk and the road, less industrial signal mast arms and more decorative street lighting are all items that have been discussed as needed, and have begun to dot the road's appearance. These improvements, both in their conceptual drawings and for some projects, their execution, have helped make the area more desirable for developers, investors, pedestrians, and shoppers.

In an effort to adequately address the concerns of the Greater Williamson Road Area, a survey was designed to identify those needs. The responses were clearly one-sided – the business owners were more interested in starting "small" and wanted WRABA to be more small- and medium-sized business focused. As a result, WRABA is committed to supporting, and holding, events to draw traffic to the Williamson Road corridor as a destination.

Socially, WRABA has been involved in several events in the promotion of the Williamson Road area: the annual *Star City Motor Madness* event held at the end of May which draws in excess of 75,000 individuals in one day; the annual *Greek Fest* held in September of each year which attracts approximately 35,000 people over a three day period; as well as a very successful *Restaurant Week* which attracted not only Williamson Road area residents but residents from all over the City of Roanoke and out-lying areas to come to Williamson Road restaurants to enjoy lunch and dinner at several ethnic eateries.

WRABA has also held several successful pop-up drive-in movies at the new Fort Knox property (old Happy's location) which attracted patrons from all over the greater Roanoke and New River Valley areas. Plans are in place to continue these movie nights as well as to hold vintage flea markets, festivals, a golf tournament, and stalwarts like Small Business Saturday to name but a few opportunities open to the area.

The image and reputation of the Williamson Road Area Business Association has continued to grow stronger more-so over the past sixteen months through its advertising and promotional efforts utilizing news media outlets, press releases and personal contacts.

As a strong example, and in recognition that Williamson Road is truly a microcosm of the world with so many international restaurants and businesses, WRABA, in its FY 2021 *Work Plan* and its over-arching *Strategic Plan* is developing additional guidelines to effectuate inroads into the ethnic communities to build relationships and be responsive to the needs of the greater community.

Moving forward, WRABA now has the opportunity to extend its SSD footprint and by association, increase the number of businesses it can help and be a part of: extending up to the Berglund Civic Center towards the City, along Hershberger Road to 581, and to the Airport Road and Towne Square businesses (see attached map). Financially, the tax paid by the businesses will allow WRABA to not only continue its work but to also increase its reach and effectiveness working with the area businesses and their concerns.

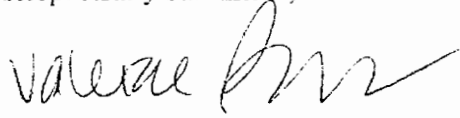
To this end, the Executive Director of the Williamson Road Area Business Association prepared a letter outlining what WRABA currently does for its SSD members as well as what it could do should the property owners wish to be a part of the Special Services District as outlined above. These letters were mailed to all the affected property owners following the same protocol as was set forth in 1993 when the Special Services District was first initiated. To date we have not received any negative responses.

In actuality, WRABA has been providing services outside the current SSD area and is now looking to formalize that relationship. With this letter, the Williamson Road Area Business Association is requesting the Roanoke City Council approve the SSD expansion. Approval of this request will allow for the development of a systematic plan to help the greater Williamson Road area in a focused, productive manner. Specifically, WRABA will be in an ideal position to not only work with and for the area businesses but to also encourage property owners and



businesses to reinvest in their own real estate and businesses and thereby help the entire Williamson Road area become more attractive to prospective clients/customers.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Valerie A. Brown". The signature is fluid and cursive, with a long horizontal stroke at the end.

Valerie A. Brown  
Executive Director



*V.A.*

## CITY COUNCIL AGENDA REPORT

**To:** Honorable Mayor and Members of City Council  
**Meeting:** February 1, 2021  
**Subject:** Presentation Regarding the Williamson Road Area Business Association

I would like to sponsor a presentation by Valerie Brown, Executive Director of the Williamson Road Area Business Association (WRABA), to provide an update and proposal for an expanded Special Service District to be considered for WRABA.

-----  
Robert S. Cowell, Jr.  
City Manager

Distribution: Council Appointed Officers



# CITY COUNCIL AGENDA REPORT

**To:** Honorable Mayor and Members of City Council  
**Meeting:** February 1, 2021  
**Subject:** 2021 Violence Against Women Act: V-STOP Grant

**Background:**

The Department of Criminal Justice Services of the Commonwealth of Virginia has awarded the Roanoke Police Department \$37,591 in grant funding as part of the Violence Against Women Act (V-STOP). The Roanoke Police Department will use the award to fund its existing Domestic Violence Specialist position.

The 2021 V-STOP grant funding has been level funded since 2012. To maintain current salary and benefit levels for the position, the City of Roanoke will be required to provide a total local match of \$24,679.

The Domestic Violence Specialist is tasked with providing services to the victims of domestic violence. The Domestic Violence Specialist investigates domestic violence offenses, ensures that victims receive support services throughout their case, prepares cases for prosecution and directs police department resources towards apprehending the most dangerous offenders.

**Recommended Action:**

Accept the 2021 V-STOP Grant described above and authorize the City Manager to execute the grant agreement and any related documents; all such documents to be approved as to form by the City Attorney.

Adopt the accompanying budget ordinance to establish a revenue estimate in the Grant fund for State grant funds of \$28,193, transfer funding in the amount of \$20,268 from Transfer to Grant Fund, account 01-250-9310-9535, \$4,411 from Local Match Funding for Grants, account 35-300-9700-5415, and appropriate total funding of \$52,872 for salary and benefits into accounts to be established by the Director of Finance in the Grant Fund.

A handwritten signature in black ink, appearing to read "Robert S. Cowell, Jr.", is written over a horizontal dashed line.

Robert S. Cowell, Jr.  
City Manager

**Distribution:** Council Appointed Officers  
Sherman Stovall, Deputy City Manager  
Amelia C. Merchant, Director of Finance  
Sam Roman, Chief of Police



# COMMONWEALTH of VIRGINIA

## *Department of Criminal Justice Services*

Shannon Dion  
Director

Megan Peterson  
Chief Deputy Director

Washington Building  
1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
[www.dcjs.virginia.gov](http://www.dcjs.virginia.gov)

December 1, 2020

Mr. Bob Cowell  
City Manager  
City of Roanoke  
215 Church Ave., SW, Rm 364  
Roanoke, VA 24011

RE: Violence Against Women's Act

Dear Mr. Cowell:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **21-W3153VA20** and was approved for a total award of **\$37,591**, funded in part through Federal Grant **2020-WF-AX-0011**. The project period is **01/01/2021** through **12/31/2021**.

Included with this letter is a Statement of Grant Award/Acceptance (SOGA). Please note hard copies of the General Special Conditions, as well as the Reporting Requirements and Projected Due Dates, are no longer included as part of the Grant Award Package. Instead, these documents have been combined and are now referred to as **Conditions and Requirements** and are posted online at <https://www.dcjs.virginia.gov/grants/grant-requirements>.

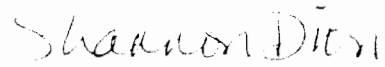
In addition to the General Special Conditions, there may be Specific Special Conditions related to your Grant Award. At this time, you are required to view these conditions online via the Grants Management Information System (GMIS) at <https://grants.dcjs.virginia.gov/> under menu item View Status -> Special Conditions. If you have not previously done so, you must obtain a user name and password set up by your Finance Officer in order to use this web-based system.

Please be advised we are in the final stages of finalizing the new and improved grants management system to replace GMIS. Beginning early next year, DCJS will transition to OGMS (On-line Grant Management System) to provide our subrecipients with a more comprehensive and user-friendly experience. DCJS is committed to keeping all constituents informed to ensure a smooth transition for everyone. Additional resources and training opportunities for the new system will be available soon.

Mr. Cowell  
December 7, 2020  
Page Two

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to [grantsmgmt@dcjs.virginia.gov](mailto:grantsmgmt@dcjs.virginia.gov). If you have questions, contact Chrissy Smith at (804) 371-2638 or via email at [christeen.smith@dcjs.virginia.gov](mailto:christeen.smith@dcjs.virginia.gov).

Sincerely,

A handwritten signature in black ink that reads "Shannon Dion". The signature is written in a cursive, slightly slanted style.

Shannon Dion

## STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services  
1100 Bank Street, 12<sup>th</sup> Floor  
Richmond, Virginia 23219

<b>Violence Against Women's Act</b>	
Subgrantee: Roanoke	
DUNS Number: 115173270	DCJS Grant Number: 21-W3153VA20
Grant Start Date: 01/01/2021	Grant End Date: 12/31/2021
Federal Grant Number:	2020-WF-AX-0011
Federal Awardee:	VAWO
Federal Catalog Number:	16.588
Project Description:	To increase the apprehension, prosecution, and adjudication of persons committing violent crimes against women.
Federal Start Date:	7/1/2020
Federal Funds:	<b>\$28,193</b>
State General Funds:	<b>\$</b>
State Special Funds:	<b>\$</b>
Agency Match:	<b>\$9,398</b>
Total Budget:	<b>\$37,591</b>

Project Director	Project Administrator	Finance Officer
Lt. Andrew Pulley Planning & Analysis Lieutenant Roanoke Police Department 348 Campbell Ave SW Roanoke, VA 24016 (5) 408-5323 andrew.pulley@roanokeva.gov	Mr. Bob Cowell City Manager City of Roanoke 215 Church Ave., SW, Rm 364 Roanoke, VA 24011 (540) 853-2333 bob.cowell@roanokeva.gov	Ms. Amelia Merchant Finance Director City of Roanoke 215 Church Ave., SW, Rm 461 Roanoke, VA 24011 (540) 853-6800 amelia.merchant@roanokeva.gov

**\*Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: \_\_\_\_\_

Authorized Official (Project Administrator)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

7.a.1.

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION authorizing the acceptance of the 2021 V-STOP Grant made to the City of Roanoke by the Virginia Department of Criminal Justice Services, and authorizing execution of any required documentation on behalf of the City.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The City Manager is hereby authorized on behalf of the City to accept from the Virginia Department of Criminal Justice Services, the 2021 V-STOP Grant in the amount of \$28,193, with a required local match of \$24,679, making the total funding \$52,872, to employ the Police Department's full-time non-sworn Domestic Violence Specialist, as more particularly described in the City Council Agenda Report dated February 1, 2021.
2. The City Manager is hereby authorized to execute and file, on behalf of the City, any documents setting forth the conditions of the Grant in a form approved by the City Attorney.
3. The City Manager is further directed to furnish such additional information as may be required in connection with the acceptance of the foregoing Grant.

ATTEST:

City Clerk.

MTT

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to appropriate funding from the Commonwealth of Virginia for the Police Department Domestic Violence Program Grant (VSTOP), amending and reordaining certain sections of the 2020-2021 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2020-2021 Grant Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

**Special Revenue Fund**

Appropriations

Regular Employee Salary	35-640-3132-1002	\$ 38,294
ICMA Retirement	35-640-3132-1115	3,456
FICA	35-640-3132-1120	3,142
Dental Insurance	35-640-3132-1126	332
Life Insurance	35-640-3132-1130	544
Medical Insurance	35-640-3132-1180	7,104

Revenues

VSTOP Grant CY2021 - State	35-640-3132-3132	28,193
VSTOP Grant CY2021 - Local	35-640-3132-3133	24,679

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



## ROANOKE CITY COUNCIL-REGULAR SESSION

December 21, 2020

2:00 p.m.

The Council of the City of Roanoke met in regular session on Monday, December 21, 2020 at 2:00 p.m., in the Council Chamber, Room 450, fourth floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., City of Roanoke, with Mayor Sherman P. Lea, Sr., presiding, pursuant to Chapter 2, Administration, Article II, City Council, Section 2-15, Rules of Procedure, Rule 1, Regular Meetings, Code of the City of Roanoke (1979), as amended, and pursuant to Resolution No. 41772-070620 adopted by the Council on Monday, July 6, 2020.

PRESENT: Council Members Vivian Sanchez-Jones, Patricia White-Boyd, William D. Bestpitch (participated by electronic means), Joseph L. Cobb, Michelle L. Davis, Anita J. Price, and Mayor Sherman P. Lea, Sr.-7.

ABSENT: None-0.

The Mayor declared the existence of a quorum.

OFFICERS PRESENT: Robert S. Cowell, Jr., City Manager; Timothy R. Spencer, City Attorney; and Cecelia F. McCoy, City Clerk.

The Invocation was delivered by The Reverend Jeff Wilson, Pastor, Huntington Court Methodist Church.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Sherman P. Lea, Sr.

PRESENTATIONS AND ACKNOWLEDGEMENTS: NONE.

HEARING OF CITIZENS UPON PUBLIC MATTERS: City Council sets this time as a priority for citizens to be heard. If deemed appropriate, matters will be referred to the City Manager for response, recommendation or report to the Council.

Due to the recent increase and severity in COVID-19 cases in the City of Roanoke, out of an abundance of caution, the Roanoke City Council has determined that temporary changes are necessary. Roanoke City Council Members will continue to meet in person in City Council Chambers, observing all recommended safety protocols while members of the community wishing to address the City Council during Hearing of Citizens Upon Public Matters are required to participate virtually or via email by contacting the City Clerk's Office at [clerk@roanokeva.gov](mailto:clerk@roanokeva.gov) and (540) 853-2541, by 12:00 p.m., on December 21. The Council Chamber will not be accessible to the

general public during the meeting. The meeting will continue to be broadcast via RVTV-3 and on the City's Facebook account.

Those citizens, who have signed up to speak before the Council, have been provided the Zoom meeting information and will be allowed to join the regular session at this Agenda Item 3 and address City Council by electronic communication means.

Jordan Bell, 301 Gilmer Avenue, N. W., addressed the Council commending Council Member Davis for her service to the City of Roanoke.

### CONSENT AGENDA

The Mayor advised that all matters listed under the Consent Agenda were considered to be routine by the Members of Council and would be enacted by one motion in the form, or forms, listed on the Consent Agenda, and if discussion were desired, the item would be removed from the Consent Agenda and considered separately.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL:** Minutes of the regular meeting of City Council held on Monday, November 16, 2020; recessed until Monday, December 1, 2020, was before the body.

(See Minutes on file in the City Clerk's Office.)

Council Member Davis moved that the reading of the minutes be dispensed with and approved as recorded. The motion seconded by Council Member Price and adopted by the following vote:

**AYES:** Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

**NAYS:** None-0.

**RESIGNATION ON BOARD OF ZONING APPEALS:** A communication from the City Clerk advising of the resignation of Marcus Huffman as a member of the Board of Zoning Appeals, effective December 9, 2020, was before the Council.

(See communication on file in the City Clerk's Office.)

Council Member Davis moved that the resignation be accepted and the communication be received and filed. The motion seconded by Council Member Price and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

CALENDAR OF EVENTS FOR BUDGET DEVELOPMENT ACTIVITIES FOR FISCAL YEAR 2021 - 2022: A communication from the City Manager recommending adoption of the Calendar of Events for Budget Development Activities for Fiscal Year 2021 - 2022, was before the Council.

(See communication on file in the City Clerk's Office.)

Council Member Davis moved that Council concur in the request of the City Manager as abovementioned. The motion seconded by Council Member Price and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

ANNUAL REPORTS OF THE CITY PLANNING COMMISSION, BOARD OF ZONING APPEALS, BUILDING AND FIRE CODE BOARD OF APPEALS AND ARCHITECTURAL REVIEW BOARD: Annual Reports of the City Planning Commission, Board of Zoning Appeals, Building and Fire Code Board of Appeals and Architectural Review Board for Fiscal Year 2020.

(See copy of Annual Reports on file in the City Clerk's Office.)

Council Member Davis moved that the Annual Reports be received and filed. The motion seconded by Council Member Price and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

OATHS OF OFFICE-TOWING ADVISORY BOARD-HUMAN SERVICES ADVISORY BOARD: Reports of qualification of Lieutenant James Price as a member (law enforcement) of the Towing Advisory Board for a term of office ending October 31, 2021; and James Foutz-Vega as a member of the Human Services Advisory Board for a term of office ending November 30, 2023, were before the Council:

(See Oaths or Affirmations of Office on file in the City Clerk's Office.)

Council Member Davis moved that the reports of qualification be received and filed. The motion seconded by Council Member Price and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

### REGULAR AGENDA

PUBLIC HEARINGS: NONE.

PETITIONS AND COMMUNICATIONS:

TRANSIENT OCCUPANCY AND ADMISSION TAXES: The City Treasurer submitted a written communication recommending authorization to waive interest charges for transient occupancy and admission taxes; amend the process for calculating and applying penalties for admissions, prepared food and beverage and transient occupancy taxes; and the City Manager submitted a written communication concurring in the recommendation.

(See copy of communication on file in the City Clerk's Office.)

Vice-Mayor Cobb offered the following resolution:

(#41930-122120) A RESOLUTION authorizing the City Treasurer to waive interest charges for Transient Occupancy Tax and Admission Tax; to amend the process for calculating and applying penalties for Admission Tax, Prepared Food and Beverage Tax, and Transient Occupancy Tax; and to authorize the City Treasurer to take such actions as may be necessary to provide for the implementation, administration, and enforcement of this Resolution; and providing for an effective date.

(For full text of resolution, see Resolution Book No. 81, page 496.)

Vice-Mayor Cobb moved the adoption of Resolution No. 41930-122120. The motion seconded by Council Member Davis and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

ADMENDMENT OF CITY CODE-TAXES: The City Treasurer submitted a written communication recommending amendment of the City Code relating to the assessment of penalties on certain taxes and other aspects of taxes in order to assist taxpayers or otherwise comply with State code requirements; and the City Manager submitted a written communication concurring in the recommendation.

(See copy of communication on file in the City Clerk's Office.)

Council Member Price offered the following ordinance:

(#41931-122120) AN ORDINANCE amending and reordaining Section 32-226.1, Penalty for late remittance or false return, Article IX, Admissions Tax, Section 32-247.1, Penalty for late remittance or false return, Article X, Transient Occupancy Tax, and Section 32-295, Penalty for late remittance or false return, Article XIV, Tax on Prepared Food and Beverage, Chapter 32, Taxation, Code of the City of Roanoke (1979) as amended, changing the manner in which penalties will be assessed for late payment of such taxes; establishing an effective date; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 497.)

Council Member Price moved the adoption of Ordinance No. 41931-122120. The motion seconded by Council Member White-Boyd and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

Vice-Mayor Cobb offered the following ordinance:

(#41932-122120) AN ORDINANCE amending and reordaining Section 32-19, Penalty and interest on delinquencies-Generally, Article II, Real Estate Taxes Generally, and Section 32-106, Penalty and interest on delinquencies—Generally, Article III, Tax on Tangible Personal Property Generally, Chapter 32, Taxation, Code of the City of Roanoke (1979) as amended, to provide for a graduated penalty in the event of late payments based on how soon such taxes are paid after the original date due; establishing an effective date; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 499.)

Vice-Mayor Cobb moved the adoption of Ordinance No. 41932-122120. The motion seconded by Council Member Price and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

Council Member Davis offered the following ordinance:

(#41933-122120) AN ORDINANCE amending and reordaining subsection (d), Section 32-104, Levied; rate, Article III, Tax on Tangible Personal Property Generally, Chapter 32, Taxation, Code of the City of Roanoke (1979) as amended, which provides for a special personal property tax rate for certain motor vehicles which use clean special fuels; establishing an effective date; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 500.)

Council Member Davis moved the adoption of Ordinance No. 41933-122120. The motion seconded by Council Member Price and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

Vice-Mayor Cobb offered the following ordinance:

(#41934-122120) AN ORDINANCE amending and reordaining Section 32-155, Penalty upon bank for failure to comply with article, Article VI, Bank Franchise Tax, Chapter 32, Taxation, Code of the City of Roanoke (1979) as amended, to make the penalty for a bank that fails to file a return, pay such tax, or fails to comply with any other provision required by such article, consistent with state code requirements; establishing an effective date; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 502.)

Vice-Mayor Cobb moved the adoption of Ordinance No. 41934-122120. The motion seconded by Council Member White-Boyd and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

Vice-Mayor Cobb offered the following ordinance:

(#41935-122120) AN ORDINANCE amending and reordaining Section 19-20, When application due; when tax payable; extensions; penalty and interest for late payment; report and collection of delinquencies, Article I, In General, Chapter 19, License Tax Code, Code of the City of Roanoke (1979) as amended, clarifying the date from which a penalty will be assessed for late payment of such tax; establishing an effective date; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 504.)

Vice-Mayor Cobb moved the adoption of Ordinance No. 41935-122120. The motion seconded by Council Member Price and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0

SPECIAL ELECTION-CITY SHERIFF: The City Sheriff submitted a written communication recommending that no special election be ordered to fill the vacancy that retirement of the City Sheriff would create until the next regular election in November 2021; and the City Manager submitted a written communication concurring in the recommendation.

(See copy of communication on file in the City Clerk's Office.)

Council Member White-Boyd offered the following resolution:

(#41936-122120) A RESOLUTION directing the City Attorney to petition the Circuit Court to request an order that no special election be ordered to fill the vacancy caused by the retirement of City of Roanoke Sheriff Timothy Alvin Allen, since such vacancy will occur within 12 months immediately preceding the end of his term in office.

(For full text of resolution, see Resolution Book No. 81, page 505.)

Council Member White-Boyd moved the adoption of Resolution No. 41936-122120. The motion seconded by Council Member Davis and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

REPORTS OF CITY OFFICERS AND COMMENTS OF CITY MANAGER:

CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

2019 HIGHWAY SAFETY IMPROVEMENT PROGRAM FUNDS: The City Manager submitted a written communication recommending acceptance of the 2019 Highway Safety Improvement Program funds from the Virginia Department of Transportation for the Orange Avenue and Gainsboro Road/Burrell Street Pedestrian Safety Improvements Project.

(For full text, see communication on file in the City Clerk's Office.)

Council Member Price offered the following resolution:

(#41937-122120) A RESOLUTION accepting the Virginia Department of Transportation's (VDOT's) award to the City in the total amount of \$101,984 for the Orange Avenue and Gainsboro Road/Burrell Street Pedestrian Safety Improvements project; authorizing the City Manager to execute a VDOT Standard Project Administration Agreement for Federal-aid Projects and Appendix A for the Highway Safety Improvement Program ("HSIP"); and authorizing the City Manager to take certain other actions in connection with the above matters and project.

(For full text of resolution, see Resolution Book No. 81, page 506.)

Council Member Price moved the adoption of Resolution No. 41937-122120. The motion seconded by Council Member Davis and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.



Council Member White-Boyd offered the following budget ordinance:

(#41938-122120) AN ORDINANCE to appropriate funding from the Virginia Department of Transportation for the Highway Safety Improvement Program (HSIP), amending and reordaining certain sections of the 2020 - 2021 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 81, page 507.)

Council Member White-Boyd moved the adoption of Ordinance No. 41938-122120. The motion seconded by Vice-Mayor Cobb and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

FY 2021 HEALTHY HOMES LEAD BASED PAINT REDUCTION GRANT: The City Manager submitted a written communication recommending acceptance of the FY 2021 Healthy Homes Lead Based Paint Reduction Grant from the HUD Office of Lead Hazard Control; and approval of the newly funded Program Specialist – Site Coordinator position.

(For full text, see communication on file in the City Clerk's Office.)

Council Member Price offered the following resolution:

(#41939-122120) A RESOLUTION accepting the Housing and Urban Development (HUD) Office of Lead Hazard Control and Healthy Homes FY2020 Lead Based Paint Reduction Grant from the U. S. Department of Housing and Urban Development (HUD) and authorizing execution of any required documentation on behalf of the City.

(For full text of resolution, see Resolution Book No. 81, page 508.)

Council Member Price moved the adoption of Resolution No. 41939-122120. The motion seconded by Council Member White-Boyd and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

Council Member White-Boyd offered the following budget ordinance:

(#41940-122120) AN ORDINANCE to appropriate funding from the United States Department of Housing and Urban Development for the Lead Hazard Control Grant, amending and reordaining certain sections of the 2020 - 2021 Capital Projects and Grant Funds Appropriations, and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 81, page 509.)

Vice-Mayor Cobb moved the adoption of Ordinance No. 41940-122120. The motion seconded by Vice-Mayor Cobb and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

COVID-19 MUNICIPAL UTILITY RELIEF PROGRAM: The City Manager submitted a written communication recommending appropriation of funds in connection with the COVID-19 Municipal Utility Relief Program to be used by the Western Virginia Water Authority to provide relief to eligible municipal utility customers due to ongoing matters related to the COVID-19 pandemic.

(For full text, see communication on file in the City Clerk's Office.)

Council Member White-Boyd offered the following budget ordinance:

(#41941-122120) AN ORDINANCE to appropriate funding from the Department of Accounts for the COVID-19 Municipal Utility Relief Program, amending and reordaining certain sections of the 2020 - 2021 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 81, page 510.)

Council Member White-Boyd moved the adoption of Ordinance No. 41941-122120. The motion seconded by Council Member Price and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

LOCAL STATE OF EMERGENCY: The City Manager submitted a written communication recommending authorization to extend the term of Ordinance No. 41703-032720, as supplemented, from and beyond December 31, 2020 declaring a local state of emergency in connection with the COVID-19 pandemic.

(For full text, see communication on file in the City Clerk's Office.)

Vice-Mayor Cobb offered the following ordinance:

(#41942-122120) AN ORDINANCE extending the term of Ordinance No. 41703-032720, as supplemented by Ordinance No. 41709-040620, and as reinstated, reordained, and reaffirmed by Ordinance No. 41797-070620; as reordained by Ordinance No. 41810-072020; establishing an effective date; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 511.)

Vice-Mayor Cobb moved the adoption of Ordinance No. 41942-122120. The motion seconded by Council Member Price and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

AMENDMENT OF CITY CODE-PARTY BIKE VEHICLES: The City Manager submitted a written communication recommending amendment of the City Code to permit party bike vehicles to operate on City streets.

(For full text, see communication on file in the City Clerk's Office.)

Council Member White-Boyd offered the following ordinance:

(#41943-122120) AN ORDINANCE amending and reordaining Chapter 34 Vehicles for Hire, Article IV Horse-Drawn Vehicles, Code of the City of Roanoke (1979), as amended; establishing an effective date; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 513.)

Council Member White-Boyd moved the adoption of Ordinance No. 41943-122120. The motion seconded by Vice-Mayor Cobb and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

AMENDMENT OF CITY CODE-TRESPASSING: The City Manager submitted a written communication recommending amendment of the City Code to allow lessees, custodians, and persons lawfully in charge of the property to ask the police to bar trespassers.

(For full text, see communication on file in the City Clerk's Office.)

Council Member White-Boyd offered the following ordinance:

(#41944-122120) AN ORDINANCE amending and reordaining Section 21-32, Entering or remaining on property of another after having been forbidden to do so, Article I, General, of Chapter 21, Offences-Miscellaneous, Code of the City of Roanoke (1979), as amended; providing for an effective date; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 518.)

Council Member White-Boyd moved the adoption of Ordinance No. 41944-122120. The motion seconded by Vice-Mayor Cobb and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

AMENDMENT OF CITY CODE-ADDITIONAL HOLIDAYS: The City Manager submitted a written communication recommending amendment of the City Code to add additional holidays to the City's schedule.

(For full text, see communication on file in the City Clerk's Office.)

Council Member White-Boyd offered the following ordinance:

(#41945-122120) AN ORDINANCE amending Section 2-37, Office hours, work weeks and holidays, of Division 1, Generally, of Article III, Officers and Employees, Chapter 2, Administration, Code of the City of Roanoke (1979), as amended, and dispensing with the second reading of this ordinance.

(For full text of ordinance, see Ordinance Book No. 81, page 520.)

Council Member White-Boyd moved the adoption of Ordinance No. 41945-122120. The motion seconded by Council Member Davis and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

PUBLIC SAFETY HAZARD AND EMPLOYEE BONUS PAY: The City Manager submitted a written communication recommending authorization to provide for a one-time payment in appreciation to certain full-time and part-time employees.

(For full text, see communication on file in the City Clerk's Office.)

Vice-Mayor Cobb offered the following ordinance:

(#41946-122120) AN ORDINANCE authorizing and approving a one-time payment in appreciation to certain City full-time employees in the amount of \$1,000 each, a one-time payment to certain City part-time employees in the amount of \$500 each, and dispensing with the second reading of this Ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 522.)

Vice-Mayor Cobb moved the adoption of Ordinance No. 41946-122120. The motion seconded by Council Member Davis and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

COMMENTS OF CITY MANAGER: NONE.

## REPORTS OF COMMITTEES:

**VARIOUS EDUCATIONAL PROGRAMS:** The Roanoke City School Board submitted a written report requesting appropriation of funds for various educational programs; and the City Manager submitted a written report recommending that Council concur in the request.

(For full text, see reports on file in the City Clerk's Office.)

Council Member White-Boyd offered the following budget ordinance:

(#41947-122120) AN ORDINANCE to appropriate funding from the Commonwealth, federal and private grant for various educational programs, amending and reordaining certain sections of the 2020 - 2021 School Grant Fund Appropriations, and dispensing with the second reading by title of this Ordinance.

(For full text of ordinance, see Ordinance Book No. 81, page 523.)

Council Member White-Boyd moved the adoption of Ordinance No. 41947-122120. The motion seconded by Council Member Price and adopted by the following vote:

**AYES:** Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

**NAYS:** None-0.

**AMENDMENT TO ROANOKE CITY PUBLIC SCHOOLS FY 2020 – 2021 CATEGORICAL BUDGET:** The Roanoke City School Board submitted a written report requesting amendment to the Roanoke City Public Schools FY 2020 - 2021 budget; and the City Manager submitted a written report recommending that Council concur in the request.

(For full text, see reports on file in the City Clerk's Office.)

Council Member Price offered the following budget ordinance:

(#41948-122120) AN ORDINANCE to amend the 2020 - 2021 school board budget as originally appropriated funding from the Commonwealth, amending and reordaining certain sections of the 2020 - 2021 School Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 81, page 524.)

Council Member Price moved the adoption of Budget Ordinance No. 41948-122120. The motion seconded by Council Member White-Boyd and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

UNFINISHED BUSINESS: NONE.

INTRODUCTION AND CONSIDERATION OR ORDINANCES AND RESOLUTIONS: NONE.

MOTION AND MISCELLANEOUS BUSINESS:

INQUIRIES AND/OR COMMENTS BY THE MAYOR AND MEMBERS OF COUNCIL:

ROANOKE CITY PUBLIC SCHOOL VIRTUAL YOUTH SUMMIT: Council Member Price announced that Roanoke City Public Schools was hosting a Virtual Youth Summit for middle and high school students on Saturday, January 16 at 1:00 – 2:30 p.m. The following topics will be discussed: Racial Injustice, Time Management, and Organizational Skills. Registration information to come.

COVID-19 SAFETY: Council Member Bestpitch encouraged citizens to continue social distancing by staying home and avoiding contact with people; encouraged hesitant citizens to take the COVID-19 vaccine and explained scientists have worked diligently to deliver a safe vaccine; and expressed appreciation for healthcare personnel and frontline workers who have taken on extra duties and made personal sacrifices during the pandemic.

COVID-19 VACCINE: Council Member White-Boyd inquired about the order in which the vaccine would be administered; whereupon, the City Manager replied that the first wave of vaccines have arrived at Carilion Clinic for use on health care personnel. Additional vaccines were anticipated weekly with the initial priority focused on health care workers, those living and working in nursing homes and EMS personnel to likely be administered throughout the next several months.

VACANCIES ON CERTAIN AUTHORITIES, BOARDS, COMMISSIONS AND COMMITTEES APPOINTED BY COUNCIL:

ROANOKE NEIGHBORHOOD ADVOCATES: The Mayor called attention to a vacancy created by the resignation of Cindy Pasternak as a member of the Roanoke Neighborhood Advocates for a term of office ending September 30, 2022; whereupon, he opened the floor for nominations.

Vice-Mayor Cobb placed in nomination the name of Brian Bennett.

There being no further nominations, Mr. Bennett was appointed as a member of the Roanoke Neighborhood Advocates to fill the unexpired term of office of Cindy Pasternak ending September 30, 2022, by the following vote:

FOR MR. BENNETT: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

At 3:46 p.m., Mayor Lea declared the Council Meeting in recess until 7:00 p.m., in the Council Chamber, Room 450, Noel C. Taylor Municipal Building.

At 7:00 p.m., the Council meeting reconvened in the Council Chamber, Room 450, fourth floor, Noel C. Taylor Municipal Building, with Mayor Sherman P. Lea, Sr., presiding.

PRESENT: Council Members Vivian Sanchez-Jones, Patricia White-Boyd, William D. Bestpitch (participated by electronic means), Joseph L. Cobb, Michelle L. Davis, Anita J. Price, and Mayor Sherman P. Lea, Sr.-7.

ABSENT: None-0.

The Mayor declared the existence of a quorum.

OFFICERS PRESENT: Robert S. Cowell, Jr., City Manager; Timothy R. Spencer, City Attorney; and Cecelia F. McCoy, City Clerk.

The Invocation was delivered by Vice-Mayor Cobb.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Sherman P. Lea, Sr.



PRESENTATIONS AND ACKNOWLEDGEMENTS:

CITY COUNCIL-ACTS OF ACKNOWLEDGEMENT: Council Member Price offered the following resolution paying tribute to the Honorable Michelle L. Davis as a Council Member:

(#41949-122120) A RESOLUTION paying tribute to the Honorable Michelle L. Davis, and expressing to her the appreciation of the City and its people for her exemplary public service.

(For full text of resolution, see Resolution Book No. 81, page 525.)

Council Member Price moved the adoption of Resolution No. 41949-122120. The motion seconded by Council Member White-Boyd.

Mayor Lea presented a Resolution, Key to the City, framed art print and City gift to Council Member Davis.

Following presentation of gifts, Resolution No. 41949-122120 was adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Price, and Mayor Lea-6.

NAYS: None-0.

(Council Member Davis abstained from the vote.)

CITY COUNCIL-ACTS OF ACKNOWLEDGEMENT: Council Member White-Boyd offered the following resolution paying tribute to the Honorable Anita J. Price as a Council Member and former Vice-Mayor of the City of Roanoke:

(#41950-122120) A RESOLUTION paying tribute to the Honorable Anita James Price, and expressing to her the appreciation of the City and its people for her exemplary public service.

(For full text of resolution, see Resolution Book No. 81, page 526.)

Council Member White-Boyd moved the adoption of Resolution No. 41950-122120. The motion seconded by Vice-Mayor Cobb.

Mayor Lea presented a Resolution, Key to the City, framed art print and City gift to Council Member Price.

Following presentation of gifts, Resolution No. 41950-122120 was adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, and Mayor Lea-6.

NAYS: None-0.

(Council Member Price abstained from the vote.)

At 8:02 p.m., the Mayor declared the meeting in recess for a break; whereupon, at 8:11 p.m., the meeting reconvened, with Mayor Lea presiding and all Members of Council in attendance.

NEW BUSINESS:

ACQUISITION OF REAL PROPERTY: The City Manager submitted a written communication recommending acquisition of real property rights in connection with the purchase of property from First Baptist Church of Roanoke to be used as supplemental parking for police vehicles.

(For full text, see communication on file in the City Clerk's Office.)

Vice-Mayor Cobb offered the following ordinance:

(#41951-122120) AN ORDINANCE authorizing the City Manager to execute a purchase and sale agreement with First Baptist Church of Roanoke ("First Baptist"), for the purchase of two vacant parcels of property located at 0 Church Avenue, S. W., Roanoke, Virginia, bearing Official Tax Map Nos. 1011319 and 1011320 ("Property") to the City of Roanoke, Virginia ("City"), upon certain terms and conditions; and dispensing with the second reading of this Ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 527.)

Vice-Mayor Cobb moved the adoption of Ordinance No. 41951-122120. The motion seconded by Council Member White-Boyd and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

ROANOKE RIVER GREENWAY BRIDGE THE GAP CANOPY CONSTRUCTION PROJECT: The City Manager submitted a written communication recommending execution of an additional change order to the contract with Gregori Construction, Inc., in connection with the Roanoke River Greenway Bridging the Gap Canopy Construction Project.

(For full text, see communication on file in the City Clerk's Office.)

Council Member Price offered the following resolution:

(#41952-122120) A RESOLUTION authorizing the City Manager's issuance and execution of additional change orders to the City's contract with Gregori Construction, Inc., for additional construction services for the Roanoke River Greenway "Bridge the Gap" Project; and authorizing the City Manager to take such actions and execute such documents as may be necessary to provide for the implementation, administration, and enforcement of such contract, as amended.

(For full text of resolution, see Resolution Book No. 81, page 528.)

Council Member Price moved the adoption of Resolution No. 41952-122120. The motion seconded by Council Member Davis and adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

PUBLIC HEARINGS:

ZONING: Pursuant to Resolution No. 25523 adopted by the Council on Monday, April 6, 1981, the City Clerk having advertised a public hearing for Monday, December 21, 2020, at 7:00 p.m., or as soon thereafter as the matter may be heard, on a request of Lucas Thornton for Lawson Building, LLC, to vacate a portion of the 30 foot wide undeveloped right-of-way beginning at the western property line of 631 Campbell Avenue, S. E., adjacent to 605 Campbell Avenue, S. E., and five properties identified as 0 Church Avenue, S. E., the matter was before the body.

Legal advertisement of the public hearing was published in *The Roanoke Times* on Tuesday, December 1, 2020, and Tuesday, December 8, 2020.

(See publisher's affidavit on file in the City Clerk's Office.)

The City Planning Commission submitted a written report recommending approval of the vacation of right-of-way as requested, contingent upon certain conditions.

(For full text, see report on file in the City Clerk's Office.)

Council Member White-Boyd offered the following ordinance:

(#41953-122120) AN ORDINANCE permanently vacating, discontinuing and closing a public right-of-way in the City of Roanoke located at the western property line of 631 Campbell Avenue S. E., bearing Official Tax Map No. 4011116, and adjacent to 605 Campbell Avenue S. E., bearing Official Tax Map No. 4011111, and 5 properties identified as 0 Church Avenue S. E., bearing Official Tax Map Nos. 4011131, 4011132, 4011133, 4011134, and 4011135, respectively, as more particularly described hereinafter; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 529.)

Council Member White-Boyd moved the adoption of Ordinance No. 41953-122120. The motion seconded by Vice-Mayor Cobb.

The Mayor inquired if there were persons present who wished to speak on the matter. There being none, he declared the public hearing closed.

There being no comments and/or questions by the Council Members, Ordinance No. 41953-122120 was adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

ZONING: Pursuant to Resolution No. 25523 adopted by the Council on Monday, April 6, 1981, the City Clerk having advertised a public hearing for Monday, December 21, 2020, at 7:00 p.m., or as soon thereafter as the matter may be heard, on a request of Lucas Thornton for Lawson Building, LLC, to rezone and repeal all conditions proffered as part of a previous rezoning on property located at 631 Campbell Avenue, S. E., 605 Campbell Avenue, S. E., five parcels addressed as 0 Church Avenue, S. E., and the portion of right-of-way requested for vacation between said parcels, from D, Downtown District, with conditions; I-1, Light Industrial District; and MX, Mixed-Use District, to D, Downtown District; and MX, Mixed-Use District, the matter was before the body.

Legal advertisement of the public hearing was published in *The Roanoke Times* on Tuesday, December 1, 2020, and Tuesday, December 8, 2020.

(See publisher's affidavit on file in the City Clerk's Office.)

The City Planning Commission submitted a written report recommending approval of the rezoning request.

(For full text, see report on file in the City Clerk's Office.)

Council Member Davis offered the following ordinance:

(#41954-122120) AN ORDINANCE rezoning certain property located at 631 Campbell Avenue S. E., 605 Campbell Avenue S. E., five parcels addressed as 0 Church Avenue S. E., and the portion of right-of-way requested for vacation between said parcels, bearing Official Tax Map No. 4011116, 4011111, 4011131, 4011132, 4011133, 4011134, 4011135, respectively, which is being rezoned from D, Downtown District with conditions; I-1, Light Industrial District; and MX, Mixed Use District to D, Downtown District; and MX, Mixed Use District; repealing Ordinance No. 38317-121508, adopted December 15, 2008, to the extent it required conformity to a particular development plan; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 531.)

Council Member Davis moved the adoption of Ordinance No. 41954-122120. The motion seconded by Council Member Price.

The Mayor inquired if there were persons present who wished to speak on the matter, wherein, Lucas Thornton, applicant for Lawson Building, LLC, and Ben Crew, spokesperson for Balzer and Associates, Inc., were available by electronic communication to answer questions.

Following the acknowledgement of Mr. Thornton and Mr. Crew, and hearing no comments from citizens Mayor Lea declared the public hearing closed.

There being no comments and/or questions by the Council Members, Ordinance No. 41954-122120 was adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

CITY PLAN 2040, CITY'S COMPREHENSIVE PLAN: Pursuant to Resolution No. 25523 adopted by the Council on Monday, April 6, 1981, the City Clerk having advertised a public hearing for Monday, December 21, 2020, at 7:00 p.m., or as soon thereafter as the matter may be heard, on a request of the City of Roanoke to consider and adopt City Plan 2040 as the City's Comprehensive Plan to replace Vision 2001-2020 adopted in 2001, the matter was before the body.

Legal advertisement of the public hearing was published in *The Roanoke Times* on Tuesday, December 1, 2020, and Tuesday, December 8, 2020.

(See publisher's affidavit on file in the City Clerk's Office.)

The City Planning Commission submitted a written report recommending adoption of City Plan 2040 as the new comprehensive plan for the City of Roanoke, replacing Vision 2001 - 2020.

(For full text, see report on file in the City Clerk's Office.)

Council Member Price offered the following ordinance:

(#41955-122120) AN ORDINANCE adopting City Plan 2040, dated December 21, 2020, the comprehensive plan for the City of Roanoke; adopting as elements of City Plan 2040 those neighborhood plans and plans of development previously adopted as elements of Vision 2001 - 2020; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 533.)

Council Member Price moved the adoption of Ordinance No. 41955-122120. The motion seconded by Council Member Davis.

The Mayor inquired if there were persons present who wished to speak on the matter, wherein, the City Clerk acknowledged Katie Zawacki, 2389 Howard Road, S. W., who spoke by electronic communication in support of the City Plan 2040.

Ken McLeod, 505 6th Street, S. W., Unit 119, spoke by electronic communication commending the greenway improvements included in the City Plan 2040 and called attention for the need for additional bicycle and pedestrian planning issues not addressed in the City Plan 2040.

Hearing no additional comments, Mayor Lea declared the public hearing closed.

There being no comments and/or questions by the Council Members, Ordinance No. 41955-122120 was adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

**PUBLIC SANITARY SEWER EASEMENT FOR WESTERN VIRGINIA WATER AUTHORITY:** Pursuant to instructions by the Council, the City Clerk having advertised a public hearing for Monday, December 21, 2020 at 7:00 p.m., or as soon thereafter as the matter may be heard, on the proposal of the City of Roanoke to grant a permanent 20 foot sanitary sewer easement, containing 4,200 square feet, more or less, and a variable width temporary construction easement, containing 5,378 square feet, more or less, across City-owned property located adjacent to Hannah Circle, S. W., and Midvale Avenue, S. W., to the Western Virginia Water Authority, the matter was before the body.

Legal advertisement of the public hearing was published in *The Roanoke Times* on Friday, December 11, 2020.

(See publisher's affidavit on file in the City Clerk's Office.)

The City Manager submitted a written report recommending execution of the needed documents for the easements.

(For full text, see report on file in the City Clerk's Office.)

Council Member White-Boyd offered the following ordinance:

(#41956-122120) AN ORDINANCE authorizing the conveyance of a permanent 20' sanitary sewer easement, containing 4,200 square feet, more or less, and a variable width temporary construction easement, containing 5,378 square feet, more or less, across City-owned property bearing Official Tax Map No. 1221406, located adjacent to Hannah Circle, S. W., and Midvale Avenue, S. W., to the Western Virginia Water Authority, upon certain terms and conditions; and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 81, page 536.)

Council Member White-Boyd moved the adoption of Ordinance No. 41956-122120. The motion seconded by Council Member Price.

The Mayor inquired if there were persons present who wished to speak on the matter; there being none, the Mayor declared the public hearing closed.

There being no comments and/or questions by the Council Members, Ordinance No. 41956-122120 was adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

WALKER MACHINE AND FOUNDRY CORPORATION EASEMENT: Pursuant to instructions by the Council, the City Clerk having advertised a public hearing for Monday, December 21, 2020 at 7:00 p.m., or as soon thereafter as the matter may be heard, on a proposal of the City of Roanoke to convey a 41,448 square foot portion of City-owned property in fee simple and several drainage easements to Walker Machine and Foundry Corporation, the matter was before the body.

Legal advertisement of the public hearing was published in *The Roanoke Times* on Friday, December 11, 2020.

(See publisher's affidavit on file in the City Clerk's Office.)

The City Attorney submitted a written report recommending execution of deeds for acquisition of the River Parcels from Walker in fee simple by General Warranty deed; to convey a 41,448 square foot portion of City-owned property in fee simple; and execution of several drainage easements to Walker Machine and Foundry Corporation.

(For full text, see report on file in the City Clerk's Office.)

Council Member White-Boyd offered the following ordinance:

(#41957-122120) AN ORDINANCE authorizing the City Manager to execute the necessary documents providing for the acceptance by the City of Roanoke of certain real property interests owned by Walker Machine & Foundry Corporation, and the conveyance of certain interests of City-owned property to Walker Machine & Foundry Corporation, upon certain terms and conditions; and dispensing with the second reading of this ordinance by title.

(For full text of ordinance, see Ordinance Book No. 81, page 537.)



Council Member White-Boyd moved the adoption of Ordinance No. 41957-122120. The motion seconded by Council Member Price.

Liz Belcher, Greenway Coordinator, appeared before the Council by request in support of the land swap and thanked the Council and staff for their persistence to complete the Roanoke River Greenway connection within city limits. She was elated and advocated for a ribbon-cutting celebration.

The Mayor inquired if there were persons present who wished to speak on the matter; whereupon, the City Clerk acknowledged email correspondence from Frank Simms, Chair, Roanoke Valley Greenway Commission, expressing support for the property swap to allow the Roanoke River Greenway to pass through land currently owned by Walker Machine & Foundry Corporation; and Jim Lee, 515 Darwin Road, S. W., former City representative to the Greenway Commission, expressing support of the land swap to complete the connection to the City of Salem.

Hearing no additional comments, he declared the public hearing closed.

Mayor Lea commented that there were times when Council thought there would be no cooperation with Walker Machine & Foundry Corporation following a nearly six-year dispute; noting that it would have been easy to throw in the towel; and recognized retired City Attorney, Daniel Callaghan, in attendance and thanked him for his preceding efforts and hard work to negotiate a resolution along with other current staff members.

There being no additional comments and/or questions by the Council Members, Ordinance No. 41957-122120 was adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

**PUBLIC DRAINAGE EASEMENT:** Pursuant to instructions by the Council, the City Clerk having advertised a public hearing for Monday, December 21, 2020 at 7:00 p.m., or as soon thereafter as the matter may be heard, on the proposal of the City of Roanoke to vacate its interest in a 15 foot public drainage easement, and a 25 foot public ingress/egress easement, across real property owned by Carilion Medical Center in connection with Carilion's expansion of Roanoke Memorial Hospital, the matter was before the body.

Legal advertisement of the public hearing was published in *The Roanoke Times* on Friday, December 11, 2020.

(See publisher's affidavit on file in the City Clerk's Office.)

The City Manager submitted a written report recommending execution of the appropriate documents vacating such easements.

(For full text, see report on file in the City Clerk's Office.)

Council Member White-Boyd offered the following ordinance:

(#41958-122120) AN ORDINANCE authorizing the vacation of a 15' public drainage easement, and a 25' public ingress/egress easement, held by the City of Roanoke ("City") across real property owned by Carilion Medical Center ("Carilion") bearing Official Tax Map No. 4060301, upon certain terms and conditions; and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 81, page 539.)

Council Member White-Boyd moved the adoption of Ordinance No. 41958-122120. The motion seconded by Vice-Mayor Cobb.

The Mayor inquired if there were persons present who wished to speak on the matter; there being none, the Mayor declared the public hearing closed.

There being no comments and/or questions by the Council Members, Ordinance No. 41958-122120 was adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

AMENDMENT TO THE CITY'S 2015 - 2019 CONSOLIDATED PLAN: Pursuant to instructions by the Council, the City Clerk having advertised a public hearing for Monday, December 21, 2020 at 7:00 p.m., or as soon thereafter as the matter may be heard, on the consideration of proposed amendments to the City's 2015 - 2019 Consolidated Plan, the matter was before the body.

Legal advertisement of the public hearing was published in *The Roanoke Times* on Friday, December 4, 2020.

(See publisher's affidavit on file in the City Clerk's Office.)

The City Manager submitted a written report recommending approval of the amendment to the 2015 - 2019 Consolidated Plan.

(For full text, see report on file in the City Clerk's Office.)

Vice-Mayor Cobb offered the following resolution:

(#41959-122120) A RESOLUTION approving an amendment to the City of Roanoke's 2015 - 2019 Consolidated Plan, through its 2019 - 2020 Annual Plan, to reallocate a portion of the second allotment of certain unspent Emergency Solutions Grant (ESG-CV2) funds received by the City from the United States Department of Housing and Urban Development (HUD) for the 2019 - 2020 Plan Year due to the COVID-19 disaster; authorizing the City Manager or the City Manager's designee to submit such amendment to HUD for final review and approval; and further authorizing the City Manager to execute all necessary documents required for such amendment.

(For full text of resolution, see Resolution Book No. 81, page 540.)

Vice-Mayor Cobb moved the adoption of Resolution No. 41959-122120. The motion seconded by Council Member Davis.

The Mayor inquired if there were persons present who wished to speak on the matter; there being none, the Mayor declared the public hearing closed.

There being no comments and/or questions by the Council Members, Resolution No. 41959-122120 was adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

Council Member Davis offered the following budget ordinance:

(#41960-122120) AN ORDINANCE to appropriate funding from the Department of Housing and Urban Development (HUD) for the Emergency Solutions Grant (ESG), amending and reordaining certain sections of the 2020 - 2021 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

(For full text of ordinance, see Ordinance Book No. 81, page 542.)

Council Member Davis moved the adoption of Budget Ordinance No. 41960-122120. The motion seconded by Council Member Price.

There being no comments and/or questions by the Council Members, Budget Ordinance No. 41960-122120 was adopted by the following vote:

AYES: Council Members Sanchez-Jones, White-Boyd, Bestpitch, Cobb, Davis, Price, and Mayor Lea-7.

NAYS: None-0.

HEARING OF CITIZENS UPON PUBLIC MATTERS: NONE.

HAPPY HOLIDAY SEASON: Mayor Lea wished everyone a happy holiday season and a very prosperous New Year.

There being no further business to come before the Council, Mayor Lea declared the regular meeting adjourned at 9:17 p.m.

A P P R O V E D

ATTEST:

Cecelia F. McCoy, CMC  
City Clerk

Sherman P. Lea, Sr.  
Mayor

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**ROANOKE CITY COUNCIL  
INFORMAL SESSION**

**FEBRUARY 1, 2021  
10:00 A.M.**

**CITY COUNCIL CHAMBER  
215 CHURCH AVENUE, S. W.**

**AGENDA**

*The City of Roanoke is a safe, caring and economically vibrant community in which to live, learn, work, play and prosper*

*A vibrant urban center with strong neighborhoods set amongst the spectacular beauty of Virginia's Blue Ridge*

**Call to Order -- Roll Call. Mayor Lea arrived late; Council Member Bestpitch participated by electronic means.**

Welcome. Mayor Sherman P. Lea, Sr.

**NOTICE**

This morning's meeting will be televised live and replayed on RVTV Channel 3 following the 2:00 p.m. session on Thursday, February 4 at 7:00 p.m., and Saturday, February 6 at 4:00 p.m.; and video streamed through Facebook Live at [facebook.com/RoanokeVa](https://www.facebook.com/RoanokeVa). Council meetings are offered with closed captioning for the hearing impaired.

**ITEMS FOR ACTION:**

A communication from Mayor Sherman P. Lea, Sr., requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

**(6-0)**

A communication from the City Manager requesting that Council convene in a Closed Meeting for discussion of reports and plans related to the security of the Noel C. Taylor Municipal Building, situated at 215 Church Avenue, S. W., pursuant to Section 2.2-3711 (A)(19), Code of Virginia (1950), as amended.

**(6-0)**

A communication from the City Manager requesting that Council convene in a Closed Meeting to discuss the disposition of an approximately one acre portion of City-owned property located at 2424 Brambleton Avenue, S. W., where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended.

**(6-0)**

A communication from the City Attorney requesting that Council convene in a Closed Meeting for consultation with legal counsel and briefings by staff members or consultants pertaining to pending litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to Section 2.2-3711 (A)(7), Code of Virginia (1950), as amended.

**(6-0)**

ITEMS LISTED ON THE 2:00 P.M. COUNCIL DOCKET REQUIRING DISCUSSION/CLARIFICATION AND ADDITIONS/DELETIONS TO THE 2:00 P.M. AGENDA. **NONE.**

TOPICS FOR DISCUSSION BY THE MAYOR AND MEMBERS OF COUNCIL. **NONE.**

BRIEFINGS:

- Budget/Financial Planning FY 22 - 30 minutes
- Fire Marshall's Office Strategic Plan - 20 minutes

**Received and filed.**

**At this point, Mayor Lea entered the meeting (10:52 a.m.).**

**AT 11:52 A.M., THE COUNCIL MEETING WAS DECLARED IN RECESS FOR A CLOSED MEETING IN THE COUNCIL'S CONFERENCE ROOM, ROOM 450, FOURTH FLOOR, NOEL C. TAYLOR MUNICIPAL BUILDING; AND THEREAFTER RECONVENED AT 2:00 P.M., IN THE COUNCIL CHAMBER.**



**ROANOKE CITY COUNCIL  
REGULAR SESSION**

**FEBRUARY 1, 2021  
2:00 P.M.**

**CITY COUNCIL CHAMBER  
215 CHURCH AVENUE, S. W.**

**AGENDA**

*The City of Roanoke is a safe, caring and economically vibrant community in which to live, learn, work, play and prosper*

*A vibrant urban center with strong neighborhoods set amongst the spectacular beauty of Virginia's Blue Ridge*

- 1. Call to Order--Roll Call. All Present. Council Member Bestpitch participated by electronic means.**

The Invocation was delivered by The Reverend Walter LeFlore, Minister, Unitarian Universalist Church of Roanoke.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Lea.

Welcome. Mayor Lea.

**NOTICE:**

This afternoon's Council meeting will be televised live and replayed on RVTV Channel 3 on Thursday, February 4 at 7:00 p.m., and Saturday, February 6 at 4:00 p.m.; and video streamed through Facebook Live at [facebook.com/RoanokeVa](https://www.facebook.com/RoanokeVa). Council meetings are offered with closed captioning for the hearing impaired.

## **ANNOUNCEMENTS:**

The Council of the City of Roanoke is seeking applications for the following current vacancies and/or upcoming expirations of terms of office:

Fair Housing Board – one vacancy  
Parks and Recreation Advisory Board – three vacancies  
Roanoke Arts Commission – one vacancy  
Roanoke Redevelopment and Housing Authority – one vacancy  
Towing Advisory Board – one vacancy (Citizen at-large)  
Youth Services Citizen Board – one vacancy

Access the City's homepage to complete an online application for the abovementioned vacancies.

**The City Clerk's Office is accepting applications for three upcoming vacancies on the Roanoke City School Board for three-year terms of office expiring on June 30, 2021. Three-year terms of office will commence July 1, 2021 and end on June 30, 2024.**

**Incumbent School Board Trustees are Mark K. Cathey, Laura Day Rottenborn and Richard "Dick" Willis, Jr. Inasmuch as Mr. Willis will have served three consecutive terms of office, he is ineligible for reappointment. Ms. Rottenborn is not seeking reappointment.**

**Application and information describing the duties and responsibilities of Trustees of the Roanoke City School Board are available on the City of Roanoke's web page at [www.roanokeva.gov](http://www.roanokeva.gov), or may be obtained by contacting the City Clerk's Office, Room 456, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.**

**The deadline to receive applications is Wednesday, March 10, 2021 at 5:00 p.m. For questions and/or additional information, please contact the City Clerk's Office at (540) 853-2541 or by email at [clerk@roanokva.gov](mailto:clerk@roanokva.gov).**

## **2. PRESENTATIONS AND ACKNOWLEDGEMENTS: NONE.**



**3. HEARING OF CITIZENS UPON PUBLIC MATTERS:  
NONE.**

**4. CONSENT AGENDA:  
(APPROVED 7-0)**

All matters listed under the Consent Agenda are considered to be routine by the Members of City Council and will be enacted by one motion. There will be no separate discussion of the items. If discussion is desired, the item will be removed from the Consent Agenda and considered separately.

C-1 Minutes of the regular meeting of City Council held on Monday, December 21, 2020.

**RECOMMENDED ACTION: Dispensed with the reading of the minutes and approved as recorded.**

C-2 A communication from the City Clerk advising of the resignation of Timothy Witten as a member of the Roanoke Redevelopment and Housing Authority, effective January 22, 2021.

**RECOMMENDED ACTION: Accepted the resignation and received and filed the communication.**

C-3 Reports of qualification of Aaron Washington as a member of the Human Services Advisory Board for a four-year term of office, commencing December 1, 2020 and November 30, 2024; and Laura Carini to replace Kenneth Cronin as the Citizen member of City of Roanoke Finance Board for a term of office ending June 30, 2022.

**RECOMMENDED ACTION: Received and filed.**

**5. PUBLIC HEARINGS: NONE.**

**6. PETITIONS AND COMMUNICATIONS:**

- a. Presentation with regard to the expansion of the Special Service District for the Greater Williamson Road Area Business Association (WRABA). Valerie A. Brown, Executive Director, Spokesperson. (Sponsored by the City Manager)  
**Received and filed.**

## 7. REPORTS OF CITY OFFICERS AND COMMENTS OF THE CITY MANAGER:

a. CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

1. Acceptance of the 2021 Violence Against Women Act (V-STOP) Grant from the Virginia Department of Criminal Justice for the Police Department's existing Domestic Violence Specialist position. **Adopted Resolution No. 41987-020121 and Budget Ordinance No. 41988-020121. (7-0)**

### COMMENTS OF THE CITY MANAGER.

The City Manager offered the following comments:

#### **The City will offer monthly Budget Development Webinars**

- Through April, we will conduct a series of Zoom webinars to share information with citizens about its annual Budget Development.
- Webinars will be based upon the content of the presentations to City Council at their monthly budget briefings.
- Citizens are invited to view the webinars, and will have the opportunity to ask questions via the Chat feature.
- The January webinar, focusing on the Real Estate Assessment process, was conducted last Friday, Jan. 29 and recorded, and will be posted on the City's website with other budget-related materials.
- The City will send MyRoanoke email notifications prior to each webinar, and post the information on our website homepage.

#### **Equity and Empowerment Advisory Board will meet this week**

- Thursday, February 4, at 6:30 p.m.,
- The meeting will be hosted via Zoom and will be recorded and shared on the Equity and Empowerment webpage.
- Members of the community wishing to address the Board will have an opportunity to give comments at the Board's quarterly public hearings; the next public hearings will be held in March.
- The agenda is available on the City's website at [roanokeva.gov/citymanager](http://roanokeva.gov/citymanager), select the link in the left column on the page.

**Arts Collaboration will release “We Are Art” Rap Cypher**

- Partners for the project include the Roanoke Public Libraries, the Roanoke Arts Commission, the Grandin Theatre, and the Feeding Southwest Virginia Community Solutions Center.
- The film will be released on February 5, at 10 a.m. on the Roanoke Public Libraries Facebook page and YouTube page.
- The project is a celebration of black culture through a staple in the hip hop culture: rap cyphers, and it honors Black History Month.
- The rap cypher features seven local rappers, and each artist wrote their own individual parts of the song.
- The goal of this collaboration is to encourage Roanoke community members to know that the whole city is for all Roanokers.

**8. REPORTS OF COMMITTEES: NONE.**

**9. UNFINISHED BUSINESS: NONE.**

**10. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: NONE.**

**11. MOTIONS AND MISCELLANEOUS BUSINESS:**

- a. Inquiries and/or comments by the Mayor and Members of City Council.

**Council Member Cobb expressed appreciation to the Public Works Department snow removal crews for an excellent job in clearing neighborhood streets on Sunday, January 31.**

**Vice-Mayor White-Boyd announced that on Thursday, February 4, at 6:30 p.m., the City of Roanoke will host its second Equity and Empowerment Advisory Board Meeting, via Zoom, which will be recorded and shared on the Equity and Empowerment webpage; citizens wishing to address the Board will have an opportunity to give comments at the Board’s quarterly public hearing; the next public hearing will be held in March and will be broadcasted live on the City’s Facebook Page.**

- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council. **See below.**

**CERTIFICATION OF CLOSED MEETING. (7-0)**

**Appointed Paul Workman as a member (Deputy City Manager Designee) of the Defined Contribution Board to fill the unexpired term of office of R. B. Lawhorn ending June 30, 2021; and for a four-year term of office commencing July 1, 2021 and ending June 30, 2025.**

**Reappointed Robert S. Cowell, Jr., as a City Employee representative of the Hotel Roanoke Conference Center Commission for a four-year term of office commencing April 13, 2021 and ending April 12, 2025.**

**Appointed Diane Simmons to replace Joshua T. Dietz and Stephen Terry McGuire to replace Matthew Kelley as members of the Parks and Recreation Advisory Board for three-year terms of office, each, commencing April 1, 2021 and ending March 31, 2024; and reappointed Jerome Stephens for a three-year term of office commencing April 1, 2021 and ending March 31, 2024.**

**Appointed Kevin Deck as a member of the Roanoke Arts Commission to fill the unexpired term of office of Lora Katz ending June 30, 2022.**

## **12. ADJOURNED – 3:03 P.M.**