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**ROANOKE CITY COUNCIL  
RECESSED SESSION  
(CITY COUNCIL STRATEGIC WORKSHOP)**

**SEPTEMBER 23, 2016  
8:30 A.M.**

**RALEIGH COURT LIBRARY  
2112 GRANDIN ROAD, S. W  
AGENDA**

1. Call to Order – Roll Call
2. Welcome – Mayor Sherman P. Lea, Sr.
3. A communication from the City Manager recommending approval of the 2015-16 HUD Consolidated Annual Performance and Evaluation Report (CAPER).
4. Work Session Purpose – Christopher P. Morrill, City Manager
  - Alliance for Innovation Exercise
  - Setting the Stage
    - Vision, Guiding Principles, and Priorities
  - Revenue Trends
  - BFO Priorities/Offerings
  - Reserves

- Outside Agency and Public Arts Funding
- FY2018 Strategic Issue Discussions
- Priority Confirmation and Direction
- CDBG Overview
- Parking Fund Review
- Capital Improvement Plan Overview
- Budget Briefing Opportunities
- What Should We Focus on?
- Wrap-Up

5. Items from Mayor and Members of Council.

6. Adjournment.



# CITY COUNCIL AGENDA REPORT

3.

**To:** Honorable Mayor and Members of City Council  
**Meeting:** September 23, 2016  
**Subject:** Approval of 2015-16 Consolidated Annual Performance and Evaluation Report for US Department of Housing and Urban Development

## **Background:**

Each year the City is required to develop a Consolidated Annual Performance and Evaluation Report (CAPER) for submission to HUD which includes a review of the specific community development and housing activities that were undertaken during the recently concluded program / fiscal year, and identifies the amount of funding that benefited low-to-moderate income persons. Once the CAPER is drafted, HUD requires that the draft be made available to the public for a 30 day review and comment period prior to its finalization and submittal to HUD.

The City made the draft CAPER available to the public through a variety of means, including the City's website, by mail to citizens upon request, at the City Municipal Building, at the City's Main Branch library, and at the Roanoke Redevelopment and Housing Authority's Executive Offices. This year the 30 day public comment period on the draft CAPER began on August 19, 2016 and ended on September 20, 2016. No comments were received during this period. City Council held a public hearing to receive comment on the CAPER during its September 19, 2016 regular meeting, and received no comments. City Council should consider approval of the CAPER and authorize its submission by the City Manager to HUD. The deadline for the CAPER to be received by HUD is September 28, 2016.

## **Recommended Action:**

Approve the 2015-16 HUD Consolidated Annual Performance and Evaluation Report (CAPER), and direct the City Manager or his designee to submit the CAPER to the Richmond Field Office of the US Department of Housing and Urban Development prior to September 28, 2016.

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Christopher P. Morrill  
City Manager

**Distribution:** Council Appointed Officers  
Brian Townsend, Assistant City Manager for Community Development  
Chris Chittum, Director, Planning Building and Development  
Keith Holland, Community Resources Program Administrator

*Spallone*

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION approving the 2015-16 HUD Consolidated Annual Performance and Evaluation Report (CAPER) regarding the United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and authorizing the City Manager to submit the CAPER to HUD.

WHEREAS, the City of Roanoke regularly receives HUD and CDBG grant monies each year to use in HUD funded community service programs;

WHEREAS, HUD requires each locality receiving such funds to develop a Consolidated Annual Performance and Evaluation Report (CAPER) that includes a review of the specific community development and housing activities that were undertaken during the recently concluded program/fiscal year and identify the amount of funding that benefited low-to-moderate income persons; and

WHEREAS, as described in the City Council Agenda Report dated September 23, 2016, the CAPER was made available to the public August 19, 2016 through September 20, 2016 for review and public comment, and a properly advertised public hearing was held on September 19, 2015 to receive public comments, and no comments were made.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. City Council hereby approves the CAPER attached to the City Council Agenda Report dated September 23, 2016.
2. The City Manager is hereby authorized, for and on behalf of the City, to execute the CAPER, and to submit same to HUD by September 28, 2016.

ATTEST:

City Clerk.



**TRINKLE**  
**40655-092316**

**ROANOKE CITY COUNCIL  
RECESSED SESSION  
(CITY COUNCIL STRATEGIC WORKSHOP)**

**SEPTEMBER 23, 2016  
8:30 A.M.**

**RALEIGH COURT LIBRARY  
2112 GRANDIN ROAD, S. W  
AGENDA**

1. Call to Order – Roll Call: All Present (Council Member Dykstra arrived late)
2. Welcome – Mayor Sherman P. Lea, Sr.
3. A communication from the City Manager recommending approval of the 2015-16 HUD Consolidated Annual Performance and Evaluation Report (CAPER).  
**Adopted Resolution No. 40655-092316 (7-0).**
4. Work Session Purpose – Christopher P. Morrill, City Manager  
**At this point, Council Member Dykstra entered the meeting (8:38 a.m.), during opening comments by the City Manager.**
  - Alliance for Innovation Exercise
  - Setting the Stage
    - Vision, Guiding Principles, and Priorities
  - Revenue Trends
  - BFO Priorities/Offers
  - Reserves

- Outside Agency and Public Arts Funding
- Council Member Trinkle left the meeting during discussion regarding the One Percent Funding for the Arts (12:02 p.m.)**

- FY2018 Strategic Issue Discussions
- Priority Confirmation and Direction
- CDBG Overview
- Parking Fund Review
- Capital Improvement Plan Overview
- Budget Briefing Opportunities
- What Should We Focus on?
- Wrap-Up

5. Items from Mayor and Members of Council.  
**Create a Master Calendar to include neighborhood organization activities; and**  
**Remove upper case sentence structure from Council agenda**
6. Adjournment – **3:01 p.m.**