

AGENDA
Audit Committee of Roanoke City Council
September 7, 2016 - 4:00 PM to 6:00 PM
Noel C. Taylor Municipal Building - Room 451 South

1. Call To Order
Mr. Bestpith will call the meeting to order and ask the Secretary to call the roll
2. Approval Of The Minutes From The Last Audit Committee Meeting
Mr. Bestpith will ask if members of the committee have any changes to the minutes.
3. Transportation - Right Of Way Maintenance Audit
Audit to determine if right of way maintenance employees are operating safely, effectively managing cycle time performance, and appropriately monitoring contracted services.

Documents:

[REPORT 17-002 ROW.PDF](#)

4. Records Storage Services Review
Audit to verify vendor has complied with certain terms related to offsite storage of city records.

Documents:

[RECORDS STORAGE SVCS.PDF](#)

5. Follow Up Audit - General Liability Claims
Verified that action plans from the original audit were completed

Documents:

[RISK MANAGEMENT FOLLOW UP.PDF](#)

6. Citizen-Centric Revenues
Update on project to improve tax assessment and collections processes through realignment of responsibilities and implementation of a more fully integrated revenue system.

Documents:

[CITIZEN CENTRIC REVENUES.PDF](#)

7. Annual Report For Year Ending June 30, 2016
An overview of the work of the Audit Committee and the Auditing Department for the year ending June 30, 2016.

Documents:

[2016 CONSOLIDATED ANNUAL RPT.PDF](#)

8. Hotline Update
Overview of hotline activity with synopses of recently closed reports.

Documents:

9. Other Business

Mr. Bestpitch will ask if members of the committee or staff have any other business to bring before the committee.

10. Adjournment

Mr. Bestpitch will adjourn the meeting.