



Please click the links below to access the Council Agenda and Reports:

1. Council Agenda And Reports

Documents: [CAR 01-04-16.PDF](#), [01-04-16 7.B.1. FINANCIAL PRESENTATION.PDF](#),
[01-04-16 BRIEFING 1.PDF](#), [01-04-16 BRIEFING 2.PDF](#), [01-04-16 BRIEFING 3.PDF](#)

1.1. 01-04-16 Briefing 2

Documents: [01-04-16 BRIEFING 2.PDF](#)

2. Council Action Agenda

Documents: [AG 01-04-16.PDF](#)

NOTICE:

The Full Agenda consists of scanned images of only those reports and communications submitted to the City Clerk before the deadline established for such agenda and will not include any matter or item brought before Council for consideration at the meeting.

The original documents are available for inspection in the Office of the City Clerk, Room 456 Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., Roanoke, Virginia 24011.

To receive the City Council agenda (without reports) automatically via e-mail, contact the Office of the City Clerk at clerk@roanokeva.gov or (540) 853-2541.

The records of City Council and City Clerk's Office will be maintained pursuant to Section 42.1-82 of the Code of Virginia (1950), as amended, and the Commonwealth of Virginia, Library of Virginia Records Management and Imaging Services Division, Records Retention and Disposition Schedules, for compliance with Guidelines



**ROANOKE CITY COUNCIL
ROANOKE REGIONAL AIRPORT COMMISSION
JANUARY 4, 2016**

9:00 A.M.

**CITY COUNCIL CHAMBER
ROOM 450**

AGENDA

Roll Call – Call to Order.

Welcome – Mayor David A. Bowers

NOTICE

This morning's Council meeting will be televised live and replayed on RVTV Channel 3 on Thursday, January 7 immediately following the 2:00 p.m. session at 7:00 p.m.; and Saturday, January 9 at 4:00 p.m.; and video streamed by internet through CivicPlus, at roanokeva.gov/councilmeetings. Council meetings are offered with closed captioning for the hearing impaired.

ITEMS FOR ACTION:

A communication from Mayor David A. Bowers requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

P 8

A communication from Council Member Sherman P. Lea, Chair, City Council Personnel Committee requesting that Council convene in a Closed Meeting to discuss a personnel matter, being the mid-year performances of the Council-Appointed Officers, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

P 10

A communication from the City Manager requesting that the Council convene in a Closed Meeting to discuss the disposition of City-owned property located at 2750 Hoover Street, N. W., where discussion in an open meeting would adversely affect the bargaining or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended.

ITEMS LISTED ON THE 2:00 P.M. COUNCIL DOCKET REQUIRING DISCUSSION/CLARIFICATION AND ADDITIONS/DELETIONS TO THE 2:00 P.M. AGENDA. (5 MINUTES)

TOPICS FOR DISCUSSION BY THE MAYOR AND MEMBERS OF COUNCIL. (5 MINUTES)

1. Roll Call of Roanoke Regional Airport Commission.

- Chairman H. Odell "Fuzzy" Minnix

2. Opening Remarks

- Chairman Minnix

3. Items for Discussion:

- Overview of Airline Service
- Airline Incentive Program
- Ground Transportation Program
- Capital Projects scheduled for 2016 – 2017
 - Walkway Canopy
 - Proposed Maintenance Hangar for Piedmont
 - Ramp Rehabilitation
 - Passenger Boarding Bridges
- General Aviation Terminal (Council Member Rosen)
- Available Properties for Economic Development

4. Comments by Council/Commissioners.

5. Recess/Adjourn.

BRIEFINGS:

- | | | |
|------------------------------------|---|------------|
| • Broadband Authority Update | - | 30 minutes |
| • General Real Estate Reassessment | - | 30 minutes |
| • Budget/Financial Planning | - | 30 minutes |

THE COUNCIL MEETING WILL STAND IN RECESS UNTIL 2:00 P.M., FOR A CLOSED MEETING IN THE COUNCIL'S CONFERENCE ROOM, ROOM 451, NOEL C. TAYLOR MUNICIPAL BUILDING.



**ROANOKE CITY COUNCIL
REGULAR SESSION**

**JANUARY 4, 2016
2:00 P.M.**

CITY COUNCIL CHAMBER

AGENDA

1. Call to Order--Roll Call.

The Invocation will be delivered by The Reverend Jamaal L. Jackson, Pastor, The OutPour Church.

The Pledge of Allegiance to the Flag of the United States of America will be led by Mayor David A. Bowers.

Welcome. Mayor Bowers.

NOTICE:

Today's Council meeting will be televised live and replayed on RVTV Channel 3 on Thursday, January 7 immediately following the 2:00 p.m. session at 7:00 p.m.; and Saturday, January 9 at 4:00 p.m.; and video streamed by internet through CivicPlus, at roanokeva.gov/councilmeetings. Council meetings are offered with closed captioning for the hearing impaired.

ANNOUNCEMENTS:

THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE THURSDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION.

THE CITY CLERK'S OFFICE PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT WWW.ROANOKEVA.GOV, CLICK ON THE GOVERNMENT ICON.

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. SPECIAL ASSISTANCE IS AVAILABLE FOR DISABLED PERSONS ADDRESSING CITY COUNCIL. EFFORTS WILL BE MADE TO PROVIDE ADAPTATIONS OR ACCOMMODATIONS BASED ON INDIVIDUAL NEEDS OF QUALIFIED INDIVIDUALS WITH DISABILITIES, PROVIDED THAT REASONABLE ADVANCE NOTIFICATION HAS BEEN RECEIVED BY THE CITY CLERK'S OFFICE.

PERSONS WISHING TO ADDRESS COUNCIL WILL BE REQUIRED TO CONTACT THE CITY CLERK'S OFFICE PRIOR TO THE MONDAY COUNCIL MEETING, OR REGISTER WITH THE STAFF ASSISTANT AT THE ENTRANCE TO THE COUNCIL CHAMBER PRIOR TO COMMENCEMENT OF THE COUNCIL MEETING. ONCE THE COUNCIL MEETING HAS CONVENED, THERE WILL BE NO FURTHER REGISTRATION OF SPEAKERS, EXCEPT FOR PUBLIC HEARING MATTERS. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH; HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.

ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL-APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE MAY CONTACT THE CITY CLERK'S OFFICE AT 853-2541, OR ACCESS THE CITY'S HOMEPAGE TO COMPLETE AN ONLINE APPLICATION.

THE COUNCIL OF THE CITY OF ROANOKE IS SEEKING APPLICATIONS FOR THE FOLLOWING CURRENT VACANCIES AND/OR UPCOMING EXPIRATIONS OF TERMS OF OFFICE:

**BUILDING AND FIRE CODE OF APPEALS/AT-LARGE – TWO VACANCIES
UNEXPIRED TERM OF OFFICE ENDING JUNE 30, 2016
THREE-YEAR TERM OF OFFICE ENDING JUNE 30, 2018**

**CITY OF ROANOKE FINANCE BOARD – ONE VACANCY
UNEXPIRED TERM OF OFFICE ENDING JUNE 30, 2016**

**FAIR HOUSING BOARD – ONE VACANCY
THREE-YEAR TERM OF OFFICE ENDING MARCH 31, 2019**

**PARKS AND RECREATION ADVISORY BOARD – TWO VACANCIES
UNEXPIRED TERMS OF OFFICE ENDING MARCH 31, 2016 AND MARCH 31,
2017**

**ROANOKE VALLEY-ALLEGHANY REGIONAL COMMISSION – ONE
VACANCY
THREE-YEAR TERM OF OFFICE**

**ROANOKE VALLEY RESOURCE AUTHORITY – ONE VACANCY
FOUR-YEAR TERM OF OFFICE**

2. PRESENTATIONS AND ACKNOWLEDGEMENTS:

Recognition of City employees with 30, 35 and 40 years of service.

3. HEARING OF CITIZENS UPON PUBLIC MATTERS:

CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. ALL MATTERS WILL BE REFERRED TO THE CITY MANAGER FOR RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL, AS HE MAY DEEM APPROPRIATE.

4. CONSENT AGENDA:

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

C-1 A communication from the City Manager requesting that Council schedule a public hearing for Tuesday, January 19, 2016, at 7:00 p.m., or as soon thereafter as a matter may be heard, with regard to the renewal for lease of space in the Center in the Square Parking Garage to The Orvis Company, Inc.

P 12

RECOMMENDED ACTION: Concur in request.

C-2 A communication from the Honorable Clifford R. Weckstein, Twenty-third Judicial Circuit of Virginia, transmitting the Annual Reports of the Board of Equalization for taxable years July 1, 2013 through June 30, 2014 and July 1, 2014 through June 30, 2015.

P 13

RECOMMENDED ACTION: Receive and file.

C-3 Reports of qualification of the following individuals:

Bill Hume as a Registered Architect member of the Architectural Review Board for a four-year term of office commencing January 1, 2016 and ending December 31, 2019;

Michael Woolwine and Marcus Huffman as members of the Board of Zoning Appeals for three-year terms of office, each, commencing January 1, 2016 and ending December 31, 2018; and

Lew Bishop as a City representative to the Blue Ridge Behavioral Healthcare, Board of Directors, for a three-year term of office commencing January 1, 2016 and ending December 31, 2018.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA:

5. PUBLIC HEARINGS: NONE.

6. PETITIONS AND COMMUNICATIONS: NONE.

7. REPORTS OF CITY OFFICERS AND COMMENTS OF CITY MANAGER:

a. CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

1. Acceptance and appropriation of funds in connection with the Economic Development Growth Enhancement (EDGE) Program grant from the Appalachian Power Economic Development Team for expansion and attraction activities related to the Economic Development Department, with the City of Roanoke serving as fiscal agent for such funds.

P 22
R 23
B/O 25

2. Acceptance of donation of a police K-9 to the Roanoke Police Department from Summit Nutritionals International, Inc.

P 26
R 27

3. Execution of Change Order No. 1 to the City's Contract with H & S Construction Company for additional services in connection with maintenance and replacement of concrete sidewalks, curb and gutter and handicap ramp work.

P 29 O 30

COMMENTS OF CITY MANAGER.

b. DIRECTOR OF FINANCE:

1. Financial report for five months ended November 30, 2015.

P 31

8. REPORTS OF COMMITTEES: NONE.

9. UNFINISHED BUSINESS: NONE.

10. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:

- a. A resolution authorizing the Mayor to execute a Friendship Agreement between Lijiang, City of the People's Republic of China and the City of Roanoke.

R 39

11. MOTIONS AND MISCELLANEOUS BUSINESS:

- a. Inquiries and/or comments by the Mayor and Members of City Council.
- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council.

CERTIFICATION OF CLOSED MEETING.

12. RECESS.

THE COUNCIL MEETING WILL RECONVENE ON FRIDAY, JANUARY 15 AT 3:30 P.M. FOR THE SIGNING OF A FRIENDSHIP AGREEMENT BETWEEN LIJIANG, CITY OF THE PEOPLE'S REPUBLIC OF CHINA AND THE CITY OF RONAOKE IN THE COUNCIL CHAMBER, ROOM 450, FOURTH FLOOR, NOEL C. MUNICIPAL BUILDING, 215 CHURCH AVENUE, S. W.



DAVID A. BOWERS
Mayor

CITY OF ROANOKE

CITY COUNCIL

215 Church Avenue, S.W.
Noel C. Taylor Municipal Building, Suite 456
Roanoke, Virginia 24011-1536
Telephone: (540) 853-2541
Fax: (540) 853-1145

Council Members

William D. Bestpitch
Raphael E. "Ray" Ferris
Sherman P. Lea
Anita J. Price
Court G. Rosen
David B. Trinkle

January 4, 2016

The Honorable Vice-Mayor David B. Trinkle and Members
of the Roanoke City Council
Roanoke, Virginia

Dear Vice-Mayor Trinkle and Members of Council:

This is to request a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

Sincerely,

David A. Bowers
Mayor

DAB:ctw

COMMITTEE VACANCIES/REAPPOINTMENTS
January 4, 2016
Public

VACANCIES:

Four-year term of office on the Building and Fire Code Board of Appeals ending June 30, 2019; and an unexpired term of office ending June 30, 2016.

Two unexpired terms of office on the Parks and Recreation Advisory Board ending March 31, 2016 and March 31, 2017, respectively.

Four year term of office on the Roanoke Valley Resource Authority ending December 31, 2019.

Unexpired term of office on the City of Roanoke Finance Board ending and June 30, 2016.

Unexpired term of office on the Roanoke Arts Commission ending June 30, 2017.

Three-year term of office on the Roanoke Valley-Alleghany Regional Commission ending June 30, 2018.

Three-year term of office on the Fair Housing Board ending March 31, 2019.



DAVID A. BOWERS
Mayor

CITY OF ROANOKE
OFFICE OF THE MAYOR

215 CHURCH AVENUE, S.W., SUITE 452
ROANOKE, VIRGINIA 24011-1594
TELEPHONE: (540) 853-2444
FAX: (540) 853-1145

January 4, 2016

The Honorable Mayor David A. Bowers and Members
of the Roanoke City Council
Roanoke, Virginia

Dear Mayor Bowers and Members of Council:

I wish to request a Closed Meeting to discuss the mid-year performance of Council-Appointed Officers, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

Sincerely,

Sherman P. Lea, Chair
City Council Personnel Committee

SPL:ctw



CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: January 4, 2016
Subject: Request for Closed Meeting

This is to request that City Council convene a closed meeting to discuss the disposition of City-owned property located at 2750 Hoover, Street, N.W. bearing Official Tax Map No. 2430601 where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to §2.2-3711.A.3, Code of Virginia (1950), as amended.

Christopher P. Morrill
City Manager

Distribution: Council Appointed Officers



C-1

CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: January 4, 2016
Subject: Request Public Hearing to Renew Lease for The Orvis Company, Inc., a Vermont Corporation

Background:

The Orvis Company, Inc., a Vermont Corporation (Orvis) currently leases approximately 3,000 square feet of retail space from the City of Roanoke (Leased Premises). The Leased Premises is located on Campbell Avenue, S.E. in a portion of the building commonly known as the Center in The Square Parking Garage. Orvis has leased the Leased Premises since 1986. The current lease term expired on December 31, 2015, and Orvis remains at the Leased Premises as a month to month tenant pursuant to the terms of the current lease. Orvis has expressed an interest to continue leasing the Leased Premises and enter into a five-year lease agreement with the City, with the term commencing February 1, 2016 and expiring January 31, 2021 (New Lease). The rent due under the New Lease will begin at a monthly base rent of \$1,074.14, together with one and one-quarter percent (1.25%) of the gross revenue from sales generated from the Leased Premises each year. The monthly base rental payment will be increased each lease year by three percent (3%).

Recommended Action:

Authorize the City Manager and the City Clerk to schedule and advertise this matter for a public hearing to be held at City Council Chamber, 4th Floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S.W., Roanoke, Virginia on Tuesday, January 19, 2016, at 7:00 pm, or at some time thereafter as the matter may be reached, or at such later date and time as the City Manager may determine.

Christopher P. Morrill
City Manager

Distribution: Council Appointed Officers
R. Brian Townsend, Asst. City Manager for Community Development
Barbara A. Dameron, Director of Finance
Wayne F. Bowers, Director, Economic Development
Cassandra L. Turner, Economic Development Specialist

TWENTY-THIRD JUDICIAL CIRCUIT
OF VIRGINIA



CLIFFORD R. WECKSTEIN, JUDGE
ROANOKE CITY COURTHOUSE
315 CHURCH AVENUE, S.W.
P.O. BOX 211
ROANOKE, VIRGINIA 24002-0211
(540) 853-2435
FAX (540) 853-1040
CWECKSTEIN@COURTS.STATE.VA.US

CIRCUIT COURT FOR THE COUNTY OF ROANOKE
CIRCUIT COURT FOR THE CITY OF ROANOKE
CIRCUIT COURT FOR THE CITY OF SALEM

COMMONWEALTH OF VIRGINIA

December 22, 2015

The Honorable David A. Bowers, Mayor
and
Members of the City Council
City of Roanoke
215 Church Avenue, S.W., Room 452
Roanoke, Virginia 24011-1594

Annual Reports of the Board of Equalization

Dear Mayor Bowers and Members of Council:

I am enclosing the Reports of the Board of Equalization for the taxable years July 1, 2013 through June 30, 2014 and July 1, 2014 through June 30, 2015.

Thomas M. Hubbard, Robert K. Floyd, and Mary V. Hagmaier continue to serve as members of the Board. They do so cheerfully, industriously, and professionally.

The Board recommends that future Boards continue to have the use of appropriate office space separate from that occupied by the Office of Real Estate Valuation, along with appropriate furniture, computers, and software.

The members of the Board appreciate the pleasant cooperation and support that they receive from Susan Lower and the employees of the Office of Real Estate Valuation. And, they continue to deeply value the services of their long-time clerical secretary, Pat Lamb. Virginia Code § 53.1-3376 authorizes the Board to employ necessary clerical and other assistants and call in advisors and fix their compensation, subject to Council's approval.

Mayor Bowers and Members of City Council
December 22, 2015
Page 2

I send very best regards and wishes at this holiday season.

Very truly yours,



Clifford R. Weckstein, Judge Designate

cc: Mr. Christopher P. Morrill, City Manager
Daniel J. Callaghan, Esquire, City Attorney
Stephanie M. Moon, M.M.C., City Clerk
Mr. Thomas M. Hubbard, Chairman, Board of Equalization
Ms. Mary V. Hagmeier, Vice-Chairman, Board of Equalization
Mr. Robert K. Floyd, Jr., Secretary, Board of Equalization
Chief Judge James R. Swanson
Judge Charles N. Dorsey
Judge William D. Broadhurst
Judge David B. Carson



Board of Equalization

Noel C Taylor Municipal Building, Room 250
215 Church Avenue SW
Roanoke, Virginia 24011

July 11, 2014

The Honorable Judge Clifford R. Weckstein
Judge of the Circuit Court
City of Roanoke
Roanoke, Virginia 24011

Dear Judge Weckstein:

We wish to inform you that the Board of Equalization has completed its work for the taxable year July 01, 2014 to June 30, 2015.

The Board received 29 appeals. All properties were inspected with the following results:

- 29 Appeals were considered
 - 20 Residential Properties
 - 04 Residential affirmed value
 - 15 Residential decreased value
 - 01 Residential increased value
 - 09 Commercial and Industrial Properties
 - 08 Commercial and Industrial affirmed value
 - 01 Commercial and Industrial decreased value

John R. Weckstein
July 11, 2014

The Honorable Judge Clifford R. Weckstein

July 11, 2014

Page 2

Orders were dated June 30, 2014 and mailed on July 01, 2014 informing each property owner of our decision.

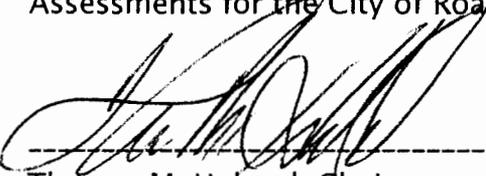
We would like to thank the Office of Real Estate Valuation for supplying property data on various properties. We trust that this assistance will be available for future Boards.

It is recommended that future Equalization Boards continue to have separate office space from the Office of Real Estate Valuation.

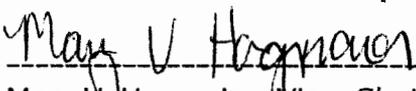
Should you have any questions, please contact us.

Respectfully,

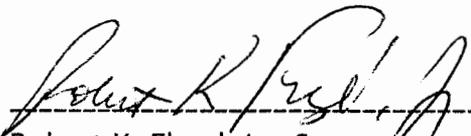
Board of Equalization of Real Estate
Assessments for the City of Roanoke



Thomas M. Hubbard, Chairman



Mary V. Hagmaier, Vice-Chairman

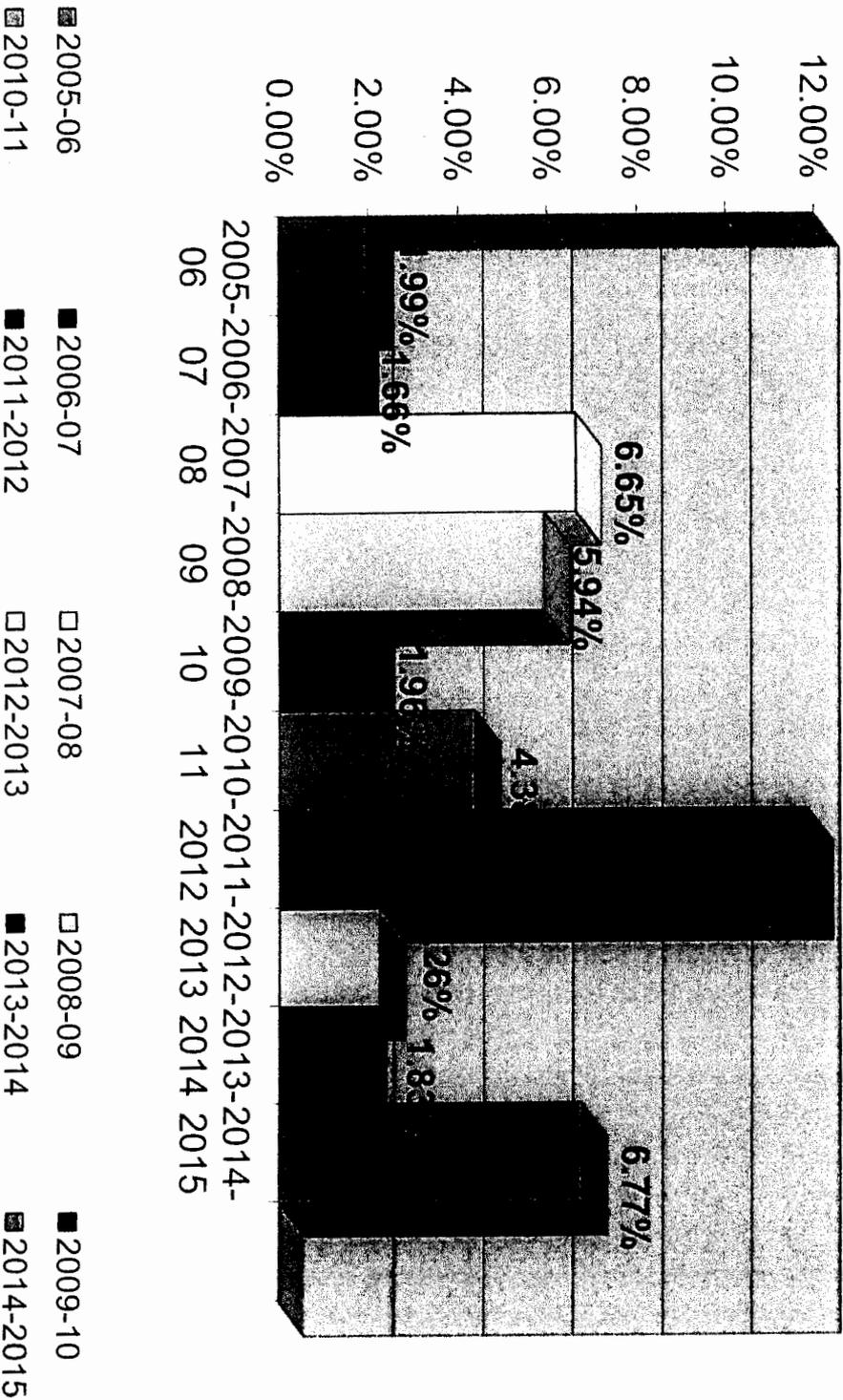


Robert K. Floyd, Jr., Secretary

TMH/pal

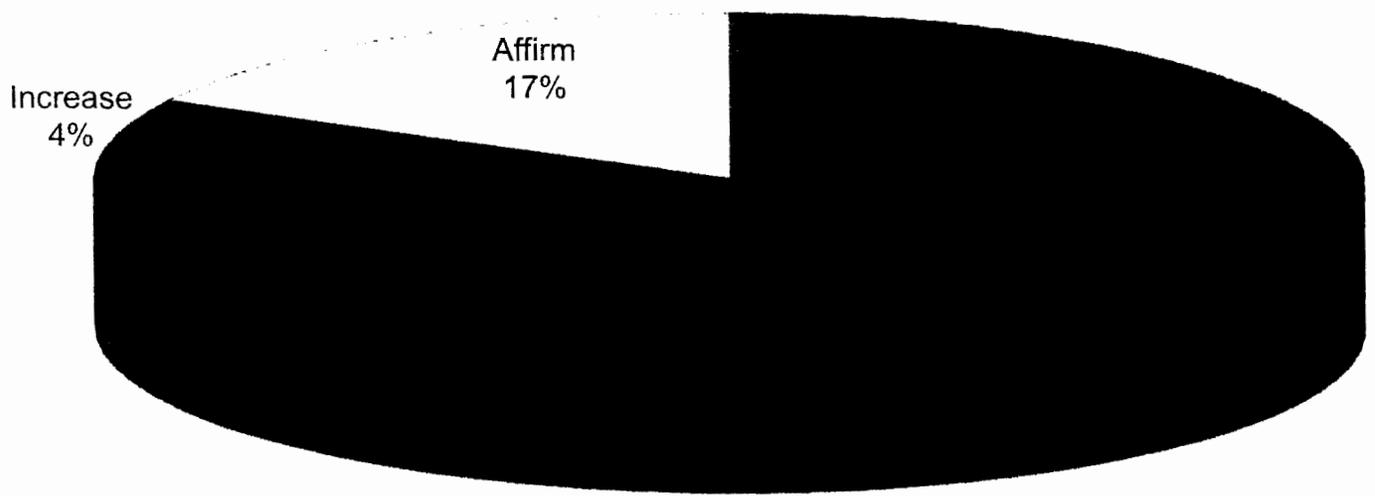
Percent Change in Assessed Value BOE Decision vs General Reassessment Value 2014-2015 11.84%

2005-06	1.99%
2006-07	1.66%
2007-08	6.65%
2008-09	5.94%
2009-10	1.96%
2010-11	4.38%
2011-2012	11.84%
2012-2013	2.26%
2013-2014	1.83%
2014-2015	6.77%



Decrease 23
Increase 1
Affirm 5

2014-2015 BOE Results



■ Decrease ■ Increase □ Affirm

Decrease 18
Increase 5
Affirm 27

**BOE APPEAL RESULTS
2014-2015**

COUNT	NBHD	TAX MAP	ASSESSED VALUE	BOE VALUE	VARIANCE
1	372	1540716	\$141,000	\$164,000	\$ 23,000
2	162	4080720	\$181,000	\$174,200	\$ (6,800)
3	596	1051103	\$185,400	\$178,800	\$ (6,600)
4	342	1360134	\$418,100	\$405,000	\$ (13,100)
5	900	5490406	\$8,200	\$4,200	\$ (4,000)
6	505	6410143	\$189,100	\$170,200	\$ (18,900)
7	700	3070808	\$281,900	\$272,000	\$ (9,900)
8	653	2200104	\$337,800	\$329,400	\$ (8,400)
9	361	1431211	\$121,300	\$115,200	\$ (6,100)
10	120	4140728	\$67,100	\$43,300	\$ (23,800)
11	599	2420211	\$2,578,700	\$2,351,500	\$ (227,200)
12	71	3321401	\$46,100	\$32,000	\$ (14,100)
13	14	3100713	\$101,300	\$89,800	\$ (11,500)
14	660	6520107	\$10,059,700	\$9,202,000	\$ (857,700)
15	361	1431317	\$179,500	\$173,500	\$ (6,000)
16	680	2110108	\$103,700	\$69,900	\$ (33,800)
17	305	1291018	\$384,000	\$379,000	\$ (5,000)
18	100	4220420	\$77,100	\$60,000	\$ (17,100)
19	900	5490403	\$5,064,400	\$4,366,400	\$ (698,000)
20	505	6410142	\$182,100	\$159,900	\$ (22,200)
21	599	2420207	\$2,019,100	\$1,856,600	\$ (162,500)
22	651	6450115	\$3,343,600	\$3,184,500	\$ (159,100)
23	164	1080420	\$282,100	\$273,600	\$ (8,500)
24	651	6450114	\$20,640,000	\$18,944,200	\$ (1,695,800)
25	850	4016005	\$11,643,700	\$11,643,700	\$ -
26	150	4160229	\$74,700	\$74,700	\$ -
27	71	3321410	\$500	\$500	\$ -
28	441	6090462	\$74,300	\$74,300	\$ -
29	596	1450303	\$167,600	\$167,600	\$ -
30					\$ -
31					\$ -
32					\$ -
33					\$ -
34					\$ -
35					\$ -
36					\$ -
37					\$ -
38					\$ -
39					\$ -
40					\$ -
41					\$ -
42					\$ -
43					\$ -
44					\$ -
45					\$ -
46					\$ -
47					\$ -
48					\$ -
49					\$ -
50					\$ -
51					\$ -
52					\$ -
53					\$ -
54					\$ -
55					\$ -
56					\$ -
57					\$ -
58					\$ -
59					\$ -
60					\$ -
61					\$ -
62					\$ -
63					\$ -
		TOTALS	\$58,953,100	\$54,960,000	\$ (3,993,100)

Percent Change in Assessed Value: -6.77335%



Board of Equalization

Noel C. Taylor Municipal Building, Room 250
215 Church Avenue SW
Roanoke, Virginia 24011
Phone (540) 853-2017 Fax (540) 853-1160
pat.lam@roanokeva.gov

RECEIVED MAR - 5 2014

**filed.*
Clifford R. Weckstein
Judge

July 12, 2013

The Honorable Judge Clifford R. Weckstein
Judge of the Circuit Court
City of Roanoke
Roanoke, Virginia 24011

Dear Judge Weckstein:

We wish to inform you that the Board of Equalization has completed its work for the taxable year July 01, 2013 to June 30, 2014.

The Board received 64 appeals. All properties were inspected with the following results:

64 Appeals were considered

47 Residential Properties

18 Residential affirmed value

24 Residential decreased value

02 Residential increased value

03 Residential withdrawn before inspection

17 Commercial and Industrial Properties

12 Commercial and Industrial affirmed value

04 Commercial and Industrial decreased value

01 Commercial withdrawn before inspection

The Honorable Judge Clifford R. Weckstein

July 12, 2013

Page 2

Orders were dated July 12, 2013 and mailed on July 12, 2013 informing each property owner of our decision.

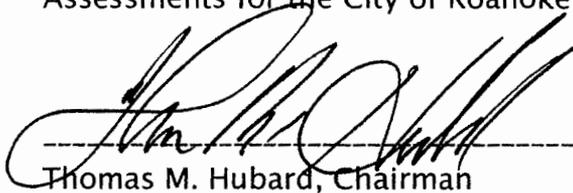
We would like to thank the Office of Real Estate Valuation for supplying property data on various properties. We trust that this assistance will be available for future Boards.

It is recommended that future Equalization Boards continue to have separate office space from the Office of Real Estate Valuation.

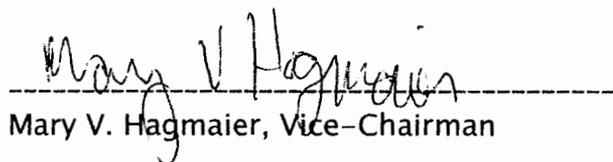
Should you have any questions, please contact us.

Respectfully,

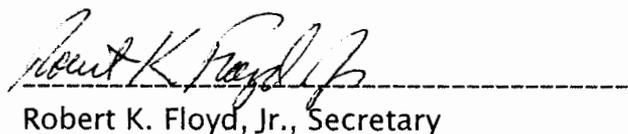
Board of Equalization of Real Estate
Assessments for the City of Roanoke



Thomas M. Hubbard, Chairman



Mary V. Hagmaier, Vice-Chairman



Robert K. Floyd, Jr., Secretary

TMH/pal



7.a.1.

CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: January 4, 2016
Subject: Economic Development Growth Enhancement (EDGE) Program Grant Acceptance

Background:

The Economic Development Department fosters economic growth in the City of Roanoke. As a grantee, the City of Roanoke received notification of an award from the Appalachian Power Economic Development Team in the amount of \$10,000 through the EDGE grant. The EDGE grant is a privately funded program aimed at attracting new businesses and helping existing businesses and industries expand.

These funds will be used to produce one or more videos to highlight the assets of the City of Roanoke for purposes of business retention, expansion and attraction activities related to the Economic Development Department. The City will be serving as the fiscal agent for these funds and is not required to provide a match with local funds for this program.

Considerations:

City Council action is needed to formally accept these funds and authorize the Director of Finance to establish revenue estimates and appropriations to purchase the professional services in accordance with provisions of this grant.

Recommended Action:

Accept the grant as described above and authorize the City Manager to execute any required grant agreements or documents, such agreements and documents to be approved as to form by the City Attorney.

Adopt the accompanying budget ordinance to establish a revenue estimate in the amount of \$10,000 and to appropriate the same amount into expenditure accounts to be established by the Director of Finance in the Grant Fund.

Christopher P. Morrill
City Manager

Distribution: Council Appointed Officers
Brian Townsend, Assistant City Manager for Community Development
Barbara A. Dameron, Director of Finance
Wayne Bowers, Director, Economic Development Department
Rob Ledger, Manager, Economic Development Department

YC

7a.1.

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION accepting the Economic Development Growth Enhancement (EDGE) Program Grant to the City from the Appalachian Power Economic Development Team; authorizing the City of Roanoke to be the fiscal agent for distribution of the grant proceeds; authorizing the City Manager to execute any documents necessary to receive such Grant, including any Grant Agreement; and authorizing the City Manager to take such further actions and execute such other documents as may be necessary to obtain, accept, implement, administer, and use such Grant funds.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The City of Roanoke hereby accepts the EDGE Grant offered by the Appalachian Power Economic Development Team in the amount of \$10,000, with no local match, upon certain terms, provisions, and conditions relating to the receipt of such funds. The Grant is more particularly described in the City Council Agenda Report dated January 4, 2016.
2. The City of Roanoke is authorized to be the primary fiscal agent for this Grant, and shall be responsible for distributing the Grant proceeds as set forth in the above referenced City Council Agenda Report.
3. City Council hereby authorizes the City Manager to execute any documents necessary to receive such Grant, including any Grant Agreement, with such documents to be approved as to form by the City Attorney.

4. The City Manager is authorized to take such further actions and execute such further documents as may be necessary to obtain, accept, implement, administer, and use such Grant funds, as allowed by the terms and conditions of the Grant, with any such documents being approved as to form by the City Attorney.

ATTEST:

City Clerk



IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE appropriating funding from Appalachian Power Economic Development Team for video development, amending and reordaining certain sections of the 2015-2016 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2015-2016 Grant Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations			
Professional Fees	35-310-8158-2010	\$	10,000
Revenues			
EDGE Program FY16	35-310-8158-8158		10,000

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



T.a.d.

CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: January 4, 2016
Subject: Summit Nutritionals International Inc. Donation of Police K-9

Background:

The DePaço family and their company, Summit Nutritionals International, Inc., have offered to donate a police K-9 to the Roanoke Police Department. Summit Nutritionals International, Inc. is a leading international manufacturer of chondroitin sulfate. Chondroitin sulfate is a supplement used to treat osteoarthritis in animals. Dr. and Mrs. DePaço are supporters of numerous police departments and have a commitment to replacing K-9s that fall victim to illness or injury. The DePacos previously donated the police K-9 Loki to the City of Roanoke in December of 2014.

The Roanoke Police Department recently retired police K-9 Hickson due to age and medical conditions. The donated police K-9 will be trained as a dual purpose narcotic and patrol dog. The dog will be selected by the Roanoke Police Department from the prestigious Vohne Liche Kennels. The K-9 is valued at approximately \$7,000. No local match funding or grant account transactions are required for this donation.

Recommended Action:

Accept the donation described above.

Christopher P. Morrill
City Manager

Distribution: Council Appointed Officers
R. Brian Townsend, Assistant City Manager for Community Development
Barbara A. Dameron, Director of Finance
Christopher C. Perkins, Chief of Police
Amelia C. Merchant, Director of Management and Budget

065

7.0.2.

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION authorizing acceptance of a donation from Dr. and Mrs. Caesar DePaço and their company, Summit Nutritionals International, Inc., to the Roanoke City Police Department for one police K-9 dog, and authorizing execution of any and all necessary documents to accept the donation.

BE IT RESOLVED by the Council of the City of Roanoke that:

1. The City Manager is hereby authorized on behalf of the City to accept from Dr. and Mrs. Caesar DePaço and their company, Summit Nutritionals International, Inc., a donation to the Roanoke City Police Department for one police K-9 dog, valued at approximately \$7,000, as more particularly set forth in the City Council Agenda Report dated January 4, 2016.
2. The City Manager and the City Clerk are hereby authorized to execute and attest, respectively, for and on behalf of the City, any and all requisite documents pertaining to the City's acceptance of the grant, such documents to be approved as to form by the City Attorney.
3. This Council wishes to express its appreciation and that of the citizens of the City of Roanoke to Dr. and Mrs. Caesar DePaço and their company, Summit Nutritionals International, Inc., for their generous donation to the Roanoke City Police Department as described above.

4. The City Clerk is directed to transmit a copy of this Resolution to Dr. and Mrs. Caesar DePaço and their company, Summit Nutritionals International, Inc., expressing the City's appreciation for its donation.

ATTEST:

City Clerk.



1.a.3.

CITY COUNCIL AGENDA REPORT

To: Honorable Mayor and Members of City Council
Meeting: January 4, 2016
Subject: Change Order No. 1 to Contract for H. & S. Construction Company - Concrete Sidewalk, Curb, Curb & Gutter, and Handicap Ramp Removal/Replacement

Background:

A Contract, dated April 15, 2015, was issued to H. & S. Construction Company for maintenance and replacement of Concrete Sidewalk, Curb, Curb & Gutter, and Handicap Ramp work in the amount of \$186,685. Change Order No. 1 to this Contract is now needed to cover the cost of high priority sidewalk repair work which was added to this Contract. H&S Construction has agreed to perform this work at the prices identified in the Contract. Total cost of the change order is \$56,260.02.

Considerations:

City Council approval is required for the Change Order. Funding in the amount of \$56,260.02 for this Change Order is available in the Street Maintenance operating budget, account 01-530-4110-2010.

Recommended Action:

Authorize the City Manager to issue and execute Change Order No. 1, approved as to form by the City Attorney, to the City's Contract with H&S Construction, in the amount of \$56,260.02 for additional services as set forth above.

Authorize the City Manager to take such action and execute such documents as may be necessary to provide for the implementation, administration, and enforcement of such Change Order to the above mentioned Contract, with any such documents to be approved as to form by the City Attorney.

Christopher P. Morrill
City Manager

Distribution: Council Appointed Officers
Sherman M. Stovall, Assistant City Manager for Operations
Barbara A. Dameron, Director of Finance
Robert K. Bengtson, P.E., Director, Public Works
Mark D. Jamison, P.E., Transportation Division Manager

26

7.a.3.

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE authorizing the issuance and execution of a Change Order by the City Manager to the City's Contract with H. & S. Construction Company for additional work on the Concrete Sidewalk, Sidewalk Through Entrance, Curb, Curb & Gutter, and Handicap Ramp Removal/Replacement Project; authorizing the City Manager to take such actions and execute such documents as may be necessary to provide for the implementation, administration, and enforcement of such Change Order to the above mentioned Contract, as well as the Contract itself; and dispensing with the second reading of this Ordinance by title.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. The City Manager is hereby authorized to issue and execute a Change Order, approved as to form by the City Attorney, to the City's Contract with H. & S. Construction Company for additional work for the Concrete Sidewalk, Sidewalk Through Entrance, Curb, Curb & Gutter, and Handicap Ramp Removal/Replacement Project in the amount of an additional \$56,260.02, all as more fully set forth in the City Council Agenda Report dated January 4, 2016.

2. The City Manager is further authorized to take such actions and execute such documents as may be necessary to provide for the implementation, administration, and enforcement of such Change Order mentioned above, as well as the Contract itself, with all such documents to be approved by the City Attorney.

3. Pursuant to the provisions of Section 12 of the City Charter, the second reading of this Ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



1.6.1.

**CITY OF ROANOKE
DEPARTMENT OF FINANCE**

215 Church Avenue, SW, Suite 461
Roanoke, Virginia 24011-1220
Telephone: (540) 853-2821
Fax: (540) 853-6142

BARBARA A. DAMERON
Director of Finance

ANDREA F. TRENT
Assistant Director of Finance

January 4, 2016

Dear Mayor Bowers and Members of City Council:

Subject: November FY16 Financial Report – City of Roanoke

The following financial report provides commentary on the City's financial results for the five months ended November 30, 2015.

General Fund

Through November, FY16 year-to-date revenues were \$84.5 million, or 31.1% of the adopted revenue estimate for the year. Significant tax revenues, such as Personal Property and Business License taxes are not due until later in the year. Year-to-date revenues increased 2.1% or \$1.7 million compared to the same period in FY15. The increase is primarily due to higher current real estate tax and the timing of Public Service Corporations – Real Estate tax payments.

Through November, expenditures were \$119.0 million, or 43.4% of the adopted expenditure budget for the year. Year-to-date expenditures were 1.9% or \$2.3 million higher compared to the prior year mainly due to the timing of a subsidy payment to the Health Department and increased funding to Schools.

Stormwater Utility Fund

Stormwater fee revenue year-to-date as of November 30, 2015 was \$1.9 million, or 50.0% of FY16 anticipated revenues. Operating expenses were \$840,000, or 19.3% of the expense budget resulting in an operating gain of \$1.0 million. Change in net position after transfers and contributions was approximately \$759,000. Stormwater fees are being charged using a phased-in approach. In FY15, which was the first year of implementing the fee, the approved fee was 30 cents per billing unit of impervious service. In FY16 the approved fee increased to 60 cents per billing unit.

Civic Center Fund

FY16 year-to-date change in net position was a loss of \$1.0 million compared to the budgeted loss of \$1.1 million. The year-to-date operating revenue through November was \$166,000 lower than the budgeted revenue primarily due to lower than expected ticket revenue as a result of the timing of events. Correspondingly, operating expenses were \$218,000 lower than budgeted. The operating loss was approximately

\$52,000 less than the fiscal year-to-date budgeted operating loss. The current forecast indicates the center's performance will be a \$117,000 greater loss than budgeted.

Parking Fund

Through November, approximately 41.1% of anticipated operating revenue has been realized. Operating revenues increased compared to the prior fiscal year due in part to fee enhancements that became effective July 1, 2015. Due to the transient nature of parking customers, it is difficult to isolate the amount of revenue that is directly related to fee increases. Church Avenue had increased occupancy in addition to an enhancement in fees. Elmwood Garage revenues increased due to a difference in timing of payments received for monthly parkers. A reduction in revenue from the Williamson Lot was due to the sale of that lot in FY15. Revenues from the on-street parking program exceeded budget expectations. Operating expenses decreased 0.2% or \$2,000. Operating income, before the net decrease of non-operating expenses and transfers was approximately \$309,000. After non-operating expenses and transfers, the fund's net position was approximately \$120,000.

Closing

The US economy added 211,000 jobs in November, slightly better than expected, and the unemployment rate remained at 5%, a seven-and-a-half-year low. The main driver of economic growth, the U.S. consumer, has shown resiliency this year. In November, U.S. housing rebounded from a seven-month low and permits surged to a five-month high, signs of strength in the housing market. However, concerns still remain that a global economic slowdown and strong U.S. dollar weighed down U.S. trade and exports. The Federal Reserve has recently increased interest rates by 0.25%, a historic moment after years of record lows.

The local economy has continued to grow at a moderate pace in the first five months with the exception of sales tax, which started to slow down for the past two months compared to the same period last year.

The City's financial performance will continue to be carefully monitored by the various departments which are involved with oversight of the City's budgeting and financial processes.

Please contact me with any questions you have on these financial statements.

Sincerely,



Barbara A. Dameron
Director of Finance

Attachments

c: Christopher P. Morrill, City Manager
Daniel J. Callaghan, City Attorney
Drew Harmon, Municipal Auditor
Stephanie M. Moon Reynolds, City Clerk
Sherman M. Stovall, Assistant City Manager
R. Brian Townsend, Assistant City Manager
Amelia C. Merchant, Director of Management and Budget
Deborah J. Moses, Parking Facilities Manager
Robyn L. Schon, General Manager, Global Spectrum

CITY OF ROANOKE, VIRGINIA
GENERAL FUND
FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2015

STATEMENT OF REVENUE
(UNAUDITED)

Revenue Source	Current Revenue Budget	Revenue Budget Variance	Actual Jul 1 - Nov 30 2015 - 2016	Actual Jul 1 - Nov 30 2014 - 2015	FY15 vs FY14 Variance	Percent of Budget Received
General Property Taxes	\$ 109,827,000	\$ (66,670,505)	\$ 43,156,495	\$ 41,210,550	4.7%	39.3%
Other Local Taxes	78,120,000	(58,772,377)	19,347,623	18,310,424	5.7%	24.8%
Permits, Fees and Licenses	1,195,000	(838,007)	356,993	443,245	(19.5%)	29.9%
Fines and Forfeitures	1,284,000	(998,127)	285,873	431,914	(33.8%)	22.3%
Revenue from Use of Money and Property	235,000	(155,319)	79,681	84,097	(5.3%)	33.9%
Intergovernmental	69,791,000	(51,697,327)	18,093,673	18,227,073	(0.7%)	25.9%
Charges for Services	8,427,000	(5,812,711)	2,614,289	2,816,568	(7.2%)	31.0%
Internal Services	2,520,000	(1,938,127)	581,873	1,012,463	(42.5%)	23.1%
Transfers From Other Funds	27,793	-	27,793	28,930	(3.9%)	100.0%
Miscellaneous Revenue	652,000	(655,920)	(3,920)	225,320	(101.7%)	(0.6%)
Total	\$ 272,078,793	\$ (187,538,418)	\$ 84,540,375	\$ 82,790,584	2.1%	31.1%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES
(UNAUDITED)

Expenditures	Current Expenditure Budget	Uncommitted Balance	Actual Jul 1 - Nov 30 2015 - 2016	Actual Jul 1 - Nov 30 2014 - 2015	FY15 vs FY14 Variance	Percent of Budget Obligated
General Government	\$ 15,532,034	\$ 8,537,545	\$ 6,994,489	\$ 6,247,845	12.0%	45.0%
Judicial Administration	8,687,182	5,209,735	3,477,447	3,349,970	3.8%	40.0%
Public Safety	65,686,326	37,542,727	28,143,598	29,833,157	(5.7%)	42.8%
Public Works	25,953,690	12,516,297	13,437,393	13,188,054	1.9%	51.8%
Health and Welfare	39,265,219	24,124,148	15,141,071	14,131,243	7.1%	38.6%
Parks, Recreation and Cultural	10,576,034	5,751,457	4,824,577	4,826,524	(0.0%)	45.6%
Community Development	7,970,675	4,087,177	3,883,498	3,490,102	11.3%	48.7%
Transfer to Debt Service Fund	12,716,023	3,307,535	9,408,488	8,503,442	10.6%	74.0%
Transfer to School Fund	77,794,000	45,761,677	32,032,323	31,058,835	3.1%	41.2%
Nondepartmental	9,648,234	8,038,254	1,609,980	2,070,159	(22.2%)	16.7%
Total	\$ 273,829,417	\$ 154,876,553	\$ 118,952,863	\$ 116,699,333	1.9%	43.4%

**CITY OF ROANOKE, VIRGINIA
STORMWATER UTILITY FUND
COMPARATIVE STATEMENT OF REVENUES AND EXPENSES
FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2015
(UNAUDITED)**

	<u>FY 2016 Adopted Budget</u>	<u>FY 2016</u>	<u>FY 2015</u>
<u>Operating Revenues</u>			
Stormwater Utility Fees	\$ 3,741,985	\$ 1,872,129	\$ 979,410
Total Operating Revenues	3,741,985	1,872,129	979,410
<u>Operating Expenses</u>			
Operating Expenses	4,347,911	840,009	691,945
Total Operating Expenses	4,347,911	840,009	691,945
Operating Income/(Loss)	(605,926)	1,032,120	287,465
<u>Nonoperating Revenues/(Expenses)</u>			
Investment Income	-	879	182
Interest Expense	(74,825)	(14,348)	-
Net Nonoperating Revenues	(74,825)	(13,469)	182
Income/(Loss) Before Transfers and Contributions	(680,751)	1,018,651	287,647
<u>Transfers and Contributions</u>			
Transfer from General Fund	806,588	-	-
Transfer from Capital Projects Fund	-	-	75,000
Transfer to Debt Service Fund	(421,723)	(259,345)	(161,995)
Net Transfers and Contributions	384,865	(259,345)	(86,995)
Change in Net Position	<u>\$ (295,886)</u>	<u>\$ 759,306</u>	<u>\$ 200,652</u>

CITY OF ROANOKE, VIRGINIA
CIVIC CENTER FUND
COMPARATIVE STATEMENT OF REVENUES AND EXPENSES
FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2015
(UNAUDITED)

	<u>FY 2016</u> <u>Budget YTD</u>	<u>FY 2016</u>	<u>FY 2015</u>
<u>Operating Revenues</u>			
Rentals	\$ 1,556,559	\$ 1,566,946	\$ 1,311,794
Event Expenses	518,400	439,994	578,703
Advertising	238,299	203,451	137,711
Admissions Tax	152,129	149,752	177,179
Facility Surcharge/Ticket Rebate	116,082	93,211	158,278
Commissions	53,906	(1,889)	61,065
Ancillary	54,844	71,939	37,170
Miscellaneous	42,375	43,356	32,286
Total Operating Revenues	2,732,594	2,566,760	2,494,186
<u>Operating Expenses</u>			
Personal Services	525,282	483,231	480,643
Operating Expenses	2,556,413	2,386,592	2,322,506
Management Fees	166,080	160,415	160,415
Depreciation	394,378	394,378	375,515
Total Operating Expenses	3,642,153	3,424,616	3,339,079
Operating Loss	(909,559)	(857,856)	(844,893)
<u>Nonoperating Revenues/(Expenses)</u>			
Investment Income	-	37,579	40,684
Interest Expense	(213,344)	(209,256)	(224,286)
Net Nonoperating Expenses	(213,344)	(171,677)	(183,602)
Net Loss	(1,122,902)	(1,029,533)	(1,028,495)
<u>Transfers and Contributions</u>			
Transfer from General Fund	-	-	-
Net Transfers and Contributions	-	-	-
Change in Net Position	\$ (1,122,902)	\$ (1,029,533)	\$ (1,028,495)

CITY OF ROANOKE, VIRGINIA
PARKING FUND
COMPARATIVE STATEMENT OF REVENUES AND EXPENSES
FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2015
(UNAUDITED)

	FY 2016 Adopted Budget	FY 2016 Budget YTD	FY 2016	FY 2015
<u>Operating Revenues</u>				
Market Garage	\$ 448,000	\$ 186,667	\$ 140,799	\$ 158,150
Elmwood Park Garage	642,000	267,500	250,947	209,373
Center in the Square Garage	371,000	154,583	167,777	147,880
Church Avenue Garage	675,000	281,250	277,697	251,277
Tower Garage	437,000	182,083	188,088	168,700
Gainsboro Garage	103,000	42,917	46,134	32,542
Campbell Garage	168,000	70,000	72,556	54,764
Williamson Lot	-	-	(275)	33,846
Higher Ed Center Lot	45,000	18,750	14,889	21,168
Market Lot	39,000	16,250	19,372	17,099
Elmwood Lot	80,000	33,333	41,931	31,431
Warehouse Row Lot	41,000	17,083	14,703	13,190
West Church/YMCA Lots	26,000	10,833	8,757	8,757
Off Street Parking Violations (All Locations)	55,000	22,917	26,107	31,338
On Street Parking Violations	365,000	152,083	165,785	143,615
Total Operating Revenues	3,495,000	1,456,249	1,435,267	1,323,130
<u>Operating Expenses</u>				
Operating Expenses	2,104,445	876,852	725,227	728,371
Depreciation	961,698	400,708	400,708	399,780
Total Operating Expenses	3,066,143	1,277,560	1,125,935	1,128,151
Operating Income	428,857	178,690	309,333	194,979
<u>Nonoperating Revenues/(Expenses)</u>				
Investment Income	-	-	29,772	31,491
Interest Expense	(452,055)	(188,356)	(219,350)	(241,897)
Net Nonoperating Expenses	(452,055)	(188,356)	(189,578)	(210,406)
Income/(Loss) Before Transfers and Contributions	(23,198)	(9,667)	119,755	(15,427)
<u>Transfers and Contributions</u>				
Transfer from Capital Projects Fund	-	-	-	125,000
Net Transfers and Contributions	-	-	-	125,000
Change in Net Position	\$ (23,198)	\$ (9,667)	\$ 119,755	\$ 109,573

**CITY OF ROANOKE, VIRGINIA
CITY TREASURER'S OFFICE
GENERAL STATEMENT OF ACCOUNTABILITY
FOR THE MONTH ENDED NOVEMBER 30, 2015**

TO THE DIRECTOR OF FINANCE:

GENERAL STATEMENT OF ACCOUNTABILITY OF THE CITY TREASURER OF THE CITY OF ROANOKE, VIRGINIA
FOR THE FUNDS OF SAID CITY FOR THE MONTH ENDED NOVEMBER 30, 2015.

	BALANCE AT			BALANCE AT	BALANCE AT
	OCT. 31, 2015	RECEIPTS	DISBURSEMENTS	NOV. 30, 2015	NOV. 30, 2014
CONSOLIDATED FUNDS	72,441,407.10	16,421,277.61	25,795,412.44	63,067,272.27	59,206,757.18

CERTIFICATE

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE STATEMENT OF MY ACCOUNTABILITY
TO THE CITY OF ROANOKE, VIRGINIA, FOR THE FUNDS OF THE VARIOUS ACCOUNTS THEREOF
FOR THE MONTH ENDING NOVEMBER 30, 2015. THAT SAID FOREGOING:

CASH

DEPOSITS IN TRANSIT	28,752.88
CASH IN WELLS FARGO BANK	11,657,762.44
CASH IN BNC BANK	100.37

INVESTMENTS:

LOCAL GOVERNMENT INVESTMENT POOL	834,142.37
BNC PUBLIC FUNDS MONEY MARKET	21,208,818.33
VIRGINIA INVESTMENT POOL	15,054,351.10
HRCCC - VIRGINIA INVESTMENT POOL	3,767,159.50
VIRGINIA SNAP PROGRAM (U.S. SECURITIES)	10,516,185.28
TOTAL	63,067,272.27

December 30, 2015

Evelyn M. Powers

EVELYN POWERS, TREASURER

MC

10.a.

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION authorizing the Mayor to execute an agreement between Lijiang City, Yunnan Province, People's Republic of China and the City of Roanoke, Virginia regarding the establishment of friendship as a part of the Sister City Program.

WHEREAS, the Cities of Lijiang, Yunnan Province, People's Republic of China and Roanoke, Virginia support and participate in the Sister City Program, a program inaugurated by the President of the United States in 1956 to foster greater friendship and understanding between the people of the United States and people of other nations through the medium of personal contact;

WHEREAS, the Cities of Lijiang and Roanoke desire to establish and memorialize their friendship by executing an agreement to establish a friendship relationship between the City of Lijiang and the City of Roanoke (Friendship Agreement), the form of which Friendship Agreement is attached to the City Attorney's Letter to City Council dated January 4, 2016; and

WHEREAS, the City Council endorses the principles of friendship, cooperation, and understanding as set forth in the Friendship Agreement.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. City Council endorses the principles of friendship, cooperation, and understanding set forth in the proposed Friendship Agreement.
2. City Council authorizes the Mayor of the City of Roanoke, Virginia to execute the Friendship Agreement in the form attached to the City Attorney's Letter to City Council dated January 4, 2016.

ATTEST:

City Clerk.

10.a.



Daniel J. Callaghan
City Attorney

CITY OF ROANOKE
OFFICE OF THE CITY ATTORNEY
464 MUNICIPAL BUILDING
215 CHURCH AVENUE, SW
ROANOKE, VIRGINIA 24011-1595

TELEPHONE 540-853-2431
FAX 540-853-1221
EMAIL: cityatty@roanokeva.gov

Timothy R. Spencer
Steven J. Talevi
David L. Collins
Heather P. Ferguson
Laura M. Carini
Assistant City Attorneys

January 4, 2016

The Honorable David Bowers, Mayor
and Members of City Council
Roanoke, Virginia

Re: Proposed Friendship Agreement between Lijiang City, Yunnan Province,
People's Republic of China and the City of Roanoke, Virginia

Dear Mayor Bowers and Members of Council:

Background

Roanoke is an active participant in the Sister City Program initiated by President Eisenhower in 1956. Lijiang City of the People's Republic of China also participates in this program and desires to set forth the understandings of Lijiang City and Roanoke City to promote and nurture friendship, cooperation, and understanding between the citizens of Lijiang City and Roanoke City in the form of a proposed agreement entitled "Agreement Between Lijiang City of the People's Republic of China and Roanoke City of the United States of America on the Establishment of Friendship City Relationship" (Friendship Agreement), a copy of which proposed Friendship Agreement is attached to this letter.

The Friendship Agreement acknowledges the goals and aspirations of the Sister City Program and encourages both cities to cooperate in promoting tourism, cultural exchanges, education, economic development, trade, science, technology and other areas for the common prosperity of both cities. The Friendship Agreement follows the principles of the Joint Communique on the Establishment of Diplomatic Relations between the People's Republic of China and the United States of America, dated December 16, 1978, a copy of which Communique is attached to this letter.

A delegation from Lijiang City will be in the United States in January 2016 and is scheduled to visit Roanoke City on January 15 and 16, 2016.

Recommendation

The proposed Friendship Agreement is consistent with the principles of the Sister City Program and requires no appropriations of funds. If City Council accepts the terms of the proposed Friendship Agreement, Council may adopt a resolution authorizing the Mayor to execute the proposed Friendship Agreement.

Sincerely,



Daniel J. Callaghan
City Attorney

DJC/lsc

c: Christopher P. Morrill, City Manager
R. Brian Townsend, Assistant City Manager
for Community Development
Sherman Stovall, Assistant City Manager
for Operations
Stephanie Moon Reynolds, City Clerk

Joint Communiqué on the Establishment of Diplomatic Relations between the People's Republic of China and the United States of America (December 16, 1978)

December 16, 1978

The People's Republic of China and the United States of America have agreed to recognize each other and to establish diplomatic relations as of January 1, 1979.

The United States of America recognizes the Government of the People's Republic of China as the sole legal Government of China. Within this context, the people of the United States will maintain cultural, commercial, and other unofficial relations with the people of Taiwan.

The People's Republic of China and the United States of America reaffirm the principles agreed on by the two sides in the Shanghai Communiqué and emphasize once again that:

--Both wish to reduce the danger of international military conflict.

--Neither should seek hegemony in the Asia-Pacific region or in any other region of the world and each is opposed to efforts by any other country or group of countries to establish such hegemony.

Neither is prepared to negotiate on behalf of any third party or to enter into agreements or understandings with the other directed at other states.

--The Government of the United States of America acknowledges the Chinese position that there is but one China and Taiwan is part of China.

--Both believe that normalization of Sino-American relations is not only in the interest of the Chinese and American peoples but also contributes to the cause of peace in Asia and the world.

The People's Republic of China and the United States of America will exchange Ambassadors and establish Embassies on March 1, 1979.

**AGREEMENT BETWEEN LIJIANG CITY OF THE PEOPLE'S REPUBLIC OF
CHINA AND ROANOKE CITY OF THE UNITED STATES OF AMERICA ON THE
ESTABLISHMENT OF FRIENDSHIP CITY RELATIONSHIP**

Lijiang City of Yunnan Province, the People's Republic of China and Roanoke City of Virginia, the United States of America, acting in accordance with the principles of the Joint Communiqué on the Establishment of Diplomatic Relations between the People's Republic of China and the United States of America, wishing to enhance mutual understanding and friendship between the Chinese and American peoples, and consolidate and develop friendly cooperation between the two cities, have reached agreement, through friendly consultations, on the establishment of Friendship City relationship.

- I. The two sides will carry out, in accordance with the principles of equality and mutual benefit, exchanges and cooperation between the two cities in various forms in the fields of tourism, culture, education, personnel and economy, trade, science, technology, sports, health, etc. to promote common prosperity and development.
- II. Regular contacts shall be maintained between the leaders and relevant departments of the two sides to facilitate consultations on the exchanges and cooperation as well as matters of common concern.
- III. This Agreement shall come into force from the date of signature. It will be valid for five years. Upon expiration, it may remain in force if neither side terminates it.
- IV. This Agreement, separately signed on / / and / / in Lijiang and Roanoke, is done in duplicate in the Chinese and English languages, both texts being equally authentic.

(Signed)
Lijiang City
of Yunnan Province
The People's Republic of China

(Signed)
Roanoke City
of Virginia
The United States of America

7.b.1.

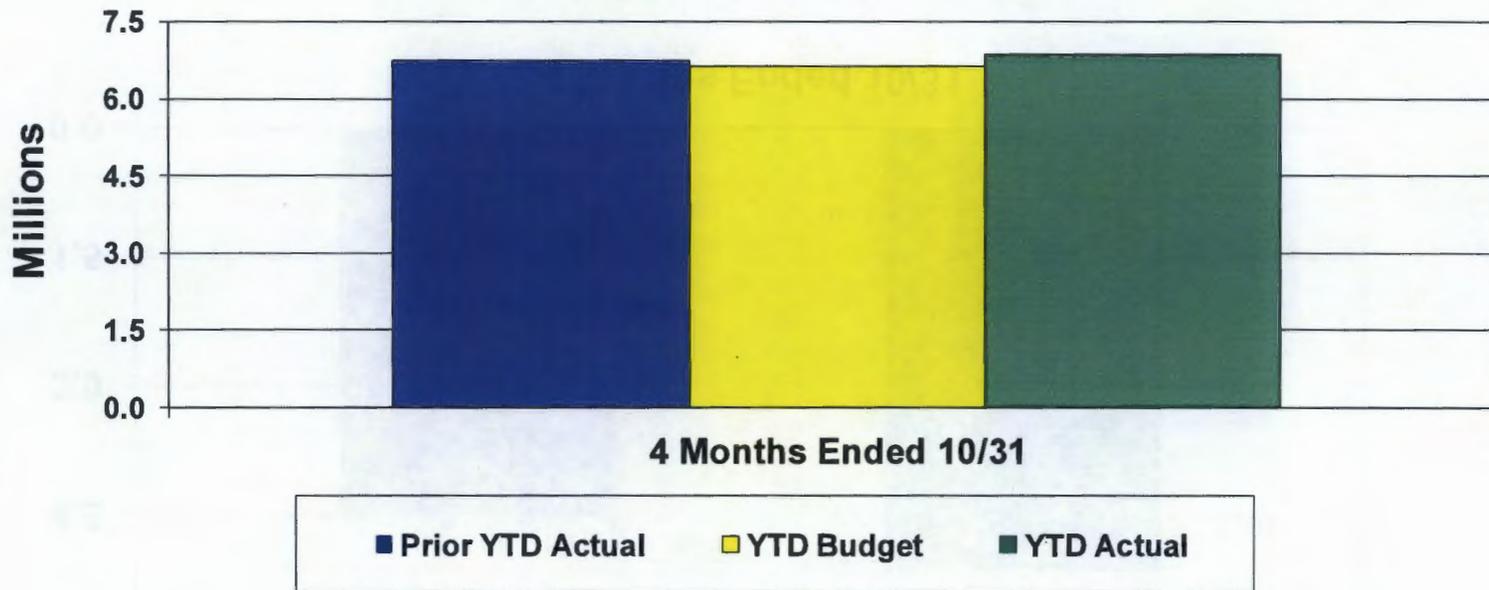
**City of Roanoke
Financial Report
Five Months Ended
November 30, 2015**

FY16 General Fund Overview

- Through November, FY16 recognized revenues were 31.1% of the adopted revenue estimate. This was an increase of 2.1% compared to the same period in FY15.
- Current real estate tax increased 2.8% or \$1.1 million primarily due to the rate increase in FY16. Public Service Corporations – Real Estate tax was \$1.1 million higher than last year due to the timing of payments.
- Other local taxes were up 5.7%, or \$1.0 million compared to last year due to strong performance in meals, sales, and utility tax revenues.
- YTD expenditures were 43.4% of FY16 adopted expenditures, and were 1.9% higher than the same period last year. The increases were mainly related to the timing of a subsidy payment to the Health Department and increased funding to Schools.

Sales Tax Growth

FY16 Revenue Estimate \$20.5 M

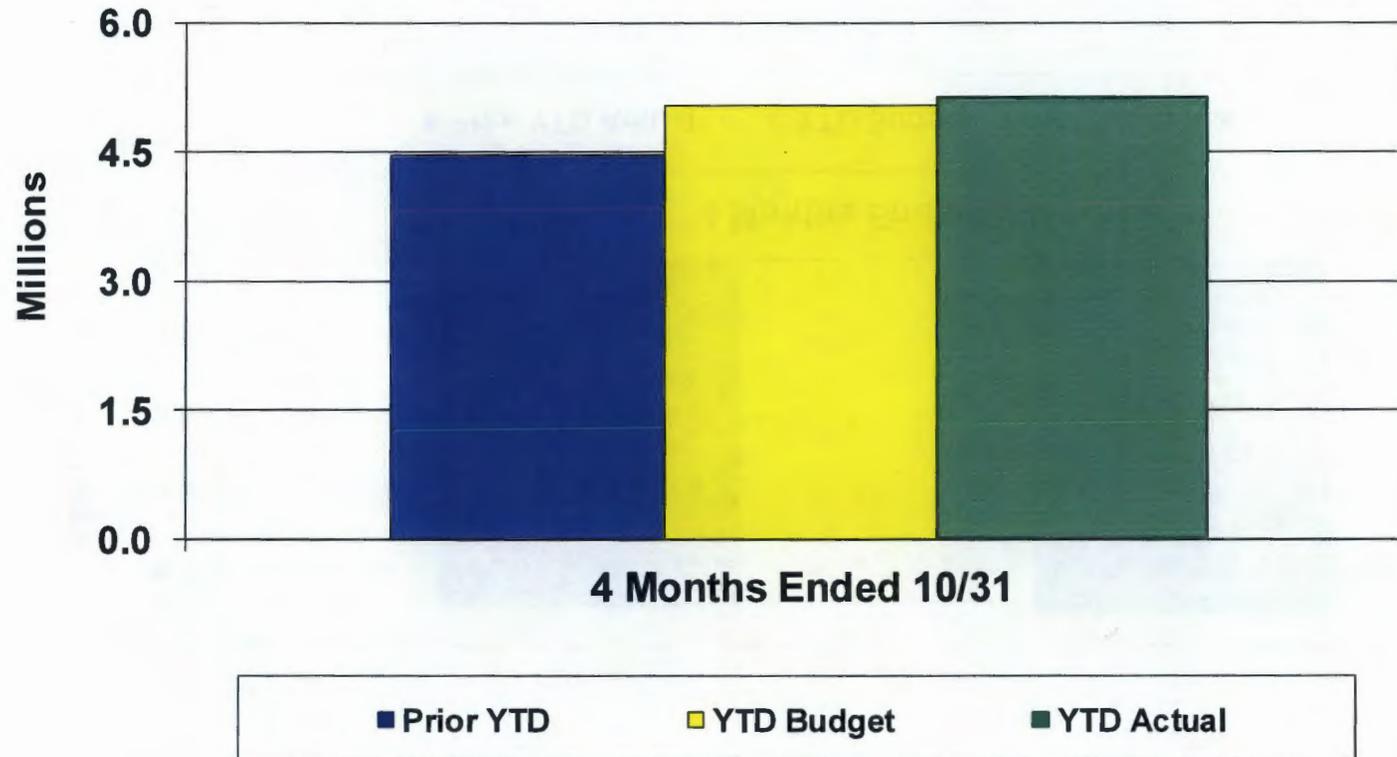


Sales tax revenue increased 1.6% over same period in FY15, and is 3.2% higher than YTD budget.

Meals Tax



FY16 Revenue Estimate \$15.476 M

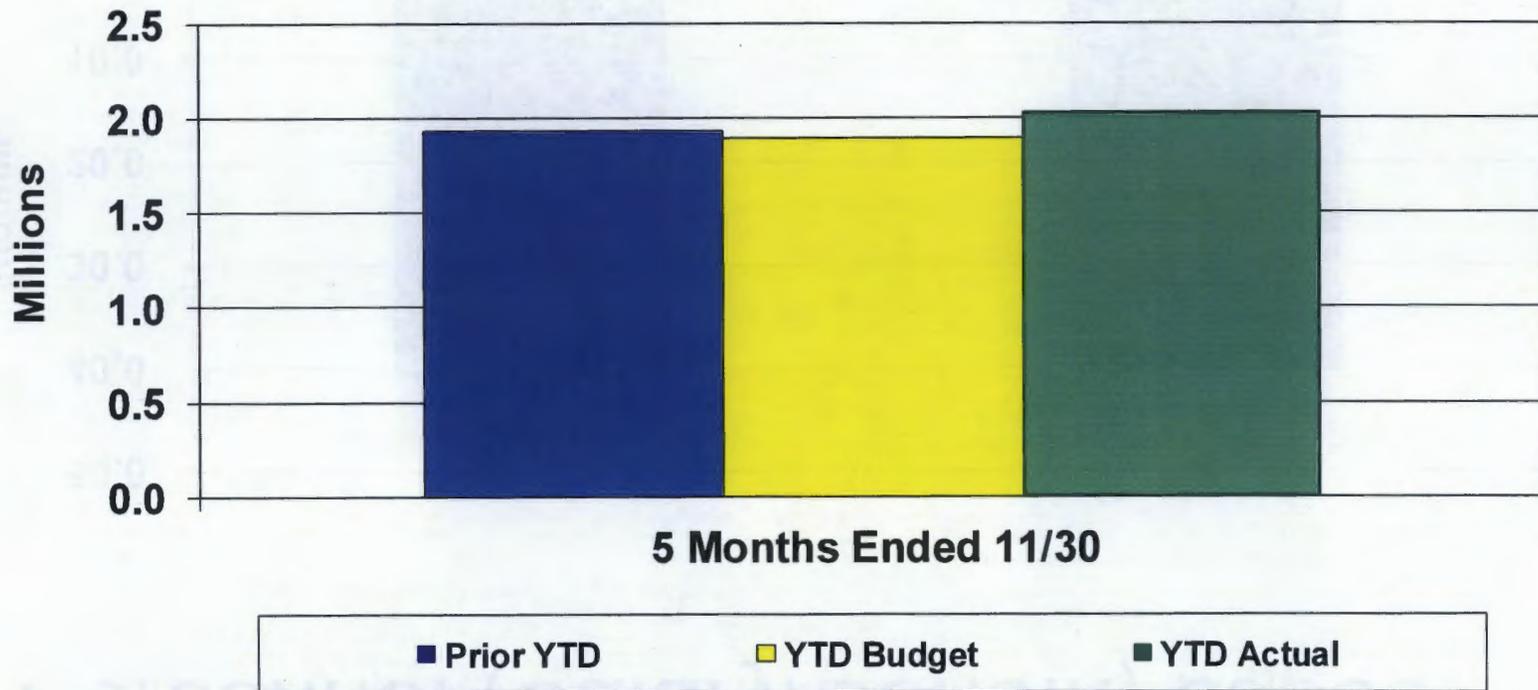


FY16 revenue is 2.2 % higher than budget YTD. The tax rate increased from 5.0% to 5.5%, effective July 1, 2015. Adjusting for this, revenues grew 4.9% over the prior year.

Lodging Tax Exceeding Budget and Prior Year

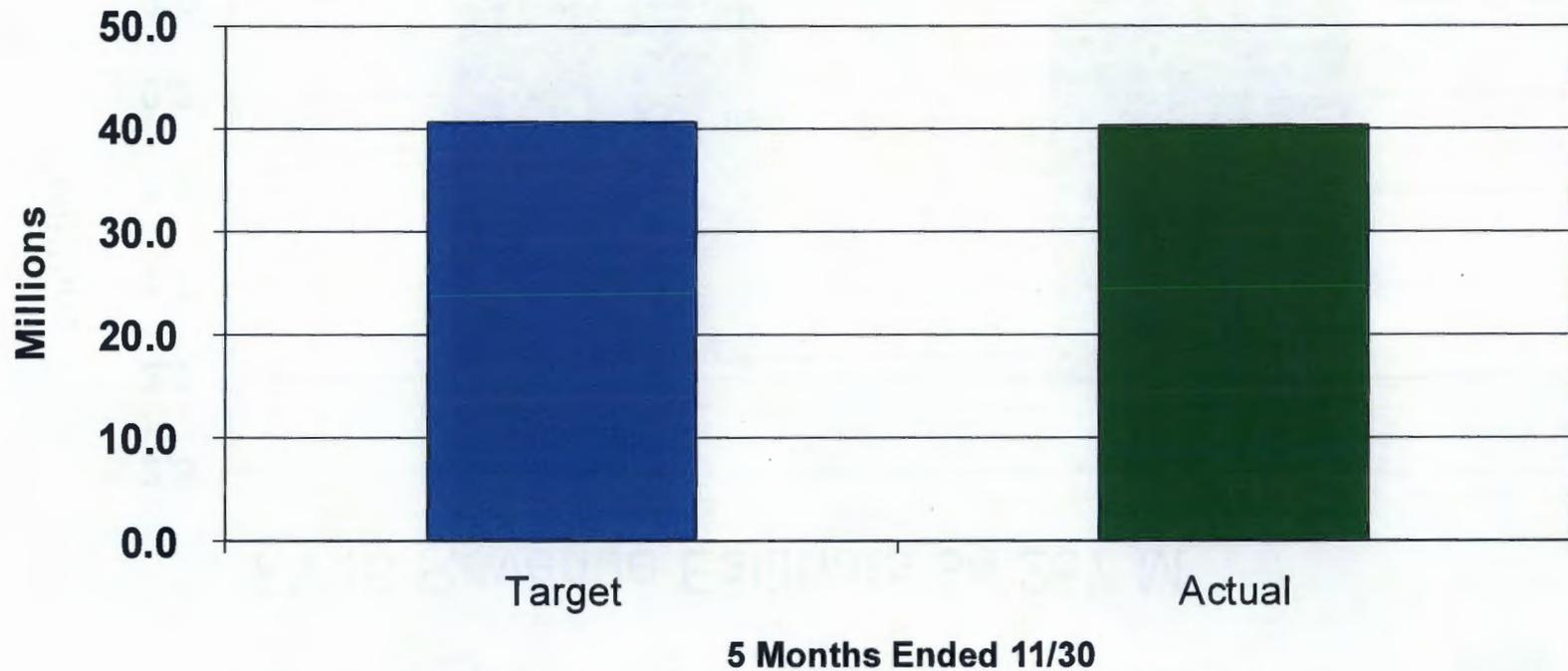


FY16 Revenue Estimate \$4.267 M



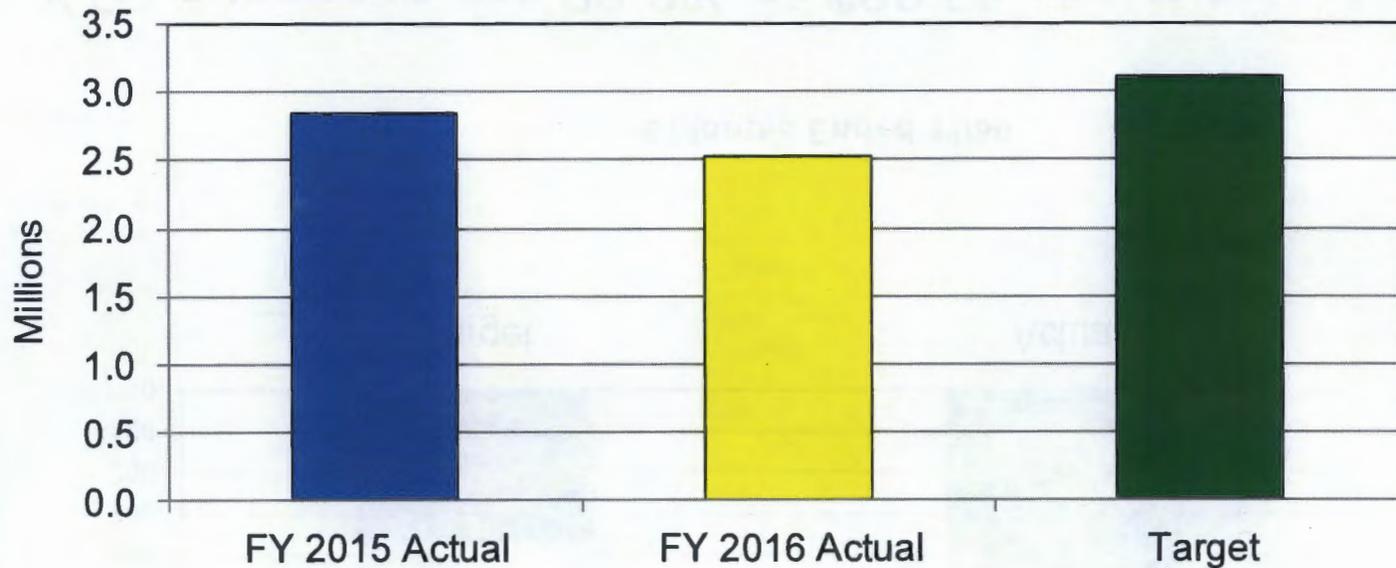
Lodging tax revenue increased 4.9% over FY15, and is 7.0% higher than budget YTD.

Personnel (Salary/Benefit) Lapse



YTD generated personnel lapse is 0.6% or \$257k ahead of target.

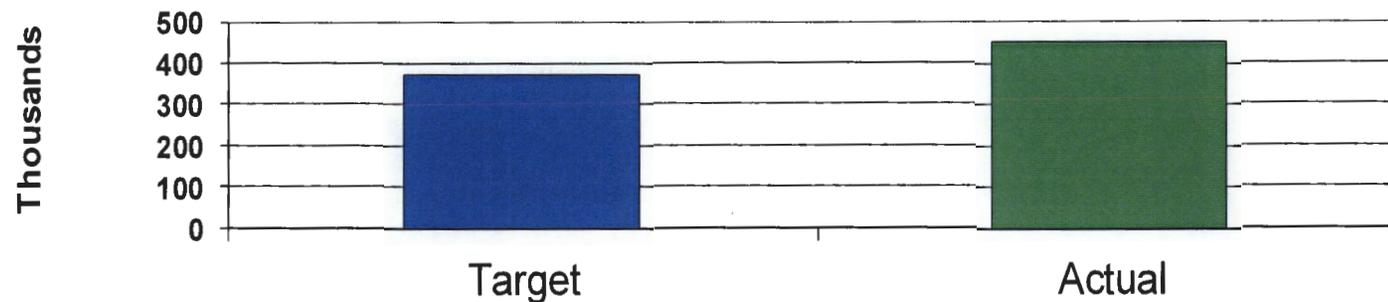
Children's Services Act (CSA)



5 Months Ended 11/30

YTD expenses are 18.8% or \$584k below target of \$3.1M.

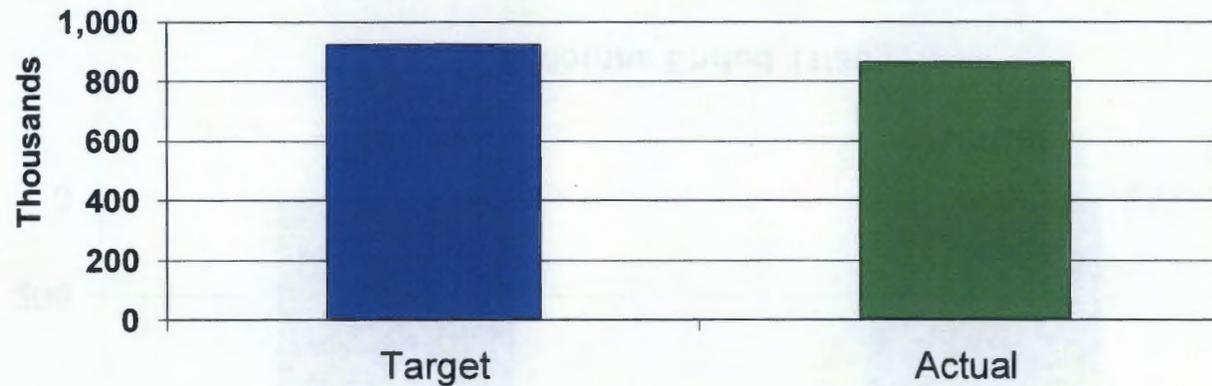
Residential Juvenile Detention



5 Months Ended 11/30

YTD expenses are 22.2% or \$82.5k above target of \$371.9k.

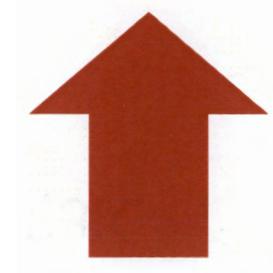
Solid Waste Tipping Fees



5 Months Ended 11/30

YTD costs are 6.1% or \$57k below target of \$923K.

Motor Fuel Expenses



YTD expenses are 8.8% or \$34K above a non-seasonally adjusted target of \$387K.

City Performance Stable Through November

- Total revenues through November were 2.1% higher than the prior year. Revenue growth in certain local taxes and the timing of Public Service Corporations – Real Estate tax payments contributed to the revenue increase.
- YTD expenditures were 1.9% higher than FY15 mainly due to the timing of a Health Department subsidy payment and increased funding to Schools.
- In November, the national unemployment rate remained at 5.0%, a sign of continuing strength in the job market.
- The Federal Reserve increased interest rates by 0.25% in mid December, seven years after financial crisis. The global economic slowdown and strong U.S. dollar weighing down U.S. trade and exports remained concerns.

ROANOKE CITY COUNCIL UPDATE ON THE ROANOKE VALLEY BROADBAND AUTHORITY

January 4, 2016

Frank M. Smith II
Executive Director
Roanoke Valley Broadband Authority

- ▶ Roanoke Valley Broadband Authority
- ▶ Cooperative effort of the Cities of Roanoke and Salem, and the Counties of Roanoke and Botetourt
- ▶ Funded at this time by the Cities of Roanoke and Salem along with financing by the Virginia Resource Authority (VRA)
- ▶ Fiscal Agent is the Roanoke Valley - Alleghany Regional Planning Commission
- ▶ Executive Director, graciously housed at the Planning Commission

WHO ARE WE ?

- ▶ Serve the Business, Education, and Government sectors within the Roanoke Valley area
- ▶ Support and Enable Economic Development efforts by both the public and private sectors
- ▶ Create & Provide a strategic advantage to existing businesses that will enable a stronger competitive position in the regional, national, and global marketplace
- ▶ Excel and Win more with a new set of tools for building
- ▶ Aid the Underserved through Innovative Thinking and Action

WHY ARE WE IMPORTANT TO YOU AND THE
COMMUNITY THAT YOU SERVE?

- ▶ Building a world class & carrier grade fiber optic network, five "9's"
- ▶ 50 miles of fiber being placed in the ground with full network control and management = excellent reliability
- ▶ Construction started in August, and the network core should be up and running by early March 2016
- ▶ We are meeting with future customers to begin planning for service
- ▶ We are meeting with the Education sector to understand how to support their mission critical requirements

WHAT ARE WE DOING?

50 MILE NETWORK



BURIED CONDUIT



Micro Trenching

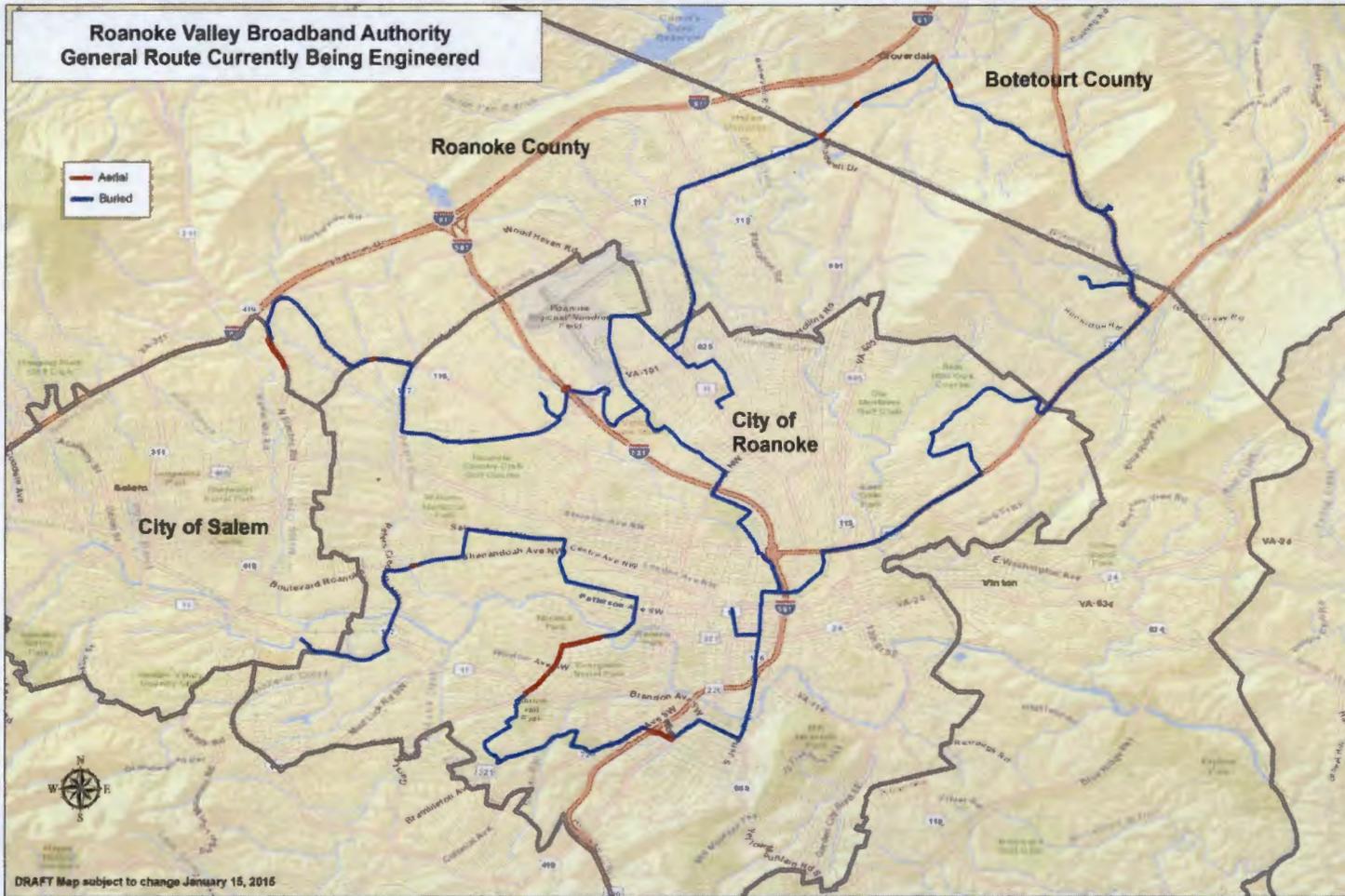


- ▶ USC (Utility Service Corporation) continues to make very good progress in deploying conduit in preparation for fiber installation
- ▶ Construction crews are on target for mid February 2016 Completion:
 - ▶ Buried Conduit 246200 Feet (47 Miles)
 - ▶ Aerial Runs 8740 Feet (1.8 Miles)
 - ▶ Installed Fiber 256630 Feet (49 Miles)
 - ▶ Fiber Splicing 4896 Feet
- ▶ Each work site is inspected daily, and a report is sent to the RVBA
- ▶ Excellent cooperation with the City of Roanoke Public Works Division under the leadership of Bob Bengston
- ▶ Working with and have joined VA811



CONSTRUCTION

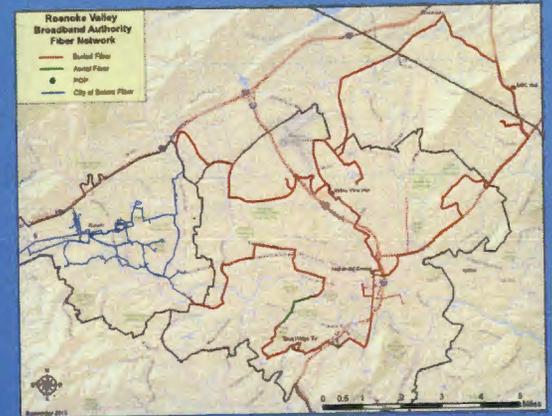
Network Map www.highspeedroanoke.net



- ▶ Integrated Optical Transport Network with a Turnkey Supporting System and Services Infrastructure
- ▶ Purpose was to procure a solution that would be fully engineered, furnished, Installed, and tested (EFI&T) by the selected solutions partner
- ▶ 24 X 7 Network Operational Monitoring with coordinated repair and dispatch services
- ▶ Carrier and Defense grade solutions
- ▶ Source Selection Committee recommended vendor and approved by the RVBA Board
 - ▶ Walker & Associates with Ciena Corporation
 - ▶ Speeds up to 200 Gig per wavelength, 88 wavelengths per fiber, 144 fibers

NETWORK ELECTRONICS VENDOR SELECTED

- ▶ Working with the Roanoke Valley School Systems
- ▶ Continuing to meet with key stakeholders in business and government
- ▶ Planning a RVBA Stakeholder Visioning Day, facilitated
- ▶ Pricing Plans completed and scheduled for public comment
- ▶ Branding and Marcom planning underway
- ▶ Five Letters of Intent in-hand or being drafted for network service



BUSINESS DEVELOPMENT

- ▶ Be an effective catalyst for Economic Development
- ▶ Spur Entrepreneurial growth
- ▶ Serve the Underserved with a focus on education
- ▶ Build an Open Access Network that supports the Roanoke Valley
- ▶ Be a strong partner for existing and future telecommunications companies

WHAT IS THE END GAME?

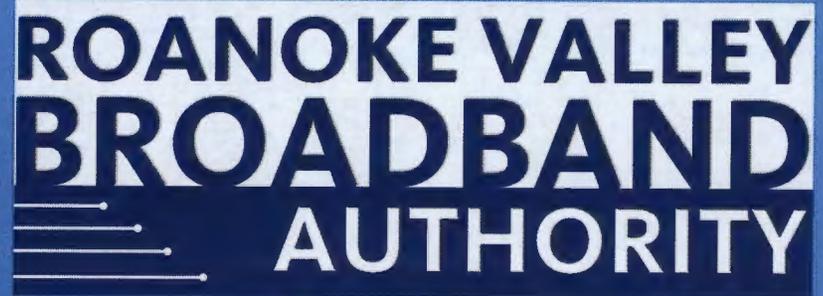


- Build
- Complete
- Turn-up
- Roll-out
- Grow

NEXT STEPS AND ACTIONS

▶ Contact Information:

- ▶ Frank M. Smith II
- ▶ fsmith@highspeedroanoke.net
- ▶ 1+540.904.1073 office direct
- ▶ 1+540.494.0644 mobile



THANK YOU!

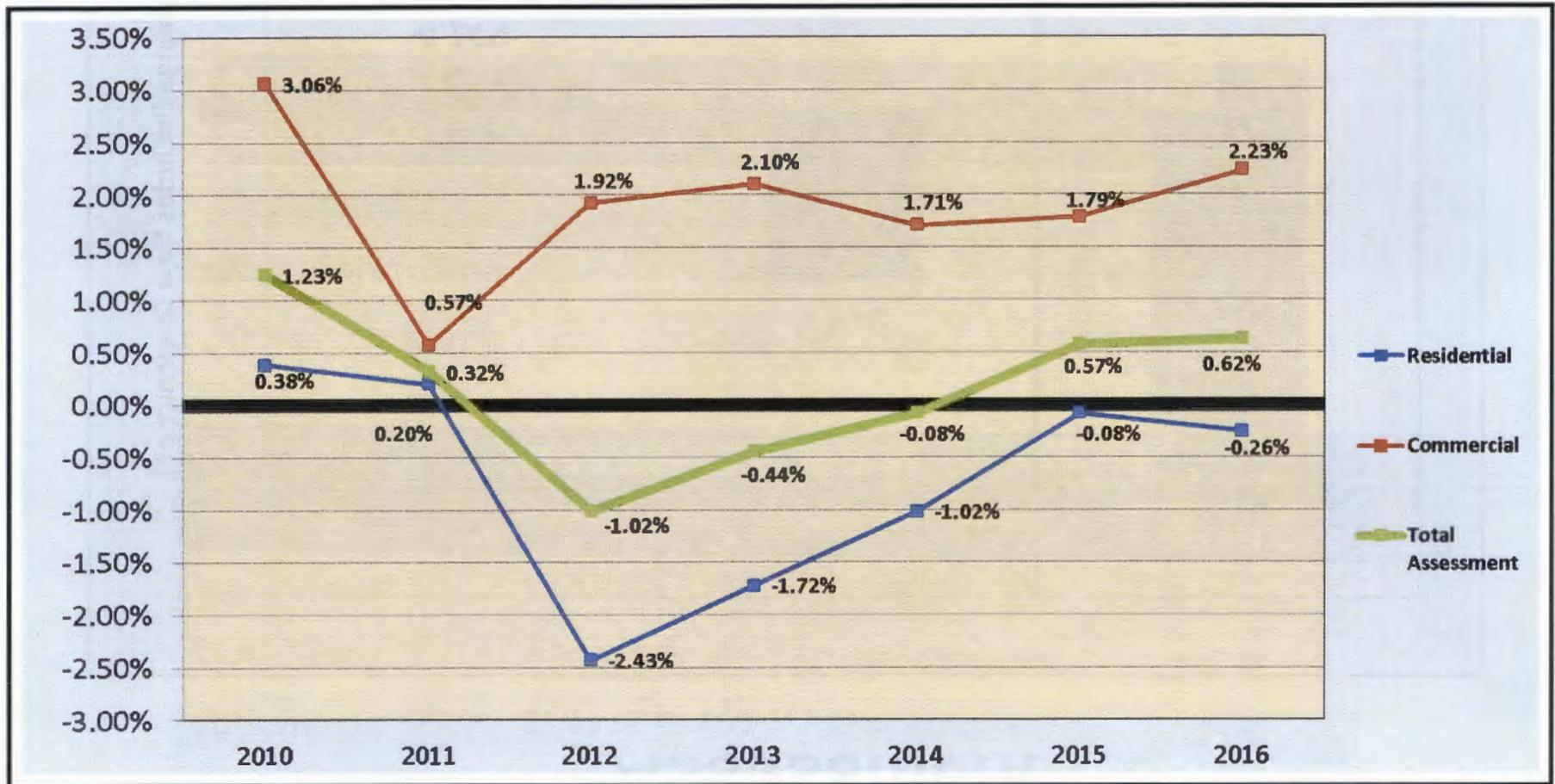
Roanoke City Council

General Reassessment Briefing

FY 2016 – 2017

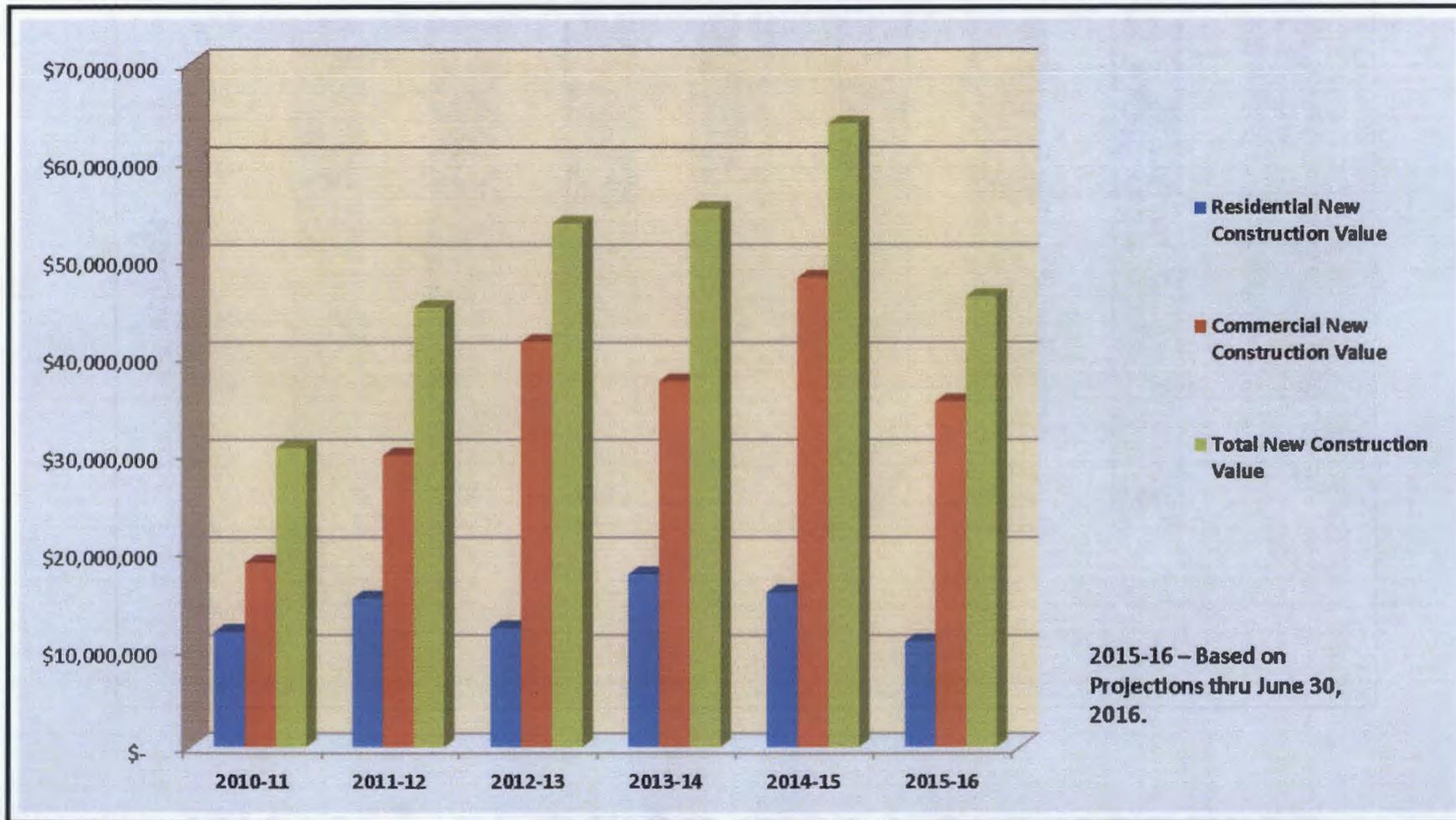
January 4, 2016

Assessment History 2010-2016

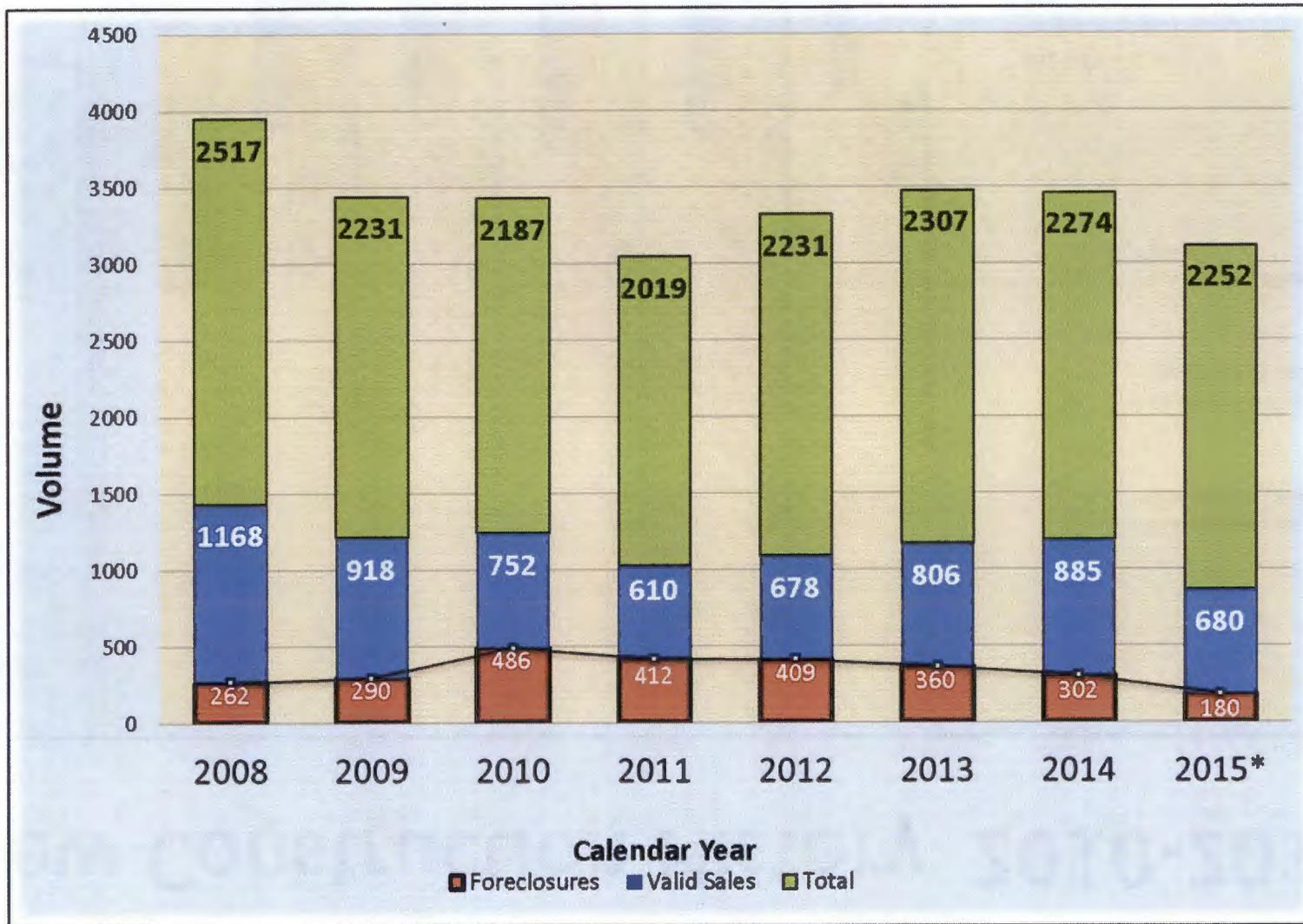


Source: PROVAL Database
Includes new construction

New Construction History 2010-2016

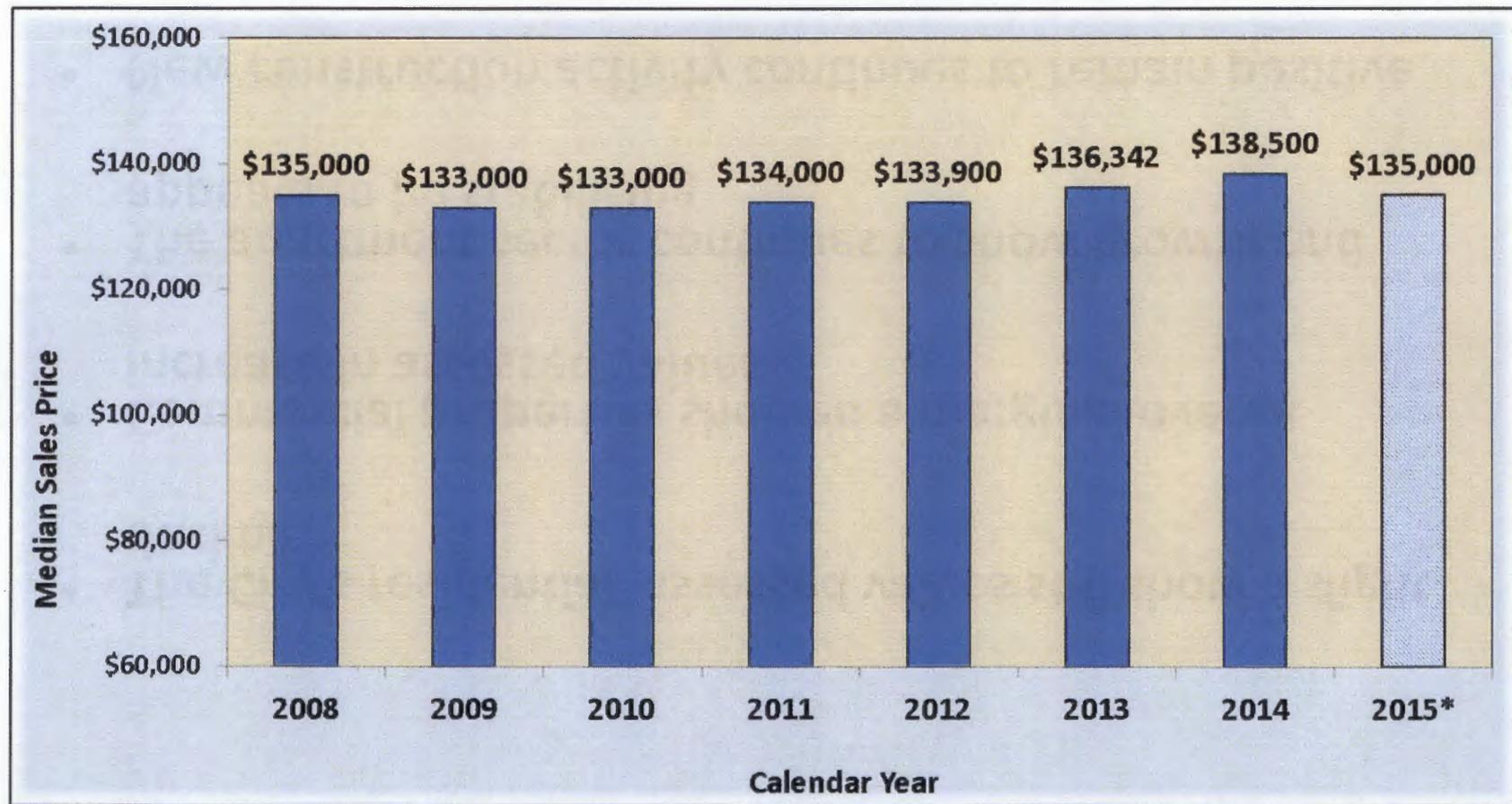


History of Sales and Foreclosures



*2015 – Sales from January to October

Median Residential Sales Price 2008 to 2015



*2015 sales data from January to October

In Summary

- **The City's residential assessed values still show a slight decline**
- **Commercial properties showed a marginal overall increase in assessed values**
- **The apartment sector continues to show growth and appears to be stabilizing**
- **New construction activity continues to remain positive**
- **Sales ratios remain in line with State standards**

Appealing an Assessment

- ✓ Appeal to the Office of Real Estate Valuation by February 2nd
- ✓ If a property owner does not agree with our appeal decision, they can file an appeal with the Board of Equalization.
- ✓ If a property owner does not agree with the Board of Equalization's decision, they can then file suit in Circuit Court.



Tax Relief Programs

Property Owner's Status:

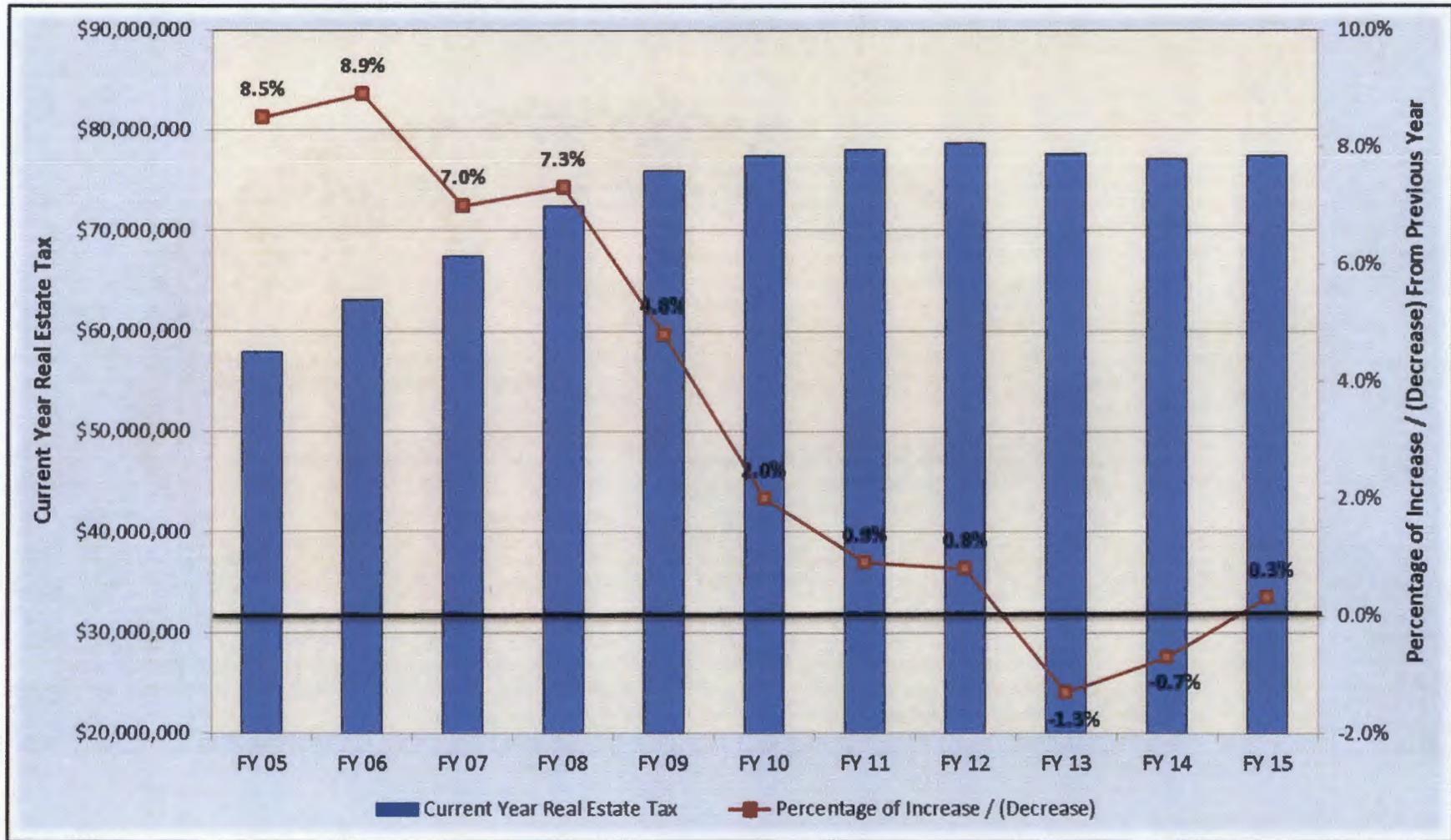
- Elderly Tax Freeze
- Disability Tax Relief Program
- Veterans Tax Relief Program

Real Estate Status:

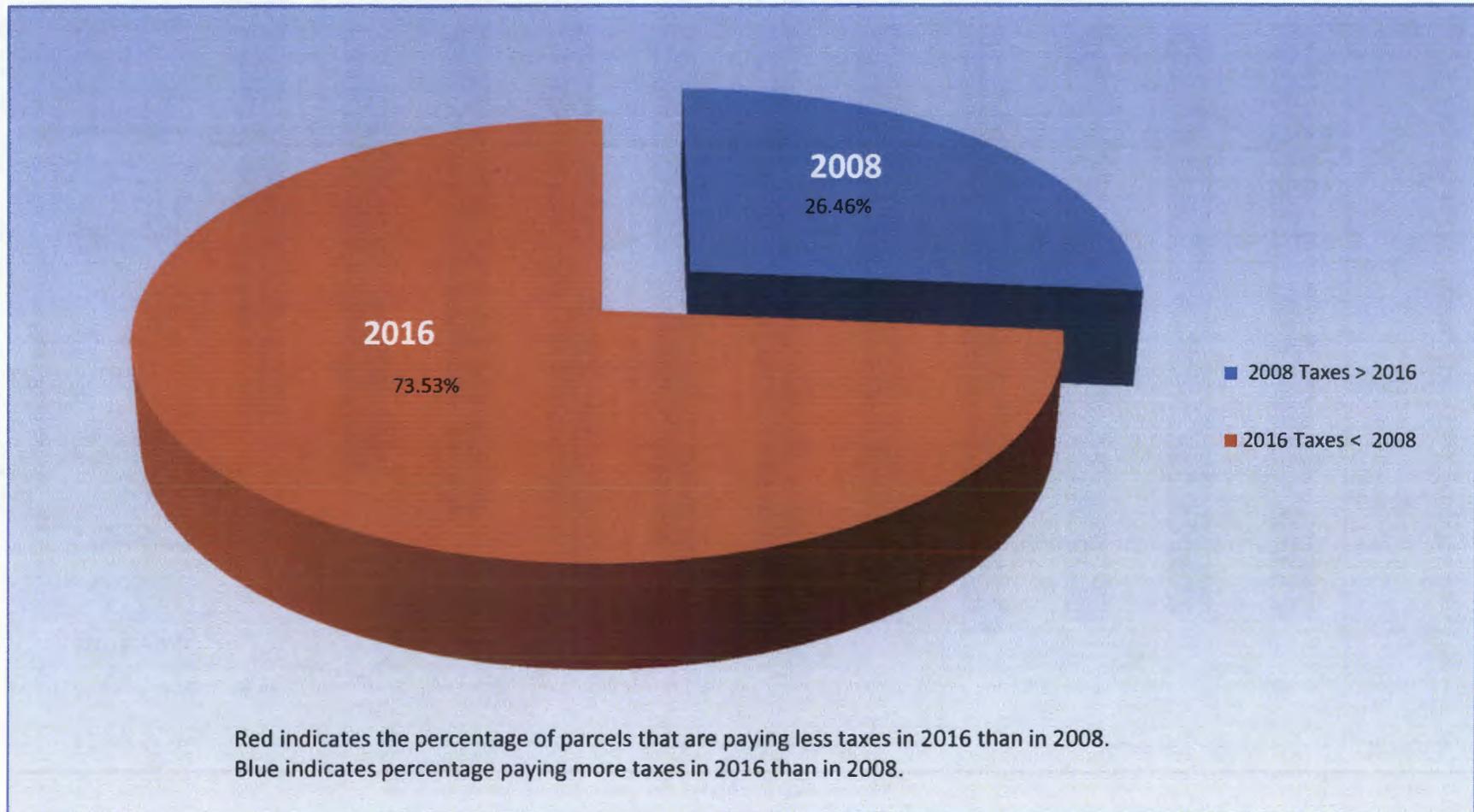
- Rehabilitated Tax Abatement
- Land Use Program
- Solar Energy Abatement
- Energy Efficient – Reduced Tax Rate

All programs require an application

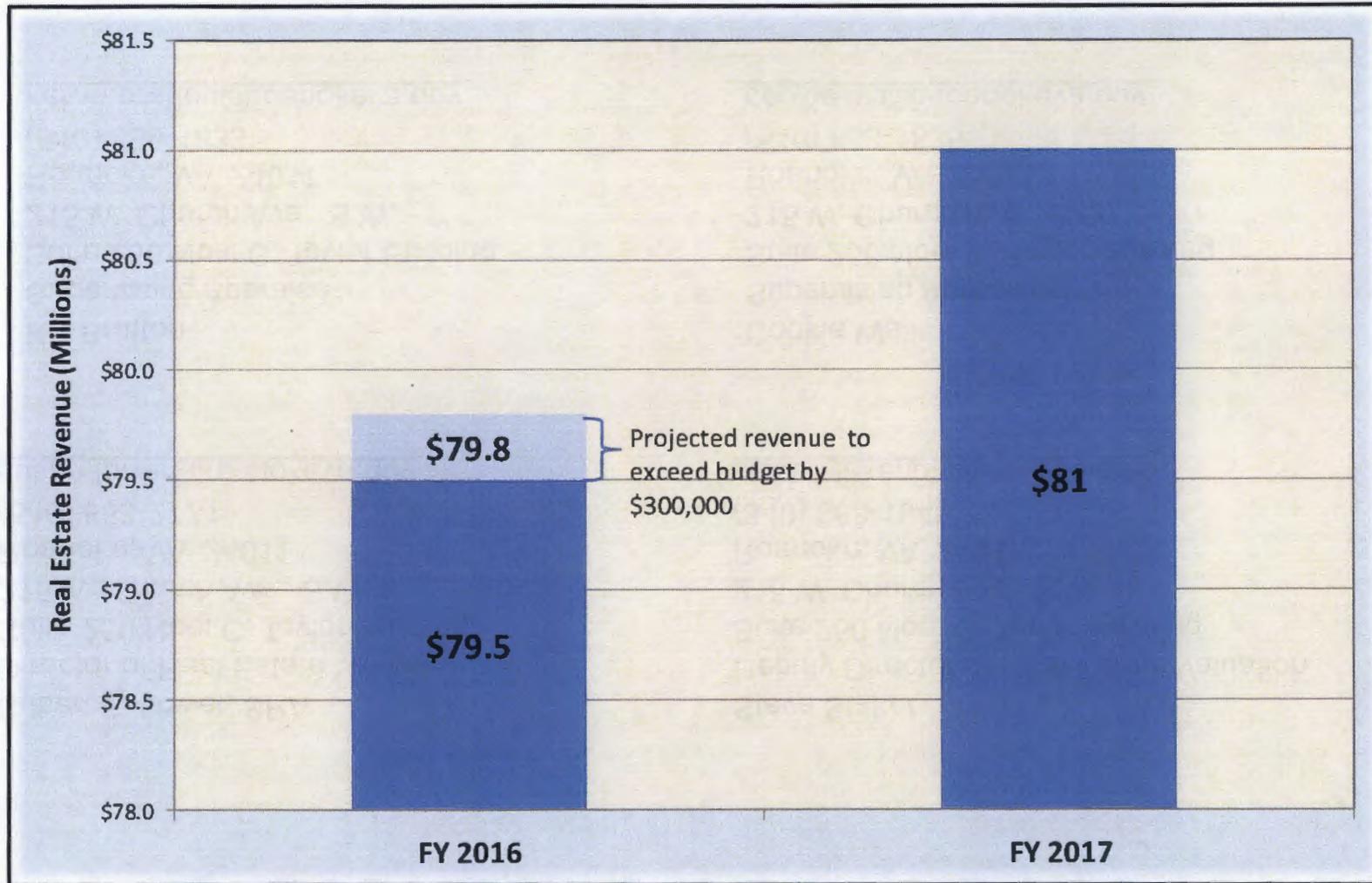
Collected Revenue and Percent of Change from Prior Year



2008 Taxes @ \$1.19 Compared to 2016 Taxes @ \$1.22 (Not Adjusted for Inflation)



Real Estate Fiscal Impact



Questions & Comments

Susan S. Lower, SRA
Director of Real Estate Valuation
Suite 250 Noel C. Taylor Building
215 W. Church Ave. S.W.
Roanoke, VA 24011
(540) 853-2771
susan.lower@roanokeva.gov

Steve Staker
Deputy Director of Real Estate Valuation
Suite 250 Noel C. Taylor Building
215 W. Church Ave. S.W.
Roanoke, VA 24011
(540) 853-1845
steve.staker@roanokeva.gov

KC Bratton
Supervising Appraiser
Suite 250 Noel C. Taylor Building
215 W. Church Ave. S.W.
Roanoke, VA 24011
(540) 853-1833
kelvin.bratton@roanokeva.gov

Cookie Wall
Supervising Appraiser
Suite 250 Noel C. Taylor Building
215 W. Church Ave. S.W.
Roanoke, VA 24011
(540) 853-1835
cookie.wall@roanokeva.gov

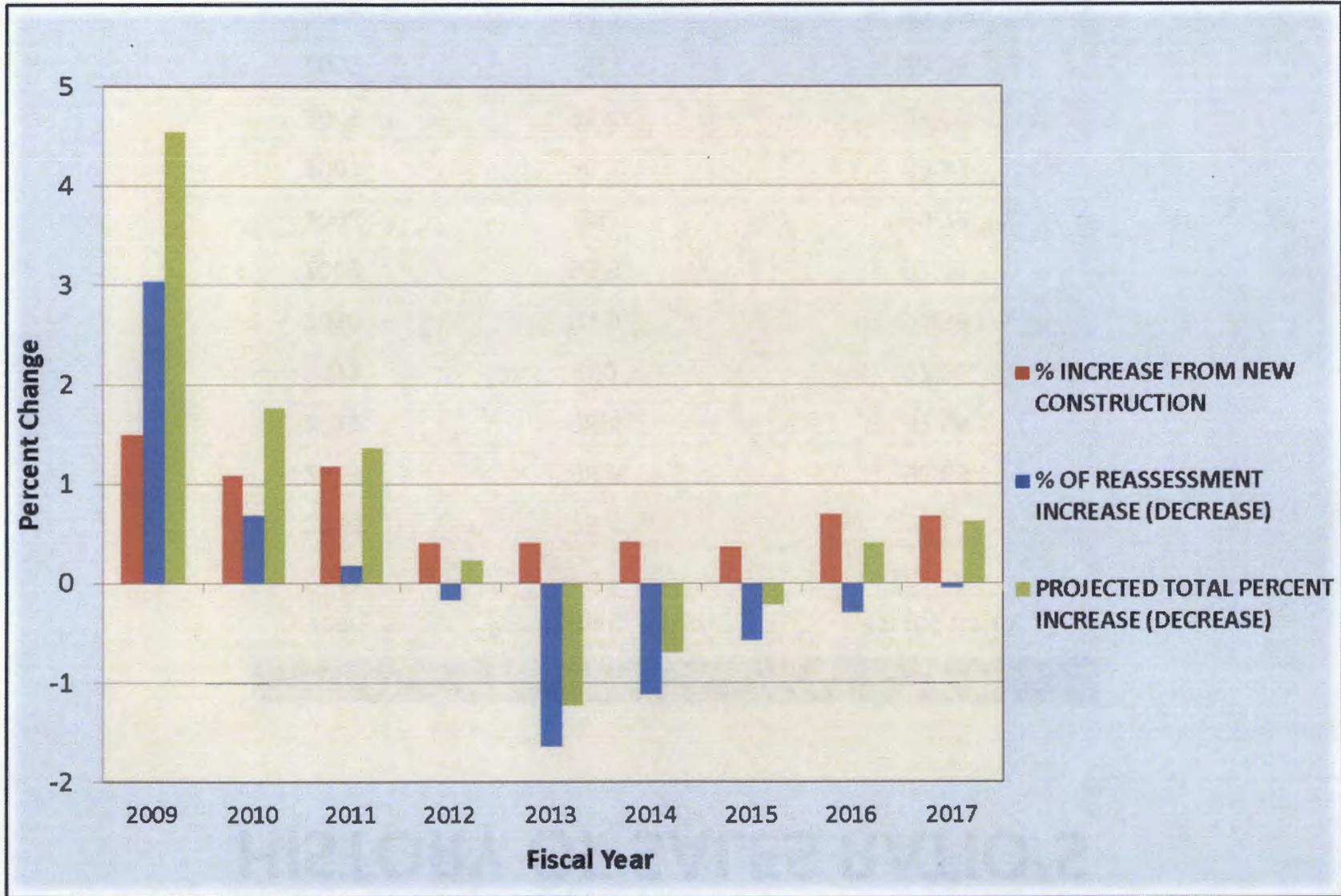
APPENDIX

- Timeline of Assessment Process
- History of Projected Assessments
- History of the Appeals to REV and BOE
- History of Sales Ratios

Timeline of Assessment Process

- **January:** *Notices mailed and hearings begin for citizens to appeal*
- **February:** *Hearings end, mail decisions*
- **March:** *Board of Equalization (BOE) begins*
- **March:** *Begin re-assessment process and appraisers field reviewing property data, sales and building permits*
- **April 5th :** *Second payment of tax bill due (previous assessment)*
- **June 30th :** *BOE complete*
- **July 1st :** *Begin new fiscal year*
- **October 5th :** *First payment of tax bill due (new January assessed value)*
- **October to December:** *Appraiser team finalizing re-assessment*
- **December:** *Post and certify the new assessment values*
- **December to January 1st :** *Proofing final values*

History of Roanoke's Projected Assessment Change



HISTORY OF SALES RATIO'S

Year	Preliminary Ratio	Posted Ratio
2015	-	-
2014	99.4	-
2013	98.6	96.83
2012	98.4	97.55
2011	100	97.22
2010	94.9	94.59
2009	93.3	92.41
2008	91	90.79
2007	90.1	89.73
2006	91.4	88.69
2005	92	88.38
2004	92.2	89.76



**City Council
Budget Briefing
FY 2016-2017**

Monday, January 4, 2016

Agenda

- **Guiding Principles**
- **FY 2016-2017 Local Tax Projection**
- **Preliminary Identified FY 2016-2017 Expenditure Adjustments**
- **Five-Year Operating Financial Plan**
- **Next Steps**

Guiding Principles

- Operate with a long-range view on resiliency and community impacts
- Adhere to sound fiscal policies and procedures
- Maintain current assets
- Engage in partnerships that advance the region
- Invest in initiatives to grow the community and region
- Invest in employee development and compensation
- Engage the community in long-range planning
- Utilize best practices in decision making

3

Estimated Local Tax Revenue Fiscal Year 2017

	FY16 Adopted	FY17 Preliminary	\$ Growth (Decline)	% Growth (Decline)
Real Estate Tax	\$ 81,650,000	\$ 82,900,000	\$ 1,250,000	1.5%
Personal Property Tax	20,682,000	21,935,000	1,253,000	6.1%
Sales Tax	20,500,000	20,949,000	449,000	2.2%
Prepared Food & Beverage	15,476,000	15,940,000	464,000	3.0%
BPOL Tax	12,513,000	13,000,000	487,000	3.9%
Transient Occupancy Tax	4,267,000	4,500,000	233,000	5.5%
Other Local Taxes	32,859,000	33,198,000	339,000	1.0%
Total Local Taxes	187,947,000	192,422,000	4,475,000	2.4%

4

Dates to Watch for Refinement of Local Tax Estimates

- February 2nd – appeal period ends for real estate
- Late Feb – real estate estimate refined
- February – NADA data available for 2015 vehicular values; personal property estimate updated
- March 1st – Business license tax due date
- Mid March - BPOL estimate refined
- Early April – Commissioner of the Revenue releases 2015 personal property levy
- Mid April – personal property estimate finalized

5

Funding to Schools Up \$1,672,800 or 2.1% in FY17

Category	Adopted Budget FY 2016	Preliminary Estimate FY 2017	Amount Difference	Percent Difference
Local Tax Estimate	\$ 187,947,000	\$ 192,422,000	\$ 4,475,000	2.4%
Personal Property Tax Relief Provided by Commonwealth	8,076,000	8,076,000	-	0.0%
Total Revenue Subject to Sharing with Schools	196,023,000	200,498,000	4,475,000	2.3%
<u>Deduct Dedicated Taxes:</u>				
Service District Taxes - Downtown and Williamson Road Districts	657,000	659,000	2,000	0.3%
Local Taxes Dedicated to Regional Tourism Marketing	533,000	563,000	30,000	5.6%
Local Taxes Dedicated to Ivy Market Performance Agreement	120,000	190,000	70,000	58.3%
Local Taxes Dedicated to Roanoke River Investments	-	170,000	170,000	100.0%
Local Taxes Dedicated to South Commonwealth Partners (Downtown Hotel)	-	221,000	221,000	100.0%
Local Taxes Dedicated to Cambria Suites Performance Agreement	200,000	-	(200,000)	(100.0%)
Total Deductions	1,510,000	1,803,000	293,000	19.4%
Adjusted Revenue Subject to Sharing with Schools	194,513,000	198,695,000	4,182,000	2.1%
Percentage Allocated to Schools	40.00%	40.00%	40.00%	
Funding of Schools	\$ 77,805,200	\$ 79,478,000	\$ 1,672,800	2.1%

6

Preliminary Identified FY 2016-2017 Expenditure Adjustments

Total: \$3,157,490

- **Medical – \$333,587**
 - Five months of CY 2016 increase
 - Seven months of CY 2017 anticipated increase of 5% in employer share
- **Dental - \$11,928**
 - Five months of CY 2016 increase
 - Seven months of CY 2017 anticipated increase of 3% in employer share
- **Retirement – \$312,600**
 - Increase in rate from 15.64% to 15.81%
 - Additional employee contribution of 5%
- **Reserves - \$250,000**
 - Increase in base funding above current \$1M level
- **Life Insurance**
 - Current rate of 1.19%

7

Preliminary Identified FY 2016-2017 Expenditure Adjustments (continued)

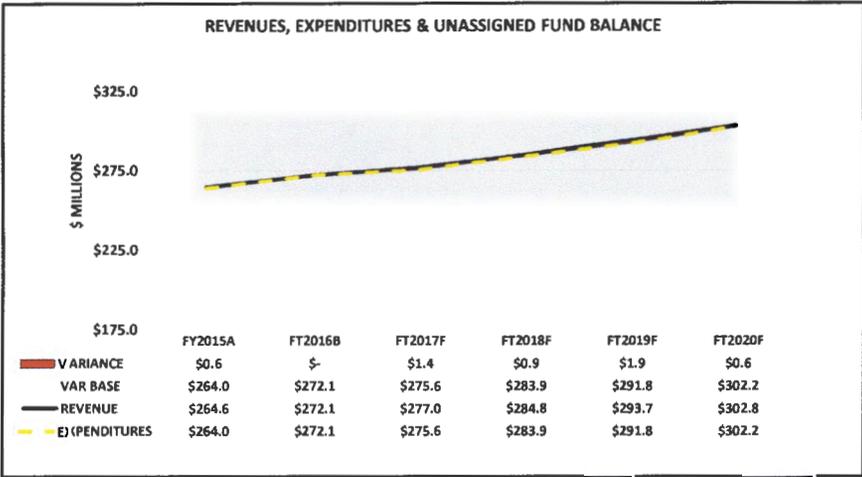
- **VRS – Sheriff**
 - Current rate of 17.42%
 - Additional employee contribution of 5%
- **Employee Compensation - \$1,900,000**
 - 2% Salary increase
- **Debt Service - \$250,000**
 - Multi-year plan to restore debt service funding for future years
- **Roanoke Valley Convention and Visitors Bureau - \$87,375**
 - Incremental share of Transient Occupancy Tax based on current estimate
- **Downtown and Williamson Road District Taxes - \$12,000**
 - Incremental share of Downtown and Williamson Road District Taxes based on current estimate

8

5 Year Financial Planning

- Strategic Planning Tool
- Advance discussion of revenue and expenditure issues
- Identifies a possible fiscal gap to be closed each year during budget development

9



Next Steps

- Budget Offers due today (January 4, 2016)
- DMB Staff and Priority Team Reviews
- Council Briefing – February 1, 2016
 - Price of Government
 - Offers by Priority
 - Capital Planning
 - 5 Year Operating Planning

Roanoke City Council

General Reassessment Briefing

FY 2016 – 2017

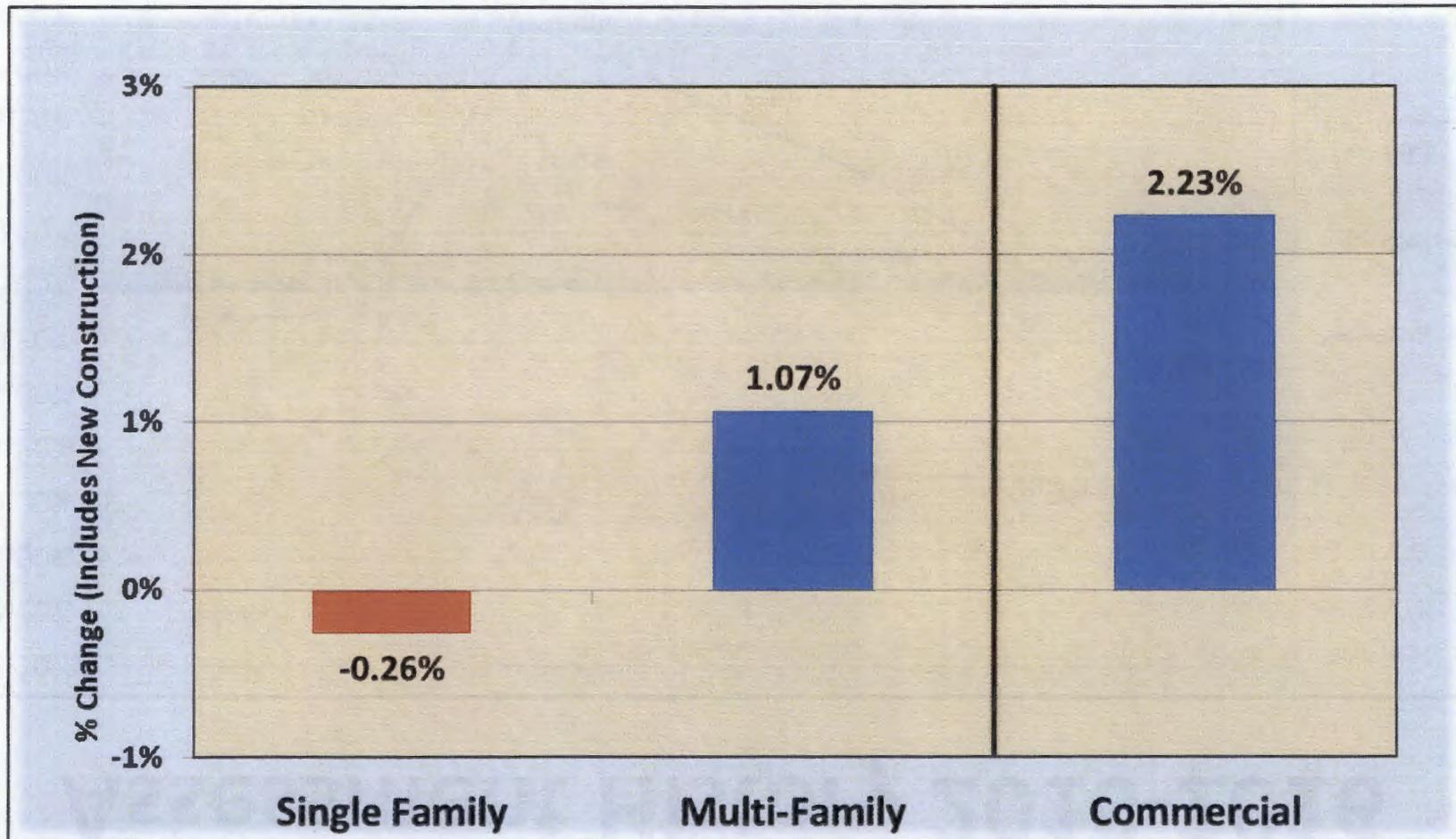
January 4, 2016

FY 2016 - 2017 Real Estate Assessment

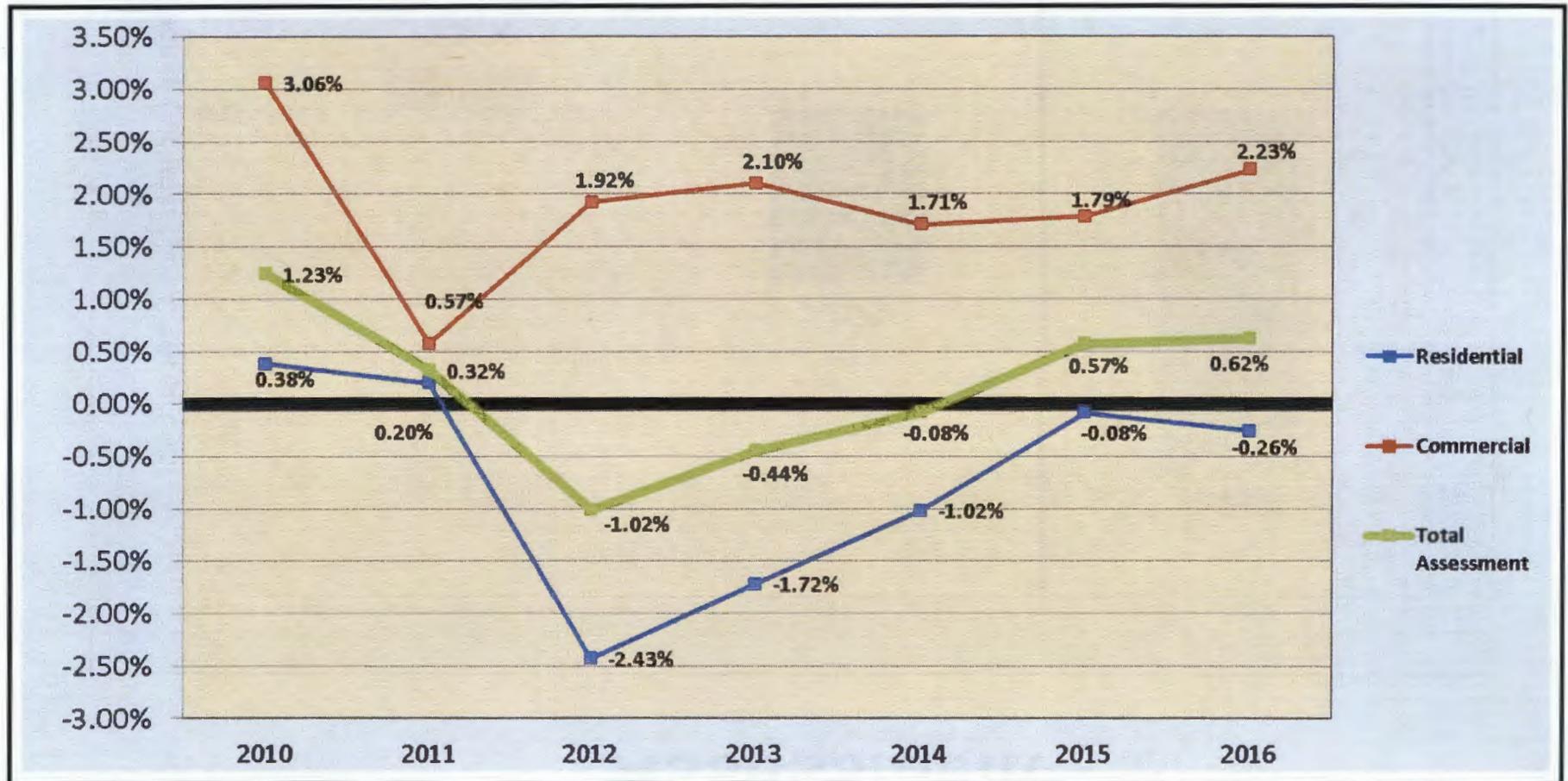
2016 Proposed Assessment	Change in Assessed Value	% Change
Reassessment	-\$3,388,400	-0.05%
New Construction	\$46,126,100	0.67%
Total Increase	\$42,737,700	0.62%

	2015 Assessed Value (7-1-2015)	2016 Proposed Assessed Value	% Change (Includes New Construction)
Single Family	\$4,458,331,100	\$4,446,789,300	-0.26%
Multi-Family	\$626,838,800	\$633,541,900	1.07%
Commercial	\$2,433,779,400	\$2,488,058,900	2.23%
Total	\$6,892,110,500	\$6,934,848,200	0.62%

FY 2016 - 2017 Real Estate Assessment

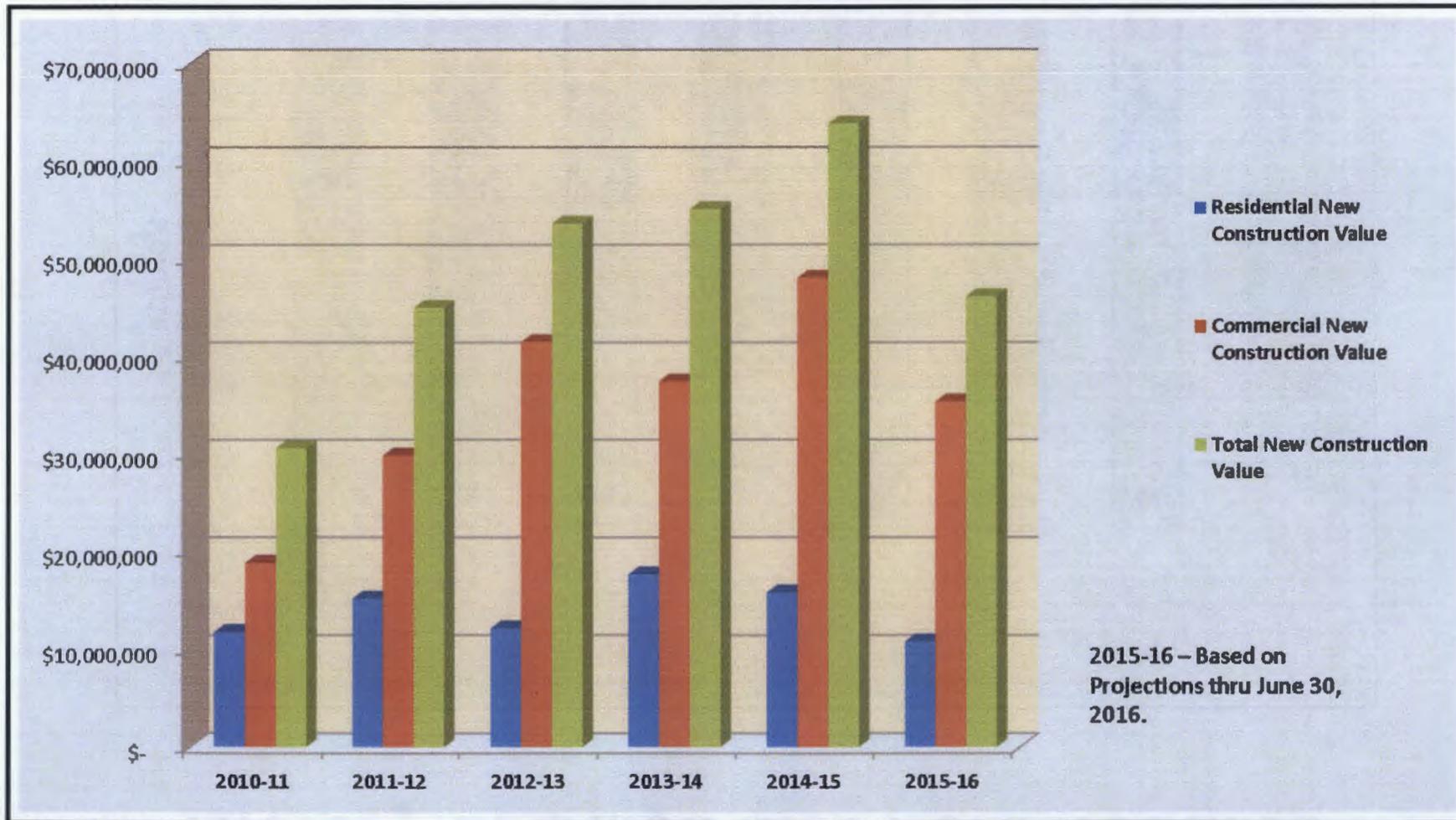


Assessment History 2010-2016

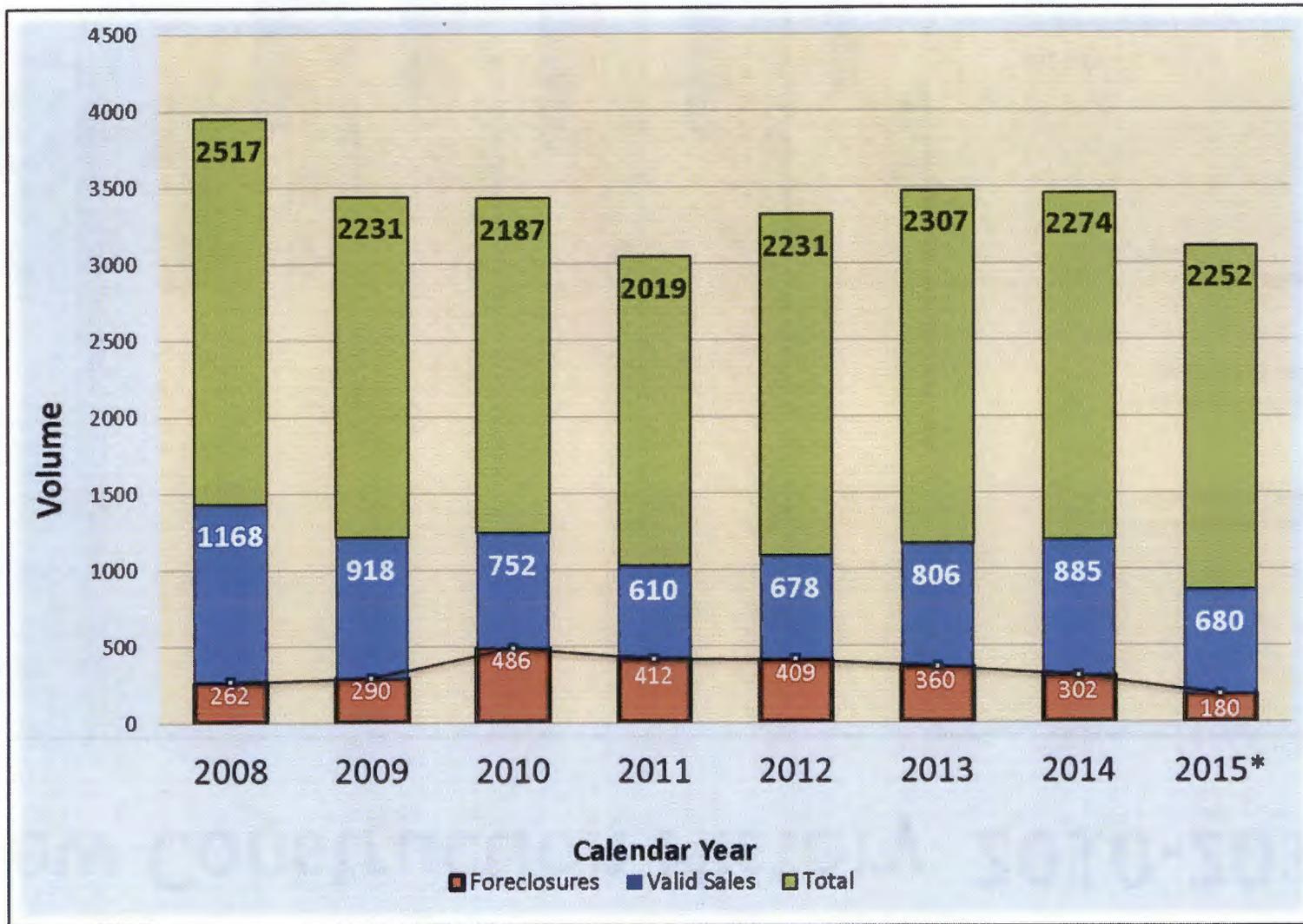


Source: PROVAL Database
Includes new construction

New Construction History 2010-2016

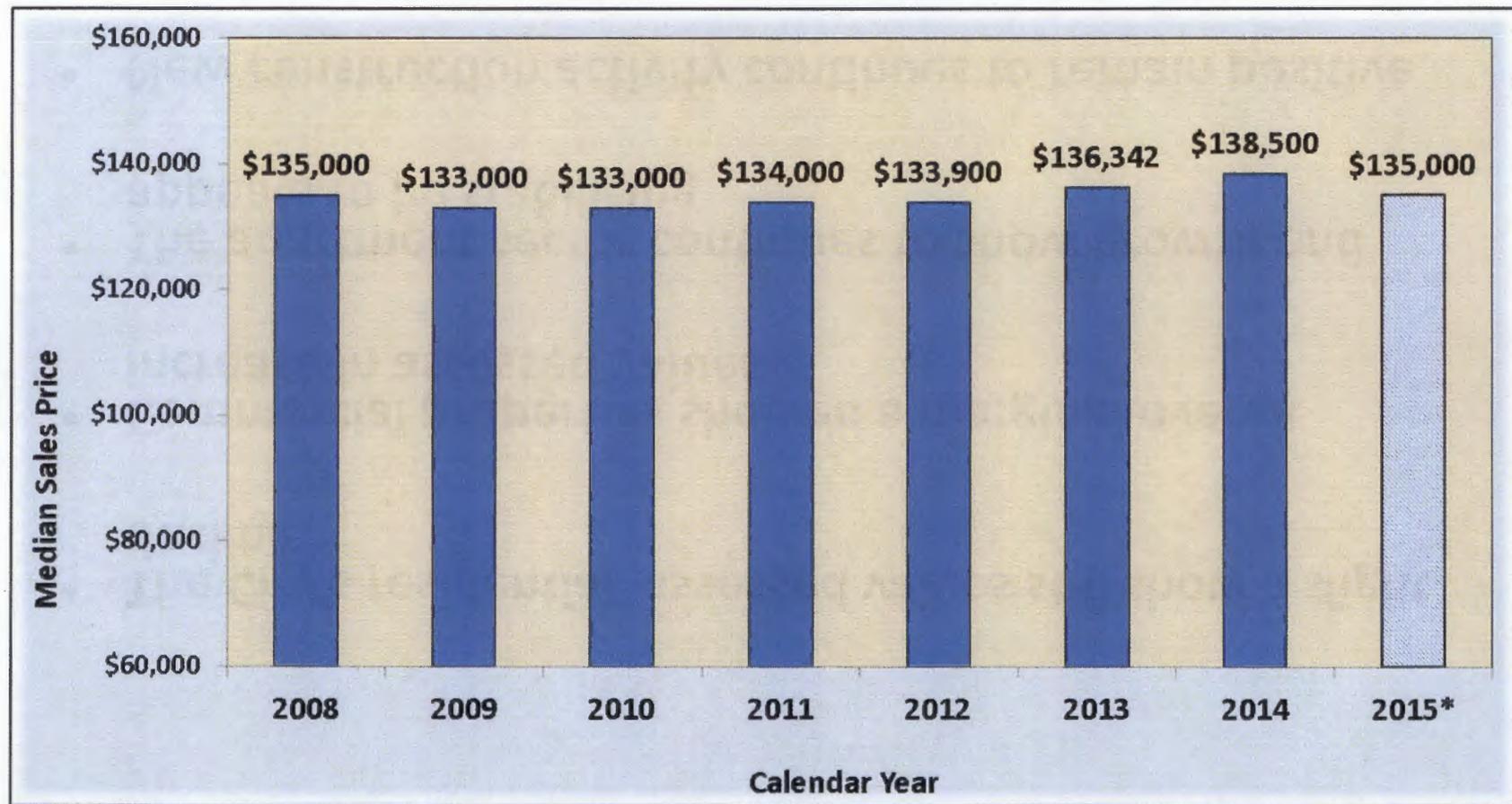


History of Sales and Foreclosures



*2015 – Sales from January to October

Median Residential Sales Price 2008 to 2015



*2015 sales data from January to October

In Summary

- **The City's residential assessed values still show a slight decline**
- **Commercial properties showed a marginal overall increase in assessed values**
- **The apartment sector continues to show growth and appears to be stabilizing**
- **New construction activity continues to remain positive**
- **Sales ratios remain in line with State standards**

Appealing an Assessment

- ✓ Appeal to the Office of Real Estate Valuation by February 2nd
- ✓ If a property owner does not agree with our appeal decision, they can file an appeal with the Board of Equalization.
- ✓ If a property owner does not agree with the Board of Equalization's decision, they can then file suit in Circuit Court.



Tax Relief Programs

Property Owner's Status:

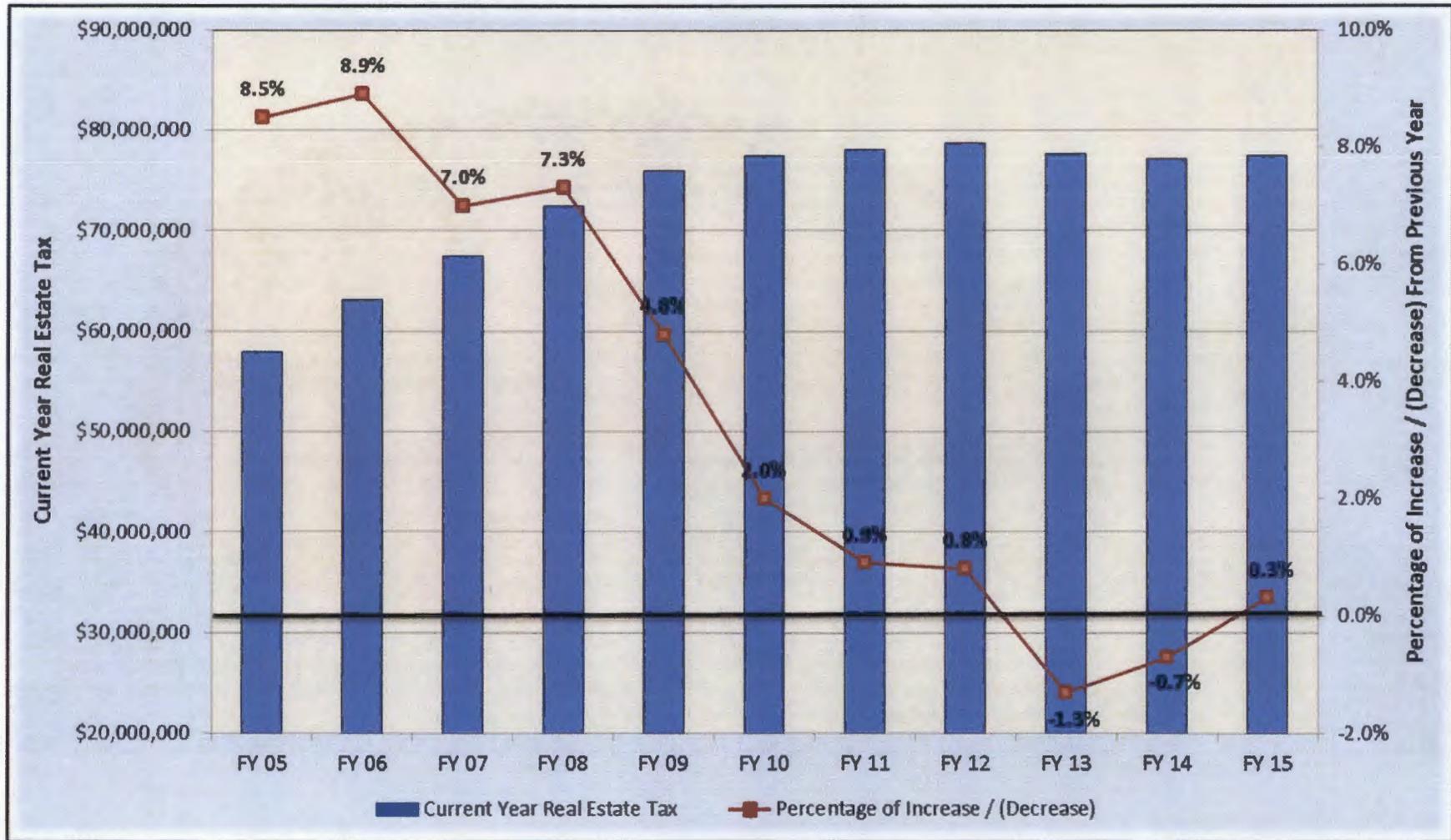
- Elderly Tax Freeze
- Disability Tax Relief Program
- Veterans Tax Relief Program

Real Estate Status:

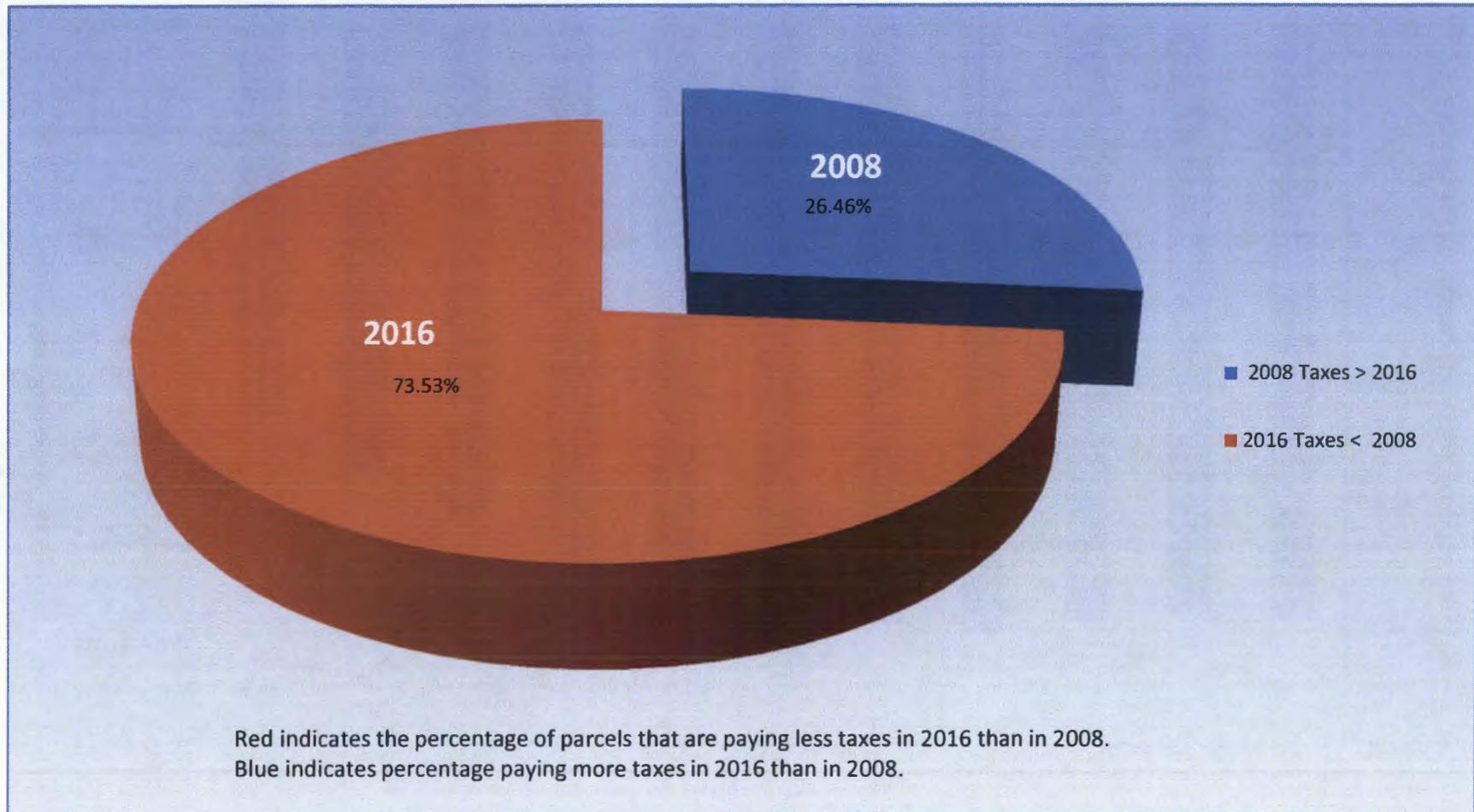
- Rehabilitated Tax Abatement
- Land Use Program
- Solar Energy Abatement
- Energy Efficient – Reduced Tax Rate

All programs require an application

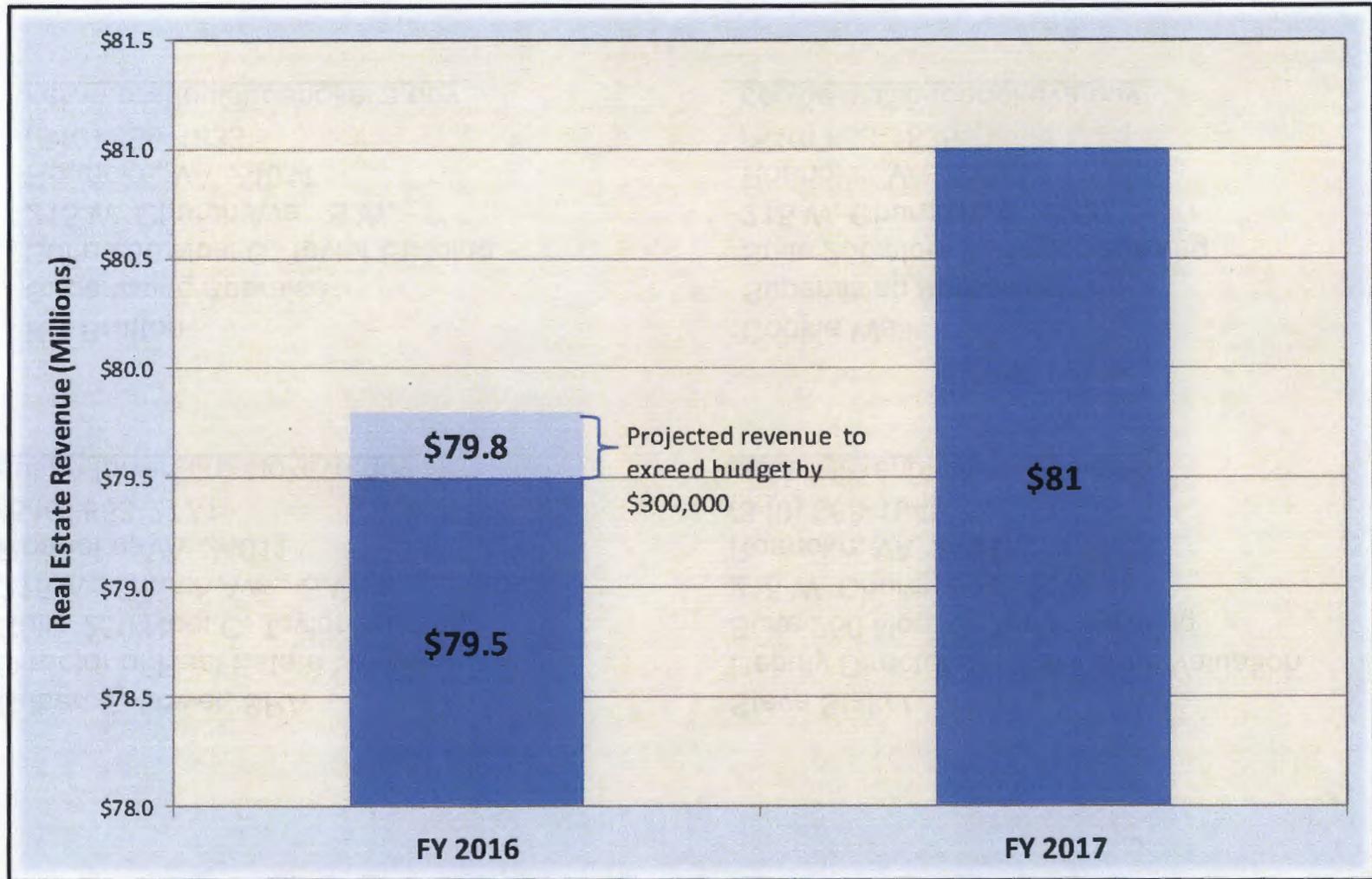
Collected Revenue and Percent of Change from Prior Year



2008 Taxes @ \$1.19 Compared to 2016 Taxes @ \$1.22 (Not Adjusted for Inflation)



Real Estate Fiscal Impact



Questions & Comments

Susan S. Lower, SRA
Director of Real Estate Valuation
Suite 250 Noel C. Taylor Building
215 W. Church Ave. S.W.
Roanoke, VA 24011
(540) 853-2771
susan.lower@roanokeva.gov

Steve Staker
Deputy Director of Real Estate Valuation
Suite 250 Noel C. Taylor Building
215 W. Church Ave. S.W.
Roanoke, VA 24011
(540) 853-1845
steve.staker@roanokeva.gov

KC Bratton
Supervising Appraiser
Suite 250 Noel C. Taylor Building
215 W. Church Ave. S.W.
Roanoke, VA 24011
(540) 853-1833
kelvin.bratton@roanokeva.gov

Cookie Wall
Supervising Appraiser
Suite 250 Noel C. Taylor Building
215 W. Church Ave. S.W.
Roanoke, VA 24011
(540) 853-1835
cookie.wall@roanokeva.gov

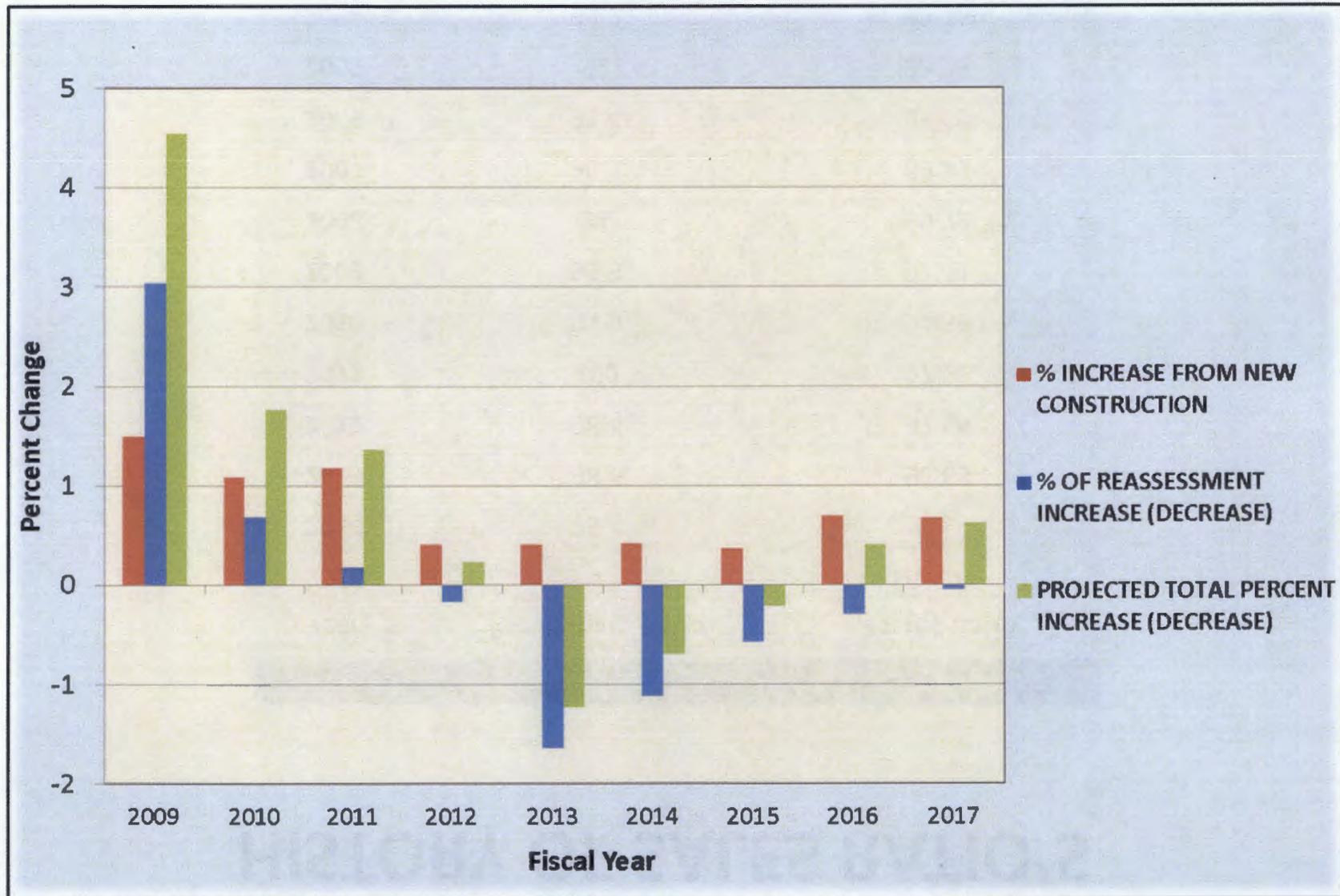
APPENDIX

- Timeline of Assessment Process
- History of Projected Assessments
- History of the Appeals to REV and BOE
- History of Sales Ratios

Timeline of Assessment Process

- **January:** *Notices mailed and hearings begin for citizens to appeal*
- **February:** *Hearings end, mail decisions*
- **March:** *Board of Equalization (BOE) begins*
- **March:** *Begin re-assessment process and appraisers field reviewing property data, sales and building permits*
- **April 5th :** *Second payment of tax bill due (previous assessment)*
- **June 30th :** *BOE complete*
- **July 1st :** *Begin new fiscal year*
- **October 5th :** *First payment of tax bill due (new January assessed value)*
- **October to December:** *Appraiser team finalizing re-assessment*
- **December:** *Post and certify the new assessment values*
- **December to January 1st :** *Proofing final values*

History of Roanoke's Projected Assessment Change



HISTORY OF SALES RATIO'S

Year	Preliminary Ratio	Posted Ratio
2015	-	-
2014	99.4	-
2013	98.6	96.83
2012	98.4	97.55
2011	100	97.22
2010	94.9	94.59
2009	93.3	92.41
2008	91	90.79
2007	90.1	89.73
2006	91.4	88.69
2005	92	88.38
2004	92.2	89.76



PRICE
40414-010416

**ROANOKE CITY COUNCIL
ROANOKE REGIONAL AIRPORT COMMISSION
JANUARY 4, 2016**

9:00 A.M.

**CITY COUNCIL CHAMBER
ROOM 450**

AGENDA

Roll Call – Call to Order. All present.

Welcome – Mayor David A. Bowers

NOTICE

This morning's Council meeting will be televised live and replayed on RVTV Channel 3 on Thursday, January 7 immediately following the 2:00 p.m. session at 7:00 p.m.; and Saturday, January 9 at 4:00 p.m.; and video streamed by internet through CivicPlus, at roanokeva.gov/councilmeetings. Council meetings are offered with closed captioning for the hearing impaired.

ITEMS FOR ACTION:

A communication from Mayor David A. Bowers requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended. A list of current vacancies is included with the agenda for this meeting.

(7-0)

A communication from Council Member Sherman P. Lea, Chair, City Council Personnel Committee requesting that Council convene in a Closed Meeting to discuss a personnel matter, being the mid-year performances of the Council-Appointed Officers, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

(7-0)

A communication from the City Manager requesting that the Council convene in a Closed Meeting to discuss the disposition of City-owned property located at 2750 Hoover Street, N. W., where discussion in an open meeting would adversely affect the bargaining or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3), Code of Virginia (1950), as amended.

(7-0)

ITEMS LISTED ON THE 2:00 P.M. COUNCIL DOCKET REQUIRING DISCUSSION/CLARIFICATION AND ADDITIONS/DELETIONS TO THE 2:00 P.M. AGENDA. NONE.

TOPICS FOR DISCUSSION BY THE MAYOR AND MEMBERS OF COUNCIL. NONE.

1. Roll Call of Roanoke Regional Airport Commission.

Commissioners Lawrence and Porterfield were absent.

- Chairman H. Odell “Fuzzy” Minnix

2. Opening Remarks

- Chairman Minnix

3. Items for Discussion:

- Overview of Airline Service
- Airline Incentive Program
- Ground Transportation Program
- Capital Projects scheduled for 2016 – 2017
 - Walkway Canopy
 - Proposed Maintenance Hangar for Piedmont
 - Ramp Rehabilitation
 - Passenger Boarding Bridges
- General Aviation Terminal (Council Member Rosen)
- Available Properties for Economic Development

4. Comments by Council/Commissioners.

5. Recess/Adjourn - 10:37 A.M.

BRIEFINGS:

- Broadband Authority Update - 30 minutes
- General Real Estate Reassessment - 30 minutes
- Budget/Financial Planning - 30 minutes

Deferred until the 2:00 p.m. Session – Page 8

AT 12:25 P.M., THE COUNCIL MEETING WAS RECESSED UNTIL 2:00 P.M., FOR A CLOSED MEETING IN THE COUNCIL’S CONFERENCE ROOM, ROOM 451, NOEL C. TAYLOR MUNICIPAL BUILDING.



**ROANOKE CITY COUNCIL
REGULAR SESSION**

**JANUARY 4, 2016
2:00 P.M.**

CITY COUNCIL CHAMBER

AGENDA

1. Call to Order--Roll Call. All present.

The Invocation was delivered by The Reverend Jamaal L. Jackson, Pastor, The OutPour Church.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor David A. Bowers.

Welcome. Mayor Bowers.

NOTICE:

Today's Council meeting will be televised live and replayed on RVTV Channel 3 on Thursday, January 7 immediately following the 2:00 p.m. session at 7:00 p.m.; and Saturday, January 9 at 4:00 p.m.; and video streamed by internet through CivicPlus, at roanokeva.gov/councilmeetings. Council meetings are offered with closed captioning for the hearing impaired.

ANNOUNCEMENTS:

THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE THURSDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION.

THE CITY CLERK'S OFFICE PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT WWW.ROANOKEVA.GOV, CLICK ON THE GOVERNMENT ICON.

NOTICE OF INTENT TO COMPLY WITH THE AMERICANS WITH DISABILITIES ACT. SPECIAL ASSISTANCE IS AVAILABLE FOR DISABLED PERSONS ADDRESSING CITY COUNCIL. EFFORTS WILL BE MADE TO PROVIDE ADAPTATIONS OR ACCOMMODATIONS BASED ON INDIVIDUAL NEEDS OF QUALIFIED INDIVIDUALS WITH DISABILITIES, PROVIDED THAT REASONABLE ADVANCE NOTIFICATION HAS BEEN RECEIVED BY THE CITY CLERK'S OFFICE.

PERSONS WISHING TO ADDRESS COUNCIL WILL BE REQUIRED TO CONTACT THE CITY CLERK'S OFFICE PRIOR TO THE MONDAY COUNCIL MEETING, OR REGISTER WITH THE STAFF ASSISTANT AT THE ENTRANCE TO THE COUNCIL CHAMBER PRIOR TO COMMENCEMENT OF THE COUNCIL MEETING. ONCE THE COUNCIL MEETING HAS CONVENED, THERE WILL BE NO FURTHER REGISTRATION OF SPEAKERS, EXCEPT FOR PUBLIC HEARING MATTERS. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH; HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.

ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL-APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE MAY CONTACT THE CITY CLERK'S OFFICE AT 853-2541, OR ACCESS THE CITY'S HOMEPAGE TO COMPLETE AN ONLINE APPLICATION.

THE COUNCIL OF THE CITY OF ROANOKE IS SEEKING APPLICATIONS FOR THE FOLLOWING CURRENT VACANCIES AND/OR UPCOMING EXPIRATIONS OF TERMS OF OFFICE:

**BUILDING AND FIRE CODE OF APPEALS/AT-LARGE – TWO VACANCIES
UNEXPIRED TERM OF OFFICE ENDING JUNE 30, 2016
THREE-YEAR TERM OF OFFICE ENDING JUNE 30, 2018**

**CITY OF ROANOKE FINANCE BOARD – ONE VACANCY
UNEXPIRED TERM OF OFFICE ENDING JUNE 30, 2016**

**FAIR HOUSING BOARD – ONE VACANCY
THREE-YEAR TERM OF OFFICE ENDING MARCH 31, 2019**

**PARKS AND RECREATION ADVISORY BOARD – TWO VACANCIES
UNEXPIRED TERMS OF OFFICE ENDING MARCH 31, 2016 AND MARCH 31,
2017**

**ROANOKE VALLEY-ALLEGHANY REGIONAL COMMISSION – ONE
VACANCY
THREE-YEAR TERM OF OFFICE**

**ROANOKE VALLEY RESOURCE AUTHORITY – ONE VACANCY
FOUR-YEAR TERM OF OFFICE**

2. PRESENTATIONS AND ACKNOWLEDGEMENTS:

Recognition of City employees with 30, 35 and 40 years of service.
The Mayor recognized and presented gifts to all recipients in attendance.

3. HEARING OF CITIZENS UPON PUBLIC MATTERS:

**CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE
HEARD. ALL MATTERS WILL BE REFERRED TO THE CITY MANAGER FOR
RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL, AS HE MAY
DEEM APPROPRIATE.**

**Brian McConnell, W. Hunter Hartley, Martin Jeffrey and Robert Gravely
appeared before the Council.**

**4. CONSENT AGENDA:
(APPROVED 7-0)**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE
CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND
WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE
DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL
BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED
SEPARATELY. The Mayor called attention to one request for public
hearing from the City Manager.**

- C-1 A communication from the City Manager requesting that Council schedule a public hearing for Tuesday, January 19, 2016, at 7:00 p.m., or as soon thereafter as a matter may be heard, with regard to the renewal for lease of space in the Center in the Square Parking Garage to The Orvis Company, Inc.
RECOMMENDED ACTION: Concurred in the request.

C-2 A communication from the Honorable Clifford R. Weckstein, Twenty-third Judicial Circuit of Virginia, transmitting the Annual Reports of the Board of Equalization for taxable years July 1, 2013 through June 30, 2014 and July 1, 2014 through June 30, 2015.

RECOMMENDED ACTION: Received and filed.

C-3 Reports of qualification of the following individuals:

Michael Woolwine and Marcus Huffman as members of the Board of Zoning Appeals for three-year terms of office, each, commencing January 1, 2016 and ending December 31, 2018; and

Lew Bishop as a City representative to the Blue Ridge Behavioral Healthcare, Board of Directors, for a three-year term of office commencing January 1, 2016 and ending December 31, 2018.

RECOMMENDED ACTION: Received and filed.

REGULAR AGENDA:

5. PUBLIC HEARINGS: NONE.

6. PETITIONS AND COMMUNICATIONS: NONE.

7. REPORTS OF CITY OFFICERS AND COMMENTS OF CITY MANAGER:

a. CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

1. Acceptance and appropriation of funds in connection with the Economic Development Growth Enhancement (EDGE) Program grant from the Appalachian Power Economic Development Team for expansion and attraction activities related to the Economic Development Department, with the City of Roanoke serving as fiscal agent for such funds.

Adopted Resolution No. 40414-010416 and Budget Ordinance No. 40415-010416 (6-0, Council Member Rosen was not present when the vote was recorded)

2. Acceptance of donation of a police K-9 to the Roanoke Police Department from Summit Nutritionals International, Inc.
Adopted Resolution No. 40416-010416 (7-0)
3. Execution of Change Order No. 1 to the City's Contract with H & S Construction Company for additional services in connection with maintenance and replacement of concrete sidewalks, curb and gutter and handicap ramp work.
Adopted Ordinance No. 40417-010416 (7-0)

COMMENTS OF CITY MANAGER.

The City Manager shared the following comments:

Christmas Tree Collection

- **Beginning the week of January 4, Solid Waste Management staff will be collecting Christmas trees.**
- **Trees must be placed to the curb, free of all bags, tinsel, and decorations, as well as lights.**
- **After the week of January 4, if residents place trees out for collection they must be combined with regular brush piles at the curb.**

Collection of old recycling bins

- **Starting the week of January 11, Solid Waste Management crews will begin collecting the small green bins formerly used for recycling.**
- **On that week, citizens will be asked to place the older, city-owned recycling bins to the curb for collection. Collection includes all three types of old recycling containers (30-gallon, 22-gallon, as well as 18-gallon).**
- **Residents may elect to keep the bins if they wish. Reminders about this collection will be sent through the city's MyRoanoke email notification system, placed on the website, and posted on the City's Facebook page, as well as the Solid Waste Management Facebook page.**
- **If citizens have questions about the collection of Christmas Trees or Recycling Bins, please call 853-2000, Option 1.**

b. DIRECTOR OF FINANCE:

1. Financial report for five months ended November 30, 2015.
Received and filed.

8. REPORTS OF COMMITTEES: NONE.

9. UNFINISHED BUSINESS: NONE.

CONTINUATION OF BRIEFINGS:

Budget/Financial Planning

10. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:

- a. A resolution authorizing the Mayor to execute a Friendship Agreement between Lijiang, City of the People's Republic of China and the City of Roanoke.
Adopted Resolution No. 40418-010416 (7-0)

11. MOTIONS AND MISCELLANEOUS BUSINESS:

- a. Inquiries and/or comments by the Mayor and Members of City Council.

Council Member Bestpitch recognized Council Member Anita Price regarding her recent appointment as Vice-Chair to the National League of Cities Council on Youth, Education, and Families (YEF Council).

Member Lea announced 2nd Annual Lea Classic scheduled for January 9, 2016 at the Berglund Center.

- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council.

Reappointed Antwyne U. Calloway, Alesha Allen and Amanda C. Buyalos as members of the Fair Housing Board for three-year terms of office, each, ending March 31, 2019.

Reappointed Christopher P. Morrill as a City representative of the Roanoke Valley Broadband Authority for a four-year term of office ending December 14, 2019.

Appointed Wayne Hall as a member of the Building and Fire Code Board of Appeals to fill the unexpired term of office of Kirk Bates (Citizen at Large) ending June 30, 2016.

Appointed Claude “Sport” Paige as a member of the Parks and Recreation Advisory Board to fill the unexpired term of Sonya Echols ending March 31, 2016.

Appointed William Penn as a member of the Roanoke Arts Commission to fill the unexpired term of office of Charlene Graves ending June 30, 2017.

Appointed Jerry Smith to replace James M. Bullington as a City representative of the Roanoke Valley-Alleghany Regional Commission for a term ending June 30, 2018.

CERTIFICATION OF CLOSED MEETING. (7-0)

12. RECESSED – 4:08 P.M.

THE COUNCIL MEETING WILL RECONVENE ON FRIDAY, JANUARY 15 AT 3:30 P.M. FOR THE SIGNING OF A FRIENDSHIP AGREEMENT BETWEEN LIJIANG, CITY OF THE PEOPLE’S REPUBLIC OF CHINA AND THE CITY OF ROANOKE IN THE COUNCIL CHAMBER, ROOM 450, FOURTH FLOOR, NOEL C. MUNICIPAL BUILDING, 215 CHURCH AVENUE, S. W.